Goal of the Leadership and Management Program

This new leadership program aims to support University community leaders as they manage their teams, both on a daily basis and during periods of planned or unexpected change. Based on a new profile of leadership skills, it has been designed to meet needs identified at the University of Ottawa.

Program components

<table>
<thead>
<tr>
<th>18 months</th>
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<tr>
<td>Start-up phase</td>
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<tr>
<td>Initial 360 degree assessment</td>
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<tr>
<td>Emotional intelligence assessment (EQ In Action Profile)</td>
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<td>Learning and development plan</td>
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Leadership and Management Program

Program Structure – Group 2

Important dates

- Kickoff and information session: November 6, 2017
- Initial 360 assessment: November 8, 2017 to December 6, 2017
- EQ In Action Profile: November 6, 2017 to November 30, 2017
- Workshops: November 29, 2017 to December 5, 2018 (see schedule below)
- Individual coaching sessions: January to December 2018 (six one-hour sessions)
- Peer learning groups: January to December 2018 (four three-hour sessions)
- Final 360 assessment: January 30 to March 30, 2019
- Guest speakers: March 2018 and March 2019

Workshop dates

Coaching and Leadership (mandatory): December 12, 2017

Leadership at your Service as an Administrative Leader (mandatory): November 29, 2017

Financial Planning (mandatory): December 6, 2017

Management Practices for Productive Employee Relations (mandatory): January 17, 2018

Health and Safety in the Workplace – Making it your Business: February 21, 2018

Strategic and Operational Factors of Change: March 21, 2018

The Basics of Effective Project Management: April 19 and 20, 2018

The Strength of Diversity in your Teams: May 16, 2018

Understanding and Supporting Mental Wellness in the Workplace: June 20, 2018

Ongoing Improvement of Your Business Processes: October 17, 2018

Better Communication for Better Collaboration in Management Situations: Strategies and Tools: November 21, 2018

How to Address Requests for Accommodation: December 5, 2018