

**UNIVERSITY OF OTTAWA
RECORD OF PRACTICAL RADIATION SAFETY TRAINING RECEIVED**

Supervisor:**Authorized User being Trained:**

Name:

Position:

Radioisotopes Used:

Radioisotope	Activity/Vial	Activity/Experiment

Topic Areas Covered:

Rad. Safety Area	Detail (a few examples)	Not Applicable	Applicable	Received
ALARA	in house procedures for reducing exposures			
Dosimetry	requirements, tld exchange procedure, discontinue use of tld procedures, how to receive dose records, applicability of nuclear energy worker (NEW) designation			
Inventory	logs, recording of contamination monitoring of packaging			
Monitoring	using a survey/contamination meter, dose rates, contamination monitoring/ leak testing, record keeping and maps			
Purchasing	procedures, records			
Security	measures to be taken by staff (lock door, inventory, question strangers)			
Shipping and Receiving	wipe testing, records, CNSC posters, procedures, TDG,			
Specific Procedures	as outlined on New User Registration Permit			
Spill	small & large spills: reporting requirements, implications			

Rad. Safety Area	Detail (a few examples)	Not Applicable	Applicable	Received
Response (Emergency Response/ Unplanned Events)	associated with activity involved, volume of spill, aerosol/fine particulate contamination, dose implication, radiation field strength, range of possible contamination, frequency of monitoring, recording monitoring result, spill response kit, waste management.			
Waste Management	logs, disposal procedures, monitoring			
Web Site	location, forms, information			

	Name	Signature	Date
Trainee			
Training Provided by:			
Supervisor			