## Attendance

<table>
<thead>
<tr>
<th>Representation</th>
<th>Name</th>
<th>Present?</th>
<th>E-mail</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deans/Directors from all areas (2)</td>
<td>Sean Kirkwood (co-chair)</td>
<td>X</td>
<td><a href="mailto:Sean.Kirkwood@uottawa.ca">Sean.Kirkwood@uottawa.ca</a></td>
</tr>
<tr>
<td></td>
<td>Nada Nagy</td>
<td>X</td>
<td><a href="mailto:Nada.Nagy@telfer.uottawa.ca">Nada.Nagy@telfer.uottawa.ca</a></td>
</tr>
<tr>
<td>APUO (3)</td>
<td>James Gomes</td>
<td>X</td>
<td><a href="mailto:jgomes@uottawa.ca">jgomes@uottawa.ca</a></td>
</tr>
<tr>
<td></td>
<td>Dan-Sorin Necsulescu</td>
<td>-</td>
<td><a href="mailto:necsu@uottawa.ca">necsu@uottawa.ca</a></td>
</tr>
<tr>
<td></td>
<td>Vacant</td>
<td>-</td>
<td>N/A</td>
</tr>
<tr>
<td>APTPUO (2)</td>
<td>Md. Mahmud Hadan</td>
<td>X</td>
<td><a href="mailto:mhasan@uottawa.ca">mhasan@uottawa.ca</a></td>
</tr>
<tr>
<td></td>
<td>Fadi Malek</td>
<td>-</td>
<td><a href="mailto:malek@uottawa.ca">malek@uottawa.ca</a></td>
</tr>
<tr>
<td>CUPE, Local 2626 (3)</td>
<td>Bridget Price-Robert</td>
<td>X</td>
<td><a href="mailto:bpric045@uottawa.ca">bpric045@uottawa.ca</a></td>
</tr>
<tr>
<td></td>
<td>Jacob Drouillard</td>
<td>X</td>
<td><a href="mailto:jdrou036@uottawa.ca">jdrou036@uottawa.ca</a></td>
</tr>
<tr>
<td></td>
<td>Gilles Salameh</td>
<td></td>
<td><a href="mailto:gsala018@uottawa.ca">gsala018@uottawa.ca</a></td>
</tr>
<tr>
<td>OSSTF (3)</td>
<td>Scott Dick</td>
<td>X</td>
<td><a href="mailto:sdick@uottawa.ca">sdick@uottawa.ca</a></td>
</tr>
<tr>
<td></td>
<td>Patrick D’Aoust</td>
<td>X</td>
<td><a href="mailto:pdaous3@uottawa.ca">pdaous3@uottawa.ca</a></td>
</tr>
<tr>
<td>PIPSC (1)</td>
<td>Alain Le Henaff</td>
<td>X</td>
<td><a href="mailto:lehenaff@eeecs.uottawa.ca">lehenaff@eeecs.uottawa.ca</a></td>
</tr>
<tr>
<td>Non-unionized group (1)</td>
<td>Vacant</td>
<td></td>
<td>N/A</td>
</tr>
<tr>
<td>Non-voting undergraduate student (1)</td>
<td>Vacant</td>
<td></td>
<td>N/A</td>
</tr>
</tbody>
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## Resource Persons

<table>
<thead>
<tr>
<th>Name</th>
<th>Present?</th>
<th>E-mail</th>
</tr>
</thead>
<tbody>
<tr>
<td>Office of Risk Management</td>
<td>X</td>
<td><a href="mailto:gnelson@uottawa.ca">gnelson@uottawa.ca</a></td>
</tr>
<tr>
<td>JHSC Inspector</td>
<td></td>
<td><a href="mailto:blitz@uottawa.ca">blitz@uottawa.ca</a></td>
</tr>
</tbody>
</table>

**Chairperson:** Sean Kirkwood  
**Secretary:** Bridget Price-Roberts
Minutes

1. **Elect new members**
   With the management and resource people removed from the meeting, the workers elected a worker co-chair, secretary and resource person.
   - Co-Chair: Agnes Bezerra
   - Secretary: Bridget-Price-Roberts
   - Resource Person: Alain Le Hénaff
   - Must re-elect Co-Chair position at next meeting

