

On time Pay							Late Pay		
2024	Period Start Date	Period End Date	Pay Date / Accounting date	EE Open Time Entry	EE Deadline for Time Entry	Approver end Date	Open for Late Pay	Close for Late Pay	Approver end Date
BW1	10-Dec	23-Dec	5-Jan	10-Dec	21-Dec	22-Dec	4-Jan	25-Jan	26-Jan
BW2	24-Dec	6-Jan	19-Jan	24-Dec	11-Jan	12-Jan	17-Jan	8-Feb	9-Feb
BW3	7-Jan	20-Jan	2-Feb	7-Jan	25-Jan	26-Jan	31-Jan	22-Feb	23-Feb
BW4	21-Jan	3-Feb	16-Feb	21-Jan	8-Feb	9-Feb	14-Feb	6-Mar	7-Mar
BW5	4-Feb	17-Feb	1-Mar	4-Feb	22-Feb	23-Feb	28-Feb	19-Mar	20-Mar
BW6	18-Feb	2-Mar	15-Mar	18-Feb	6-Mar	7-Mar	12-Mar	4-Apr	5-Apr
BW7	3-Mar	16-Mar	28-Mar	3-Mar	19-Mar	20-Mar	23-Mar	18-Apr	19-Apr
BW8	17-Mar	30-Mar	12-Apr	17-Mar	4-Apr	5-Apr	10-Apr	2-May	3-May
BW9	31-Mar	13-Apr	26-Apr	31-Mar	18-Apr	19-Apr	24-Apr	16-May	17-May
BW10	14-Apr	27-Apr	10-May	14-Apr	2-May	3-May	8-May	30-May	31-May
BW11	28-Apr	11-May	24-May	28-Apr	16-May	17-May	22-May	13-Jun	14-Jun
BW12	12-May	25-May	7-Jun	12-May	30-May	31-May	5-Jun	27-Jun	28-Jun
BW13	26-May	8-Jun	21-Jun	26-May	13-Jun	14-Jun	19-Jun	11-Jul	12-Jul
BW14	9-Jun	22-Jun	5-Jul	9-Jun	27-Jun	28-Jun	3-Jul	25-Jul	26-Jul
BW15	23-Jun	6-Jul	19-Jul	23-Jun	11-Jul	12-Jul	17-Jul	8-Aug	9-Aug
BW16	7-Jul	20-Jul	2-Aug	7-Jul	25-Jul	26-Jul	31-Jul	21-Aug	22-Aug
BW17	21-Jul	3-Aug	16-Aug	21-Jul	8-Aug	9-Aug	14-Aug	4-Sep	5-Sep
BW18	4-Aug	17-Aug	30-Aug	4-Aug	21-Aug	22-Aug	27-Aug	18-Sep	19-Sep
BW19	18-Aug	31-Aug	13-Sep	18-Aug	4-Sep	5-Sep	10-Sep	3-Oct	4-Oct
BW20	1-Sep	14-Sep	27-Sep	1-Sep	18-Sep	19-Sep	24-Sep	17-Oct	18-Oct
BW21	15-Sep	28-Sep	11-Oct	15-Sep	3-Oct	4-Oct	9-Oct	31-Oct	1-Nov
BW22	29-Sep	12-Oct	25-Oct	29-Sep	17-Oct	18-Oct	23-Oct	14-Nov	15-Nov
BW23	13-Oct	26-Oct	8-Nov	13-Oct	31-Oct	1-Nov	6-Nov	28-Nov	29-Nov
BW24	27-Oct	9-Nov	22-Nov	27-Oct	14-Nov	15-Nov	20-Nov	12-Dec	13-Dec
BW25	10-Nov	23-Nov	6-Dec	10-Nov	28-Nov	29-Nov	4-Dec	17-Dec	18-Dec
BW26	24-Nov	7-Dec	20-Dec	24-Nov	12-Dec	13-Dec	18-Dec	7-Jan-2025	8-Jan-2025
BW01 2025	8-Dec	21-Dec	3-Jan	8-Dec	17-Dec	18-Dec	21-Dec	22-Jan-2025	23-Jan-2025