

COMITÉ FONCTIONNEL DE LA SANTÉ ET DE LA SÉCURITÉ – IMMEDUBLES ET PROTECTION
FUNCTIONAL HEALTH AND SAFETY COMMITTEE – FACILITIES AND PROTECTION

November 26 2020; 10h00; Microsoft Teams

MEMBRES DU COMITÉ

une personne nommée par le Directeur exécutif des Immeubles comme son porte-parole	Jacques Nadeau Claudio Lorello	P
une personne nommée par le Directeur du Service de la protection comme son porte-parole	Nicholas Lavoie	A
une personne nommée par la section locale 772A de l'IUOML (IOUE)	Allan Hager	P
une personne nommée par la section locale 772B de l'IUOML (IOUE)	Dominique Lévesque-Lirette	P
une personne nommée par l'APUO	Vacant	-
une personne nommée par l'APTPUO	Gustavo Freire	P
un employé nommé par l'IPFPC (PIPSC)	Vacant	-
une personne nommée par le SCFP (CUPE), unité syndicale 2626	Meg Peters	P
un employé élu représentant le groupe non syndiqué	Vacant	-
un employé élu représentant le groupe non syndiqué	Vacant	-
Support staff University of Ottawa (SSUO), OSSTF	Alp Oran	P
Support staff University of Ottawa (SSUO), OSSTF	Vacant	-
Non-voting undergraduate student member (UOSU)	Rony	A
Agent de Santé et Sécurité des Immeubles, Opérations – Facilities Health and Safety Officer Operations	Martine Bergeron	P
Agent de Santé et Sécurité des Immeubles, Construction – Facilities Health and Safety Officer Construction	Elisa Koene	P
Vice-recteur associé, Immeubles – Associate Vice President Facilities	Marc-Antoine Joly	P
Bureau de la gestion du risque, Secteur santé et sécurité au travail	Graham Nelson	P
Inspectrice, CUMSST	Vacant	-

A – Absent P – Présent

Réunion présidée par : **Meg Peters**
 Secrétaire : **Martine Bergeron**

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Procès-Verbal / Minutes

1. ADOPTION DE L'ORDRE DU JOUR

Adopted by Alp Oran, Seconded by Dominique Lirette-Lévesque

2. APPROBATION DU PROCÈS-VERBAL DE LA DERNIÈRE RÉUNION (Sept 24 2020)

Adopted by M. Peters, Seconded by Dominique Lirette-Lévesque

3. AFFAIRE DÉCOULANT DE LA DERNIÈRE RÉUNION (Sept 24 2020)

- COVID-19 update (Marc-Antoine Joly)
No major updates. uOttawa is maintaining inventory levels of sanitizer, masks etc., optimizing sanitation practices, building maintenance with water flushing and response protocols. Seems the supposed second wave has not impacted uOttawa to the extent anticipated.
Operations has updated their response protocol for work order requests to housing residences with students suspected or confirmed positive for COVID. The new response procedure includes isolating the student in one of the apartment's rooms, having the rest of the apartment decontaminated, then operations can complete the repair request etc.
- Asbestos Management Program (Martine Bergeron)
 - i. Designated substance report project
The project is well into phase 2: residential units. Most drafts have been received with the exception of those missing floor plans. 5 of the occupied small houses are pending completion of the floor plan in late January, but otherwise, all drafts of phase 2 will be submitted before the holidays (end of December). Phase 1 final reports should also be received by end of December.
 - ii. DSR repairs/abatement
Items identified as poor condition material in the DSRs are being addressed by a project. The project is being fast tracked (currently in planning phase) and will include annual reassessment of ACM.
 - iii. MOL order
 - A project started September 14th, to address the 100 Laurier poor condition asbestos containing material was completed by November 20th, in compliance with the MOL order.
- Mould investigations (Jacques Nadeau)
 - i. Rideau – the investigation has completed and repairs are being addressed if not already completed
 - ii. Friel - the investigation has completed and repairs are being addressed if not already completed
- Syringes on campus (Nicholas Lavoie)
 - i. Defer to next meeting since N. Lavoie could not attend the meeting.
 - ii. There has been a slight reduction in incidents attributed to a greater presence of persons on campus, even though we are still observing above average number of incidents. There is also an active needle-hunters presence. It has been suggested to consider a pilot project for more sharp's containers or collection boxes. Sharps containers would be emptied by biosafety if internal or the city if external boxes.
- Exposure control plan for silica (Graham Nelson)
The designated substance program has been updated to reflect new legislative requirements on medical surveillance and the uOttawa Health & Wellness process for following up with employees. An exposure control plan has been developed to address circumstances where health can be affected by silica. The plan was circulated, comments were received. The completed version will be published shortly.