2. **Approval of agenda**
   - No additions
   - Motion to approve the agenda: Scott Dick, Seconded by Nada Nagy

3. **Approval of the minutes from November 25, 2020**
   - Minutes assumed read; no comments or errors
   - Motion to approve the minutes: Alain Le Hénaff, Seconded by Nada Nagy

4. **Update on alarms:**
   - Discussion lead by Graham Nelson. Question about which university service would respond to alarms. Protection Services will continue to respond to them. Pursuing with other emergency response protocols if these alarms do ring.
   - Protection is currently working on responding to this
   - Will continue to talk about at next meeting.

5. **WHIMIS2015 labeling**
   - Discussion lead by Nada Nagy. Updating on Faculty of Science response from CAO
   - There was talk about hiring work-study students a session earlier, this was rejected
   - Scott Dick indicated that he hires chemical inventory work-study students, the plan this year is to hire additional summer students to do this labelling this summer – budget has room for this. While doing inventory they will also do labelling
   - This item will be kept on the next agenda to track progress

6. **Silica exposure**
   - Discussion lead by Graham Nelson. Hold over from last meeting.
   - Exposure control program created for Facilities mainly
   - Communicated to health, safety and risk managers (HSRMs) in Faculties of Science, Engineering and Medicine

7. **Autoclave safety training**
- Discussion lead by Graham Nelson. Pandemic changes required transition from in-class safety training to online component between Faculty of Medicine and Science, HSRM and ORM

8. Critical injury reports

- Discussion lead by Alain Le Hénaaff. Because of the pandemic there are not many people on campus and therefore different types on injuries now
- Not many reports filed: many Animal bites
- Placements in hospital settings exposed through their work to COVID or TB, mostly an ongoing process to get tested
- Laceration in Engineering, something with metal and stitches – extent TBD. Currently being investigated with PI and individual who was impacted

9. Joint health and safety committee

- Discussion lead by Graham Nelson and Scott Dick.
- Committee is representative of unions and risk management, look over new policies and laws and are closest to the source and can explain what’s going on in the overall worker union as representatives
- Issues with University management strategy due to COVID in classrooms:
  - Increase filters and humidity to reduce airborne particles
  - Expecting university to reach 20% in person classes in September, same for lab courses at least 1/semester/level
  - Not clear where we’re going, dependent on conditions in September regarding vaccinations and how this will impact the workers/students
  - Many questions that will be guided by OPH and public health Ontario
  - Evolving issue

10. Inspections

- Discussion lead by Graham Nelson. Workplace inspections on behalf and with the committee
- Facility managers still performing regular inspections
- HSRMs doing inspections
- Most places unoccupied but as things open up its important to keep an eye on these things
- Joint health and safety officer should not be finding anything – goes to management ensuring they continue with inspections
- The inspector usually provides a % completion at these meetings

11. Upcoming training

- Discussion lead by Graham Nelson. Look online for any training
12. Respiratory protection program
- Discussion lead by Graham Nelson.
- Full face mask/ half face mask, N95 to protect individuals for a traditional lab hazard
  (virus, particulates, animal care etc.)
- Training available for this available online
- Different than nurses doing fit test, training is to understand types of protection
- This is different than COVID mask stuff – idea is that we’ll go back to ‘normal’ life
  outside of COVID
- N95 in lab safety, not related to COVID

13. Meetings 2021
- Quarterly meetings occurring on Wednesday afternoon at 1:30 for ~1-1.5h every 3
  months
- Motion to set next meeting on May 5th at 1:30 pm and deal with follow-up meeting
  dates at the next meeting: Alain Le Hénaff. Seconded by and Scott Dick

Motion to adjourn meeting at 2:42 pm: Patrick D’Aoust, seconded by Alain Le Hénaff

Signatures
Worker Co-Chair: [Signature] Date: Feb 16, 2021

Management Co-Chair:
Sean Kirkwood Date: Feb 16, 2021