

**COMITÉ FONCTIONNEL DE LA SANTÉ ET DE LA SÉCURITÉ – IMMEDUBLES ET PROTECTION**  
**FUNCTIONAL HEALTH AND SAFETY COMMITTEE – FACILITIES AND PROTECTION**

**22 Février, 2023; 10h00; Microsoft Teams**

**MEMBRES DU COMITÉ**

une personne nommée par le Directeur exécutif des Immeubles comme son porte-parole	<b>Jacques Nadeau</b>	<b>A</b>
une personne nommée par le Directeur du Service de la protection comme son porte-parole	<b>Nicholas Lavoie</b>	<b>P</b>
une personne nommée par la section locale 772A de l'IUOML (IOUE)	<b>Allan Hager</b>	<b>P</b>
une personne nommée par la section locale 772B de l'IUOML (IOUE)	<b>Frederic Desjardins</b>	<b>P</b>
une personne nommée par l'APUO	<b>Vacant</b>	<b>-</b>
une personne nommée par l'APTPUO	<b>Gustavo Freire</b>	<b>A</b>
Support staff University of Ottawa (SSUO), OSSTF	<b>Annie Massé</b>	<b>P</b>
Support staff University of Ottawa (SSUO), OSSTF	<b>Zacharie Cadieux</b>	<b>P</b>
une personne nommée par le SCFP (CUPE), unité syndicale 2626	<b>Heba Khalil</b>	<b>A</b>
une personne nommée par le SCFP (CUPE), lifeguards	<b>Vacant (Emma Kaz)</b>	<b>P</b>
un employé nommé par l'IPFPC (PIPSC)	<b>Henryk Leminski</b>	<b>P</b>
un employé élu représentant le groupe non syndiqué	<b>Vacant</b>	<b>-</b>
un employé élu représentant le groupe non syndiqué	<b>Vacant</b>	<b>-</b>
Agent de Santé et Sécurité des Immeubles, Opérations – Facilities Health and Safety Officer Operations	<b>Martine Bergeron</b>	<b>P</b>
Agent de Santé et Sécurité des Immeubles, Construction – Facilities Health and Safety Officer Construction	<b>Elisa Koene</b>	<b>P</b>
Vice-recteur associé, Immeubles – Associate Vice President Facilities	<b>Geoff Frigon</b>	<b>P</b>
Bureau de la gestion du risque, Secteur santé et sécurité au travail	<b>Robert Atkinson (Graham Nelson)</b>	<b>P</b>
Inspecteur, CUMSST	<b>Paul Bussiere</b>	<b>P</b>

**Réunion présidée par : Zachary Cadieux**  
**Secrétaire : Martine Bergeron**

**A – Absent P – Présent**

## PROCÈS VERBAL / MINUTES

Also present as non-voting members OPSU:

### 1. ADOPTION DE L'ORDRE DU JOUR

Adopted by Annie Massé, seconded by Allan Hager

### 2. APPROBATION DU PROCÈS-VERBAL DE LA DERNIÈRE RÉUNION (24 Novembre 2022)

Adopted by Annie Massé, seconded by Zacharie Cadieux

### 3. AFFAIRE DÉCOULANT DE LA DERNIÈRE RÉUNION (24 Novembre 2022)

- Covid 19 update
  - i. Ongoing monitoring of wastewater levels, everything else remains status quo. Suggest removing this section for future meetings

### 4. AFFAIRES COURANTES

- Critical injury/accident/incident / occupational illness reports (Bob Atkinson)
  - i. Near miss –
- Inspections (Inspector: Paul Bussiere)
  - i. Facilities –
    - 1. 2022 – 100%
    - 2. 2023 – 9%
  - ii. University – Presentation on inspections
  - iii. Participation + vote
    - 1. Committee members are encouraged to participate on inspections. Send an email to Martine Bergeron if interested.
    - 2. Vote in favor to delegate committee inspections to facilities members on behalf of committee members in the absence of committee member participation.
- Rapport du comité Universitaire (review past meeting minutes – Graham Nelson)
  - i. MOL news – Anonymous complaint placed with MOL due to potential carcinogenic dust. MOL visit investigated 3 locations (specific rooms in TBT, MNT and CBY) – no orders were issued.
  - ii. Terms of references – There is 30% occupancy/participation on committees, the efforts are ongoing to fill the vacancies. A review group to study the best practices and structures of Health and Safety Committees is being initiated.
  - iii. OHSMS framework implementation – Roles and Responsibilities has been implemented and communicated to management. Finalizing tier 3 implementation with 4 main programs: Biosafety, radiation safety, lab safety and general OHS. Tier 4 procedures have been sent to JHSC committee for review, comments to be provided within 30 days.
  - iv. Violence prevention – Policy 66 is being reviewed. Campus wide initiative of revisiting risk assessments for certain groups (ex: protection) that might be more at risk of violence. Violence prevention program will be revamped.
  - v. Certified member – Call to members to become a certified member and take the training. There is a requirement on committees to have certified members, that have additional responsibilities.
- Training (Martine Bergeron)
  - i. Lock out tag out
    - 1. Still awaiting on procurement to finalize adding SPI to our list of vendors. Awaiting quotes for 2 other companies.
  - ii. Arc Flash

1. Training was delayed due to training provider. Search for alternate training provider in the works.

**5. AFFAIRES NOUVELLES (Martine Bergeron)**

- 3-year DSR reassessment and abatement – Delayed last year. Supposed to annually reassess condition and complete repairs, however, only reassessment took place. Proceeding with construction RFP in the next month, with a compromise from the consultant to complete additional assessment during walkthrough with contractor: if any new poor condition is identified, it will be added to the construction scope of work. Updated DSRs will be issued post construction hopefully with no poor condition materials.
- Mould Control Program – sent to this committee for review. Comments expected within 2 weeks.
- Inspection Training – In person. Will cover hazard identification, how to conduct an inspection and write a report. There is a focus on office and laboratories, but many of the hazards are also applicable to facilities. Martine will accompany the committee member on their first inspection to add on to the training, for facilities specific hazards.
- Modified type 2 – Consultants have developed a modified type 2 asbestos procedure for use of HEPA Vac and shroud equipped power tools, to facilitate carpenters in installing and removing wall items where drywall joint compound and plaster are asbestos containing. Personal air monitoring was completed during 2 hours of work using this procedure (with additional PPE until results proved equivalent protection). Results came back and are being assessed by the consultant, but are below Air clearance levels, and ambient air levels. Per Ontario Regulation 278, s.23, this procedure is being presented to the committee as written notice of the varied measures.

**Next meeting dates:**

- May 24, 2023
- August 23, 2023
- November 22, 2023

**Meeting adjourned: 10:33**

Nicholas Lavoie

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Nicholas Lavoie  
Membre de la gestion

*Zacharie Cadieux*

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Zacharie Cadieux  
Co-président travailleur, élu