



Le Comité Mixte Universitaire sur la Santé et la Sécurité au Travail (CMUSST)
The University Joint Occupational Health and Safety Committee (UJOHSC)
Procès-Verbal / Minutes

February 23, 2022; 10h00; TEAMS

Committee members	Names	Attendance
Vice-President, Resources (or delegate)	Jean Yves Hinse	-
Vice-President, Research and Innovation (or delegate)	Terry Campbell	X
Vice-President, Academic & Provost (or delegate)	Michelle Sultan	X
APUO	Evan Sterling	X
APUO	Alexandra Gregory	X
APTPUO	Esther Senneville	-
APTPUO	Omer Livvarcin	-
IUOE, 772A	Vacant	-
IUOE, 772B	Vacant	-
OSSTF	Scott Dick	X
OSSTF	Gabriel Ramsay	X
CUPE, 2626	Seema Shafei	-
CUPE, 2626	Agnes Bezerra	X
CUPE, lifeguards	Vacant	-
PIPSC	Alain Le Hénaff	X
Non-unionized group	Vacant	-
JHSC Inspector (non-voting)	Vacant	-
Resource Persons		
Rep. Deans	Silvana Gandolfini	X
Rep. Deans	Paul Bélanger	X
Rep. Directors	Vacant	-
Rep. Directors	Lynn-Marie McCarthy	-
Health and Wellness	Marie Parish	X
Office of Human Rights	Noël Badiou	X
Office of Risk Management	Carolina de Moura	X
Office of Risk Management	Graham Nelson	X
Invitees		
OPSEU	Ryan Perez Hernandez	-
CUPE 2626-03	Amelie Mignacca	X
Special Advisor, Campus Reintegration	Claude Laguë	X
Risk Management Specialist	Robert Atkinson	X
Certified Members		
Workers	Scott Dick and Alexandra Gregory	
Management	Nada Nagy and Marie Parish	

Chairperson: Gabriel Ramsay; **Secretary:** Vacant – minutes prepared by Graham Nelson X – Attended



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A roundtable was conducted. The committee welcome Michelle Sultan as the new management representative for Vice-President, Academic & Provost. Members thanks René Houle for his contributions and membership on the committee.

1. CRTF Presentation

Members welcomed Claude Laguë, who prior to the meeting provided written responses to members questions about the university's COVID-19 measures. A Q&A period followed with classroom HVAC discussed, continued promotion of 3rd vaccine dose and that there has been no specific discussion on what would occur if masking requirements are removed.

2. JHSC Presentation

Bob Atkinson accepted a role within the Office of Risk Management as Risk Management Specialist, Occupational Health and Safety. He was invited to present a report for 2021. Common findings were presented from across all areas of the university.

With the JHSC Inspector position vacated, the recruitment process is underway. Members are encouraged to continue with the inspection process and resources (including checklists and support) is available by contacting sst-ohs@uottawa.ca.

3. Approval of agenda

The agenda was moved for approval by Alain Le Hénaff; approved unanimously.

4. Approval of the minutes from November 24, 2021

The minutes were moved for approval by Alain Le Hénaff; approved unanimously.

5. Matters Arising from the November 24, 2021

- COVID-19
 - i. Response to members questions (rapid tests, local monitoring of CO² in occupied classrooms) from the meeting of November 21, 2021 were included as part of the questions at the beginning of the meeting.
- Terms of reference
 - i. Comments were incorporated and resent to members and union offices prior to the meeting for a 30-day comment period (ending March 23, 2022).
 - **ACTION – Members and union offices to provide feedback to sst-ohs@uottawa.ca within 30-days. An approval process will recommence.**
- Occupational health and safety management system
 - i. Graham Nelson presented a brief summary of the work conducted to date by the project/steering committees, including the future state goals and guiding principles. Focus

is now on the operating model and RACI chart. A subset of committee members were involved at the start of the project with interested members invited to contact sst-ohs@uottawa.ca for more information.

- Roll out of workplace first aid program
 - i. CSA first aid kits continue being rolled out to faculties/services. Additional kits and 3 new AEDs have been ordered for ARC, STM and a 3rd building TBD.

6. Critical Injury / Occupational Illness Report

Recent matters include the following:

- 200 Lees – reported occupational illness (COVID-19). The Inspector verified policies and procedures in place for COVID-19. Scott Dick participated to follow-up. No order issued.
- Exterior Tabaret – reported critical injury (fracture). Unknown at the time of the incident whether the incident occurred on campus. Upon investigation, the incident occurred on City of Ottawa property. The Inspector attended campus and accepted the employer's conclusion. Scott Dick participated to follow-up. Information on the snow program was provided. No order issued.
- 141 Louis-Pasteur – reported occupational illnesses (COVID-19). The Inspector verified policies and procedures in place for COVID-19. Two worker members from the Facilities and Protection committee participated via telephone. No order issued.

7. Inspections

- Discussed in earlier section.

8. Functional Health and Safety Committee Minutes

- Office – January 31, 2022 – no matters of significance to discuss.
- Laboratory – February 16, 2022 – committee recently met and discussed autoclaves and the practices around their use. A request for information (location, practices, etc.) will be sent to the faculties of medicine, science and engineering.
- Facilities/Protection – [September 23, 2021](#), November 25, 2021, February 10, 2022 – no matters of significance to discuss.
- Alta Vista – [November 12, 2021](#), [January 18, 2022](#) – no significant matters to discuss.
- Psychological – December 2, 2021, January 26, 2022 – discussion on the forthcoming right to disconnect policy. No regulations published as of yet, therefore, difficult to appreciate scope. Work continues on this front through Human Resources.

9. New Business

- WSIB Safety Excellence Program
 - i. uOttawa successfully completed 4 topics (COVID-19, health and safety training, injury reporting and workplace first aid) which means uOttawa qualifies for a rebate from the WSIB insurance premium. The rebate will be reinvested into the OHS program.
- Annual report
 - i. An annual report has been prepared summarizing the 2021 year in occupational health and safety. A brief overview was presented during the committee with the full report to be circulated in the coming days.



- Next meeting
 - i. In line with the phased return to campus, a discussion ensued on the format of the next meeting (in-person/virtual/bi-modal). Co-chairs will explore options for bi-modal option with an entirely virtual meeting remaining a possibility.

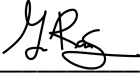
Next meetings (all from 10h00 to 11h30)

April 20, 2022

June 16, 2022

Meeting concluded. Adjourned at 11h29.

Signatures

Worker Co-Chair:  Date: 20.04.2022
Gabriel Ramsay

Management Co-Chair: _____ Date: _____
Terry Campbell (for Jean Yves Hinse)