

Recommendation 9: Ensure that part-time/APTPUO instructors continue to be assigned teaching assistants, especially for junior-level courses.

Unit response: CRM supports this recommendation. The unit will follow the teaching assistant assignment formula as outlined by our internal policy in a manner consistent with the relevant collective agreements.

Decanal response. Under no circumstances can APTPUO colleagues receive fewer teaching assistants than is required by the formula in the collective agreement. The Dean is very much of the view that the number of teaching assistants assigned to the instructor of a given course should depend only on the specifics of the course itself, and not on the union to which the instructor in question belongs.

Priority Level*	Actions to be undertaken	Assigned to	Timeline	Curriculum change?
Med.	The unit will follow the teaching assistant assignment formula as outlined in our internal policy in a manner consistent with the relevant collective agreements.	Operations Coordinator	NA	None

* PRIORITY LEVEL: 1. URGENT-IMMEDIATE ACTION REQUIRED 2. IMPORTANT-ACTION REQUIRED WITHIN 18 MONTHS (MAXIMUM) 3. ADVISED: DEVELOPMENT AND STRATEGY-ACTION TO BE DISCUSSED AND MUST BE IN PLACE BY MID-CYCLE (WITHIN 4 YEARS)

Recommendation 10: Offer a part-time option for the graduate program.

Unit response: CRM now offers the possibility of studying part-time for most of its graduate programs, with two caveats. First, students who are registered part-time do not have access to scholarships or teaching assistantships. Second, students registered in any MA option that contains a field placement must be registered full time while completing the field placement.

Decanal response. N/A

Priority Level*	Actions to be undertaken	Assigned to	Timeline	Curriculum change?
Med.	None. We now offer a part-time option for the graduate program.	N/A	N/A	None

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Recommendation 11: Clarify on the Department Web site that “equivalent” requirements for entry into the MA program are defined broadly.

Unit response: The department’s website (<https://catalogue.uottawa.ca/en/graduate/master-arts-criminology/#Admissiontext>) is indeed ambiguous with regard to this question and should be revised. The ambiguity appears in the list of eligibility criteria for the program, which states:

To be eligible for admission to the MA program:

- Students must hold a Bachelor's degree with a major in Criminology or equivalent with a minimum average of 75%(B+).
- Students who don’t hold a Bachelor’s degree with a major in Criminology or equivalent, can demonstrate relevant work experience of 2 years or more by submitting a paper of approximately 300 words detailing the relevance of this professional experience for this program. This document must be added to program application requirements.

It is not clear what "equivalent" means here. While it does state on the same web page under the heading “The Qualifying Program” that under certain conditions "the student [who] has an honors degree in a related field (for example, sociology, psychology, law, social work, science politics, history, philosophy)”, could also be eligible this information does not appear directly under “To be eligible” section. This can create ambiguity as well as self-exclusion from potential students who might otherwise want to apply. Rather than simply specifying that "equivalent" is understood in the broad sense as recommended by the evaluators, we propose resolving the ambiguity by including this possibility under “To be eligible” section. This addition is highlighted in the following rephrasing:

- You must have an honors bachelor's degree with a major in criminology or an honors bachelor's degree with a major in a related field (for example, sociology, psychology, law, social, political science, history, philosophy), with a minimum average of 75% (B+) and with training deemed sufficient in the theoretical and methodological foundations of criminology (students who do not have training deemed sufficient in these foundations could be offered a propaedeutic (for more details on the propaedeutic, see below “The Qualifying Program”).
- Students who don’t hold a Bachelor’s degree with a major in Criminology or equivalent (e.g., sociology, psychology, law, social, political science, history, philosophy), can demonstrate relevant work experience of 2 years or more by submitting a paper of approximately 300 words detailing the relevance of this professional experience for this program. This document must be added to program application requirements.

Decanal response. The Department is also encouraged to specifically consider how to create pathways for admission to graduate studies for indigenous students who may not have completed an undergraduate degree, but possibly hold a college diploma and-or have years of professional experience.

Priority Level*	Actions to be undertaken	Assigned to	Timeline	Curriculum change?
Low	Rephrase the “to be eligible” part on the Department of Criminology website, favouring the addition highlighted above.	MA Committee	By the end of Dec. 2022	None

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Recommendation 12: Clarify, through different forms of communication (especially following admission), the choices implied or dictated by the paths chosen.

Unit response: For each option offered at the master's level (i.e., the thesis option, the thesis option with a joint degree from uOttawa-Universite Catholique de Louvain, the thesis and field placement option, the major research paper option, the course option, and the course and field placement option), the department's website specifies the compulsory courses and the number of optional courses that the student must take to complete their training.

<https://catalogue.uottawa.ca/en/graduate/master-arts-criminology/#Requirementstext>

Each year in September, the MA committee offers an optional information session for new master's students during which the head of the graduate committee reviews the website content and draws attention to the different requirements for each of the MA options. It is possible that students could benefit from an even more pro-active approach on the part of the department. The MA committee will work to include a direct reference to the website in the student's admission kit and to create a pdf document containing all the information contained on the website that students can use as a quick reference guide.

Decanal response. The department may also wish to consider a Visit Day for all graduate students to whom it has made an offer of admission (and before students must submit their decisions), and profit from this Visit Day to ensure that students are aware of the many exciting opportunities available to them.

Priority Level*	Actions to be undertaken	Assigned to	Timeline	Curriculum change?
Low	Include a reference to the website in the admission kit and create a pdf quick reference guide document that outlines the paths for the different MA program options.	MA Committee	By the end of December 2022	None

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Recommendation 13: Add or encourage elective courses at the graduate level, led by bilingual instructors, where students can express themselves in the language of their choice.				
Unit response: Students apply, are accepted to, and register in the program language of their choice, although they are free to take courses in their second language, should they choose to do so. Unfortunately, we do not have the human resources/teaching capacity to meet the EN and FR graduate course teaching demands and to add additional elective courses that would be taught bilingually. The unit does not retain this recommendation for further action.				
Decanal response. The Dean concurs with the Department’s view that, in light of the current resource constraints, this is not a strategy that should be prioritized, but would be happy to see this emerge as an option in the future.				
Priority Level*	Actions to be undertaken	Assigned to	Timeline	Curriculum change?
Low	None.	NA	NA	None

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