



Université d'Ottawa | University of Ottawa

COMITÉ FONCTIONNEL DE LA SANTÉ ET DE LA SÉCURITÉ AU BUREAU FUNCTIONAL HEALTH AND SAFETY COMMITTEE FOR OFFICE

May 5, 2021; 13h30; TEAMS

Representation	Name	Initial	Email
Deans or directors from all areas (2)	Pierre Thibault	X	pierre.thibault@uOttawa.ca
	Marc Albert	X	malbert@uOttawa.ca
APUO (3)	Alexandra Gregory	X	agregory@uOttawa.ca
	Agnieszka Szczotka	X	agnieszka.szczotka@uottawa.ca
	Vacant	-	N/A
APTPUO (2)	Keith McCuaig	X	kmccuaig@uottawa.ca
	Sheri Zhang	X	senquanzhang@hotmail.com
CUPE, local 2626 (3)	Radamis Zaky	X	rhany@uottawa.ca
	Farzaneh Davarzani	X	fdava018@uottawa.ca
	Suttinee Poolsup	X	spool093@uottawa.ca
PIPSC (2)	Thomas Hayes	X	thayes@uOttawa.ca
	Henryk Leminski	X	hleminsk@uOttawa.ca
OSSTF (3)	Alain Léger	X	alege2@uottawa.ca
	Elizabeth Campbell-Brown	-	elizabeth.campbell@uottawa.ca
	Alp Oran	X	aoran@uOttawa.ca
Non-unionized group (1)	Vacant	-	N/A
Non-voting undergraduate student (1)	Vacant	-	N/A
Resource Persons			
Office of Risk Management	Graham Nelson	X	gnelson@uottawa.ca
JHSC Inspector	Robert (Bob) Atkinson	X	blitz@uottawa.ca

X – attended

Co-Chairs

Management: Pierre Thibault

Worker: Sheri Zhang

Meeting Chairperson

Pierre Thibault

Secretary

Vacant



COMITÉ FONCTIONNEL DE LA SANTÉ ET DE LA SÉCURITÉ AU BUREAU
FUNCTIONAL HEALTH AND SAFETY COMMITTEE FOR OFFICE

May 5, 2021; 13h30; TEAMS

Minutes

- **Member introduction**
Members welcomed Alp Oran (SSUO) and Robert (Bob) Atkinson (Joint Health and Safety Committee Inspector) to the committee.
- **Approval of agenda**
The agenda was approved unanimously.
- **Approval of the minutes from March 8, 2021**
The minutes of March 8, 2021 were approved unanimously.
- **Matters arising from the minutes of March 8, 2021**
 - Library donations and potentially impacted materials
Library advised that training materials have been provided to management personnel and while the training has not yet been provided, it is forming part of the Library's reintegration plan and is a priority for them. Matter to be revisited at the next meeting.
- **Critical injury / accident / incident / occupational illness reports**
Worker member presented a summary of incidents.
 - i. No critical injuries or occupational illnesses occurred in the office area since the last meeting.
 - ii. A number of minor water leaks were reported across campus as part of infrastructure inspections, which were reported and treated. Anecdotally, there have been fewer with warmer weather.
 - iii. A bat was observed by Protection flying around at Lees.
 - iv. A parent of a student raised concern regarding COVID-19 measures (such as masking, capacities and distancing) at the Music Department during academic evaluations and performances. The complaint was submitted anonymously; therefore, there was no opportunity to request additional information from the parent or provide feedback. An investigation was launched and the documentation as part of the departmental plan was observed to be in line with provincial COVID-19 measures. The technical director and chair of the department reported that the requirements of the plan would be reiterated to the department.
- **University Joint Occupational Health and Safety Committee**

A brief update from the last meeting of March 2021 was provided, which consisted primarily of updated measures related to COVID-19. The university has targeted a return of 30-50% for the fall, pending public health restrictions. Faculties are currently developing return to campus plans (specific to their operations) that will align with the university's plan (general). A member raised an item regarding the possible hiring of additional support for technical applications within classrooms to assist the professors / TAs. Discussion ensued regarding sanitization measures for shared equipment. All plans will be required to be developed taking into consideration appropriate public health measures.

Further discussion regarding vaccines ensued, with a FAQ available on the Office of Risk Management website (to be shared following the meeting). Regarding a vaccination clinic, there is interest in having a clinic on campus, pending supply, logistical finalization. If and when a clinic is available, communications will follow.

- **Inspections**

Robert (Bob) Atkinson introduced himself as the new JHSC Inspector. The JHSC Inspector supports the committee in conducting the JHSC inspections annually. These inspections are concurrent to those conducted by university management. To date, inspections have been conducted in Academic Hall (entire building, minus 2-3 rooms that were inaccessible) and floors 5, 2 and 1 of SITE.

Inspection will focus on occupied areas, including those at higher risk (e.g. laboratory / workshop spaces).

- **Upcoming training sessions** (fees may apply - <https://web47.uottawa.ca/en/lrs>)

Due to public health measures, in-person offerings are limited. Workshops (including online workshops) are posted at the weblink above.

Premier soins et RCR niveau C (avec DEA) is scheduled to run on campus on May 13-14, with spaces available for persons interested in participating in the designated first aider program.

- **Other / New Business**

- **Indoor Air Quality Sampling – FTX/THM/UCU/MRT**

Following a complaint of an unknown, mushroom-like odour, indoor air quality sampling (mould) was conducted in April by an external consultant. Suttinee Poolsup attended the sampling virtually and provided a brief summary of the sampling process and results. The results did not indicate a mould problem; however, the spore count was slightly higher in the most odourous area. A recommendation was provided to surface-wipe this area, which the local facilities management personnel are currently exploring. A member indicated the odour has been present for a lengthy period of time; however, the source is unknown and no health effect have been reported. Matter will continue to be monitored.



uOttawa

Université d'Ottawa | University of Ottawa

- Health, Safety and Leadership Webinar – May 6
In collaboration with MySafeWork, a webinar will be presented on May 6 by Rob Ellis, the founder and president of MySafeWork, joined by numerous industry health and safety leaders. The webinar will present the importance of workplace health and safety in everyday operations, which will also serve to launch the university's own jersey of courage initiative, including a COVID-safe virtual social media frame. Link to register shared.

Next meeting:
August 16, 2021

Meeting concluded. Adjourned at 2:30 pm.

Signatures

May 6, 2021

Worker Co-Chair: _____ Date: _____
Sheri Zhang

Management Co-Chair:

Date: May 6, 2021

Pierre Thibault