Important Notes about Your Access Card

- Access is granted to the Secure Bike Enclosures at Montpetit and Desmarais (the “Facilities”) upon approval of Protection Services.
- Access card holders are subject to University of Ottawa access card rules dated April 2014.
- An access card used in unauthorized areas may trigger an intrusion alarm.
- A door held open for more than 120 seconds will trigger an intrusion alarm.
- Enclosure gates must never be held open with an object.
- You are personally responsible for your access card. If you lose your card or have it stolen, you must immediately report it to your department’s card administrator or to Protection Services.
- Never lend your access card to anyone.
- Never allow unauthorized persons or persons without an access card to enter rooms that require security access.
- Do not enter an area with your access card if you do not have authorization to do so.
- Access cards are NOT transferable in any way. Only registered users may use the Secure Bike Enclosure Service. All access cards for the Service remain the property of the University of Ottawa. If an access card is lost or damaged, the user may request a new one at a cost of $15. Failure to adhere to these rules and regulations may result in the loss of Secure Bike Enclosure Service privileges.

Waiver and Release of Liability

By signing this form, I freely agree to all terms and conditions and fully assume all risks, dangers and hazards that may be involved in using the Facilities, including but not limited to the possibility of personal and bodily injury, death, property damage or loss. I acknowledge that the University of Ottawa is not responsible for the theft of or damage to bicycles and/or accessories parked within or around the Facilities. I agree to use the Facilities at my own risk and understand that the facility is not regularly monitored or patrolled. I hereby release and forever discharge the University of Ottawa and its directors, officers, employees, students and volunteers from all manners of actions, suits, proceedings, claims, demands, damages, financial obligations and liabilities whatsoever in relation to activities contemplated under this agreement.

☐ I have been given a copy of the Secure Bike Enclosure Terms and Conditions dated April 2014
☐ I have read and understood the Secure Bike Enclosure Terms and Conditions dated April 2014

Signature ________________________________________________

Date __________________________________________________________________________________________