Student Center: How to View and Print Your Financial Statements

This step-by-step tutorial explains how to view and print your financial statement (summary or details) or your charges due using the Statement of Account feature in your Student Center.

Note: Before you start, enable pop-ups in your browser.

Under the uoZone Applications tab, click Statement of Account:

1. The Statement of Account screen allows you to:
   a. View and print your charges due
   b. View and print financial statements based on start and end terms that you select
   c. View your cumulative units (credits) for each term

2. To view and print your charges due, click My Charges Due.

3. To view and print financial statements (a summary or all activity) for a specific period:
   a. Select terms in the From Term and To Term lists.
   b. Select Summary or All Activity.
   c. Click Go.

Note: You cannot make a payment through your Student Center. Learn more about methods of payment.

For assistance, contact the Service Desk at 613-562-5800 ext. 6555

(End of tutorial)