4. AFFAIRES COURANTES

- Critical injury / accident / incident / occupational illness reports (Allan Hager)
Last report indicated syringe cases in the 70's, compared to the 30's this time around.
 - i. Near miss
 - Students are gaining access to rooftops (192 Laurier, 30-32 Stewart)
 - Arc flash incident – loose wire that was still active could have resulted in a shock
 - Injury lifting equipment out of a small car – vehicles have since been changed, an ergonomic assessment and report was completed
 - Pinched finger in mechanical equipment
- Inspections (Inspector) – inspector position to be posted after audit
 - i. Facilities – 0%
Suggestion was made to set up a blitz of facilities inspections, or propose that workers could complete inspections after hours, since this committee has accepted to 'deputise' workers to complete facilities H&S inspections.
 - ii. University - ?
It seems most offices and labs were inspected throughout the year as facility manager inspections are being accepted as H&S committee inspections.
- Rapport du comité universitaire (past meeting minutes review - Graham Nelson or Inspector)
 - i. Terms of reference
Updated/approved terms of reference are posted online and available:
<https://orm.uottawa.ca/sites/orm.uottawa.ca/files/terms-reference.pdf>
<https://bgr.uottawa.ca/sites/orm.uottawa.ca/files/mandat.pdf>
 - ii. New H&S committee structure
The new structure for H&S committees will be implemented as of the new year. Unions and associations are asked to reconfirm their committee member representative. Letters from ORM have been sent to presidents of unions and associations to that effect
 - iii. MOL news
No new updates
- Training
 - i. Confined Space (Graham Nelson) – pending program update
 - ii. First Aid (Graham Nelson) – well attended, delivered in class in smaller groups
 - iii. Working at Heights (Graham Nelson) – 4 sessions were held, primarily facilities attended by construction project managers to comply with requirements

5. AFFAIRES NOUVELLES

- Schedule 2021 meetings – suggested dates below are were confirmed
- Last meeting for Meg Peters – Moving on to better things, thank you for your dedication to the committee over the years. Ultimately, this means there will be a need to elect a new worker co-chair at the next meeting

6. WORK IN PROGRESS (information only – changes are reflected in red)

- Water management program – with consultant/first review
- lifting devices program – initial draft
- rooftop access program – **second review**
- cart program – initial draft
- mould control program – with consultant/**first review**
- fume hood management program – first review
- ammonia contingency – **with protection for review**
- Fixed atmospheric sensors – first review

- Gap analysis of facilities operations – with consultant/**second review**
- Building reopening protocols – initial stages
- fleet safety – initial stages
- Facilities spaces access

Suggested next meeting dates:

January 28 2021

April 15 2021

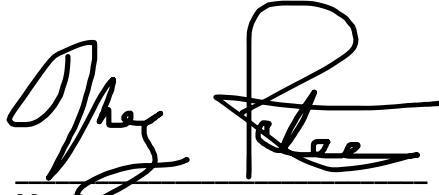
June 17 2021 (or July 15 2021)

September 9 2021

November 18 2021



Claudio Lorello
Co-Président, Membre de la gestion



Meg Peters
Co-président travailleur, élu