

COMITÉ FONCTIONNEL DE LA SANTÉ ET DE LA SÉCURITÉ D'ALTA VISTA
ALTA VISTA FUNCTIONAL HEALTH AND SAFETY COMMITTEE

June 29, 2022; 14h00; TEAMS

| Representation | Name | Attendance | Email |
|---|-----------------------|------------|--|
| Employees appointed by and representing the deans or directors from faculties or services (2) | Michelle Emard | A | memard2@uOttawa.ca |
| | Dr. Marijke Taks | P | Marijke.Taks@uottawa.ca |
| APUO (2) | Dr. Christine Guptill | P | cguptill@uottawa.ca |
| | Dr. Yan Burelle | P | yburell2@uottawa.ca |
| APTPUO (2) | Vacant | - | N/A |
| | Dr. Mohammad Rafiee | A | mrafiee@uottawa.ca |
| CUPE, local 2626 (2) | Vacant | - | N/A |
| PIPSC (1) | Sandeep Patnaik | P | spatnaik@uOttawa.ca |
| OSSTF (2) | Nazli Keskin | P | nazli.keskin@uottawa.ca |
| | Charles Mulcahy | P | cmulcahy@uOttawa.ca |
| IUOE, local 772A | Allan Hager | A | ahager@uottawa.ca |
| IUOE, local 772B | Vacant | - | N/A |
| NUEA (1) | Vacant | - | N/A |
| Non-voting undergraduate student (1) | Vacant | - | operations@uosu-seuo.com |
| Resource Persons | | | |
| Office of Risk Management | Graham Nelson | A | gnelson@uottawa.ca |
| JHSC Inspector | Paul Bussiere | P | pbussier@uottawa.ca |
| Risk Management Specialist, Occupational Health and Safety | Robert Atkinson | P | ratkinso@uottawa.ca |
| Manager, FoM Facilities | Marie-France English | A | mf.english@uottawa.ca |

P – Present, A - Absent

Co-Chairs

Management: Michelle Emard

Worker: Sandeep Patnaik

Meeting Chairperson

Sandeep Patnaik

Secretary

Nazli Keskin

Minutes

1) Approval of agenda and minutes | Worker Co-Chair

- Move to approve the agenda of the June 29, 2022 meeting.
- Seconded and carried without dissent.
 - The Committee Secretary noted that there were additional agenda item requests after the agenda was circulated.
 - The Committee Worker Co-Chair indicated that the Committee would address these items if there is sufficient time.
- Move to approve the minutes of the March 30, 2022, meeting.
- Seconded and carried without dissent.

2) Business arising | Worker Co-Chair

a. Optimization of collaboration between FHS and FoM | Faculty Management Representative

- i. As mentioned in the previous meeting, Dr. Marijke Taks discussed the progression of the document regarding the optimization of collaboration between the Faculty of Health and Faculty of Medicine.
- ii. The document currently has three (3) sections: *Research*, *Communication*, and *Finance*.
 1. *Communication* section: Dr. Taks explained this portion of the document is working well. One element they are looking to streamline more is Health and Safety Training, and accessibilities.
 2. **Action item:** Dr. Taks, Charles Mulcahy, and Nicolas Leymarie to continue improving communication guidelines and processes between FoM and FHS offline.

b. Follow up on valve locations | OSSTF and IUOE, local 772A Representatives

- i. OSSTF representative, Charles Mulcahy, confirmed he has received the document including all valve locations from the Fire Safety Coordinator. The information has also been shared with IUOE, local 772A representative.
- ii. Charles noted that in the case of an event, the fire attenders will take the lead, but the binder with this information is available if needed.

3) Critical injury / accident / incident / occupational illness reports | OSSTF Representative

- a. Charles Mulcahy presented a slide deck of all critical injury, accident, incident, and occupational illness reports that have been submitted.
- b. No critical injuries were reported.
- c. Please see [slide deck](#) for more information regarding the reports submitted.
- d. Charles noted a liquid spill that cost the Faculty \$700 because it was not labelled and an external safety team had to be brought in to examine the substance .
 - i. **Action item:** Charles Mulcahy to further disseminate the labeling incident for learning purposes and safety measures.
- e. APUO representative, Dr. Yan Burelle, indicated that there was a leak in RGN 2117, a room dedicated to the Faculty of Health Sciences.
 - i. Charles confirmed he was not made aware of this incident.
 - ii. **Action Item:** Charles to connect with Nicolas Leymarie to request notification of such incidents within the Alta Vista campus.
 - iii. Dr. Taks also informed the Committee of an incident involving a box full of frozen mice carcass misplaced in a -70 freezer at RGN.
 1. This incident was not officially reported through the tool.
 2. **Action item:** Charles to investigate this incident further to provide an update at the next Committee meeting. (?)

4) Impromptu visits / inspections | OSSTF Representative

- a. Charles Mulcahy and the inspection team have noted ceiling tiles ajar, and bookcases not attached to the wall.
- b. Reports are being flagged for follow-up to ensure issues are being resolved.
- c. Summer CO-OP learners have assisted Charles and his team to complete 70% of the chemical inventory within the Faculty.

5) New Business / Other

- a. Update re : Mask mandate at Alta Vista | Worker Co-Chair Sandeep Patnaik
 - i. Mask mandates continue to be in place at RGN, Peter Morand 600, and 850 in alignment with hospitals and healthcare facilities until further notice. Further updates will be provided upon occurrence.
- b. Q&A | APUO representative Dr. Christine Guptill
 - **i-v.** As regulations are lifting, the COVID-19 Task Force is being placed on hold for the time being. Moving forward, all inquiries regarding COVID-19 tracking, testing, protection, etc. should be discussed with the **Emergency Operation Centre team.**
 - **Action item:** The Committee will work to identify a direct contact for the Emergency Operation Centre Team for questions regarding HEPA filter, Aranet CO2 monitors, rapid antigen tests, protection during times of high transmission, etc.
 - **New Agenda Items:**
 - **vi.** Dr. Guptill indicated that APUO would very much like to be consulted regarding the University's COVID-19 Management Plan which is currently in development and will be presented to UJOHSC.
 - o Bob Atkinson clarified that the UJOHSC would be consulted before the document is released, and that requests to have representation would have to go through faculty first.
 - **Vii.** Hazard Identification Risk Assessment and PPE project | Bob Atkinson
 - o A new project aiming to have PPE Programs for all Faculties and services, university-wide has been released. A recent risk and hazard assessment has been implemented to indicate all of the hazards that are necessary to understand. They have started with three faculties: Sciences, Medicine, and Engineering. The execution of next steps will be from Charles and his team.
 - o **Action item:** It is asked that everyone support, communicate, and promote these efforts to have a PPE program going forward with intentions for the protection for workers and compliance with regulations.
 - **Viii.** Safety Culture Survey | Bob Atkinson
 - o A Safety Survey has been created for Occupational Health and Safety System. This is an additional project to help promote, support, and complete it when released. The survey is entirely anonymous, with few questions to assist in the understanding of Health and Safety baseline knowledge within each Faculty/Department. This will help indicate our shared values of safety, what we know about laws and regulations, and will include psychological aspects.
 - **ix.** Introduction of the new UJOHSC workplace inspector | Bob Atkinson
 - o Bob introduced Paul Bussiere, new UJOHSC inspector, at the University.
 - o Paul has 20+ years of experience and joins the University from Rogers.

