

Procès-Verbal / Minutes Meeting (by TEAMS)
June 15, 2021, 11:00am to 12:00am

Committee members	Names	Attendance
<i>Unions/Associations</i>		
APUO	Jennifer Dekker	x
APTPUO	Gustavo Beritognolo	x
IUOE, 772A	vacant	-
IUOE, 772B	vacant	-
OSSTF	Michèle Lamarche	x
CUPE, 2626	Mikaela Bubna	x
CUPE, lifeguards	vacant	-
OPSEU	Ryan Alexander Pérez-Hernandez	x
PIPSC	Lyra Trstenjak	x
Non-unionized group	vacant	-
<i>Management</i>		
Research	Terry Campbell	x
Faculty Affairs	René Houle	-
Human Resources	Marie Parish	x
Human Resources	Kristie Faasen	x
Office of Human Rights	Noël Badiou	x
Office of Risk Management	Michael Histed	x
Office of Risk Management	Graham Nelson	x
Representing Faculties	vacant	-
Representing Services	Julie Tam	x
<i>Functions</i>		
Worker certified members	Scott Dick & Alexandra Gregory	x
Management certified member	Nada Nagy (certification in progress)	
Chairing person	Marie Parish	
Worker Co-Chair: Michèle Lamarche		
Management Co-Chair : Marie Parish		
Secretary	Lyra Trstenjak	
<i>Guest</i>		
University Advisor on Mental Health and Wellness	Elizabeth Kristjansson	x

1. **Approbation de l'ordre du jour / Approval of the agenda**
The agenda was approved by N. Badiou and second by J. Tam.
2. **Approbation du procès-verbal du 20 avril, 2021 / Approval of the Minutes of April 20, 2021**
The minutes were approved by M. Lamarche and second by T. Campbell.
3. **Affaires découlant du procès-verbal du 20 avril 2021/Matters arising from the Minutes of April 20, 2021**

Description	<p><u>Topic 1:</u> Policy 67a (N. Badiou)</p> <ul style="list-style-type: none"> • No new information <p><u>Topic 2:</u> Ministry of Labour, Training and Skills Development – Field Visit Report and Orders (N. Badiou)</p> <ul style="list-style-type: none"> • No new field visits since last meeting <p><u>Topic 3:</u> Workplace Violence Program committee feedback (G. Nelson)</p> <ul style="list-style-type: none"> • Feedback from the various groups and resources on campus is being incorporated into the final version.
Decisions	<p><u>Topic 1:</u> This topic to be brought back to the November agenda.</p> <p><u>Topic 2:</u> N/A</p> <p><u>Topic 3:</u> N/A</p>
Action Items	<ul style="list-style-type: none"> • N/A

1. **Rapport du Comité Universitaire de santé et de sécurité au travail /Report from the University Health and Safety Committee**

Description	<p><u>Topic 1:</u> New committee members due to new unions on campus. OPSEU will have a non-voting member until the Terms of Reference has gone through the update process.</p> <p><u>Topic 2:</u> Discussion around the committee member management to worker member ratio. The committee has been designed to have a 50/50 ratio. Members expressed concerns over situations when voting will occur. New language in the terms of reference will be brought back to the committee providing an opportunity for input. This needs to be finalized before September.</p>
Decisions	<p><u>Topic 1:</u> N/A</p> <p><u>Topic 2:</u> This agenda item will need to be brought back to the September agenda.</p>
Action Items	<p><u>Topic 1:</u> N/A</p> <p><u>Topic 2:</u> All member to bring comments and questions concerning committee 50/50 management vs worker member composition back to September 8, 2021 meeting.</p>

2. *Présentation par Elizabeth Kristjansson, Conseiller universitaire sur la santé mentale et le bien-être /Presentation by Elizabeth Kristjansson, University Advisor on Mental Health and Wellness*

Description	<p>Summary of presentation:</p> <ul style="list-style-type: none"> • How E. Kristjansson got involved and why. • Work-life balance, workload, and recognition for employees • Listening tours, session getting feedback from employees <p>Refer to presentation “Presentation to Health and Safety Committee.pptx”</p>
Decisions	<ul style="list-style-type: none"> • Benoit Lefebvre will be asked to present the Excellence Canada Initiative at the September Committee meeting before the application is submitted in October.
Action Items	<ul style="list-style-type: none"> • Committee members are encouraged to pick a standard that is meaningful to them to embed in their own practices. <p>Santé mentale et mieux-être Université d'Ottawa (uottawa.ca)</p>

3. Housekeeping Psychological Functional Occupational Health and Safety Committee

Description	<p><u>Topic 1:</u> Dates and times for last two meetings of 2021</p> <p><u>Topic 2:</u> Location of Committee Documentation</p> <ul style="list-style-type: none"> ○ Keep it on ORM share or move to MS Teams
Decisions	<p><u>Topic 1:</u> Meetings will be scheduled</p> <ul style="list-style-type: none"> ○ September 8, 2021 10:00am to 11:00am ○ November 17, 2021 10:00am to 11:00am <p><u>Topic 2:</u> Survey will be sent for decision of documentation location</p>
Action Items	<p><u>Topic 1:</u> L. Trstenjak to send new meeting invitations.</p> <p><u>Topic 2:</u> L. Trstenjak to send Survey to members of the Committee</p>

4. *Nouvelles affaires / New Business*

Description	<ul style="list-style-type: none"> • No new business
Decisions	
Action Items	

