

COMITÉ FONCTIONNEL DE LA SANTÉ ET DE LA SÉCURITÉ – IMMEDUBLES ET PROTECTION
FUNCTIONAL HEALTH AND SAFETY COMMITTEE – FACILITIES AND PROTECTION

25 Mai, 2023; 10h00; Microsoft Teams

MEMBRES DU COMITÉ

une personne nommée par le Directeur exécutif des Immeubles comme son porte-parole	Jacques Nadeau	P
une personne nommée par le Directeur du Service de la protection comme son porte-parole	Nicholas Lavoie	P
une personne nommée par la section locale 772A de l'IUOML (IOUE)	Allan Hager	P
une personne nommée par la section locale 772B de l'IUOML (IOUE)	Frederic Desjardins	P (first 30 mins)
une personne nommée par l'APUO	Vacant	-
une personne nommée par l'APTPUO	Gustavo Freire	P
Support staff University of Ottawa (SSUO), OSSTF	Annie Massé	P
Support staff University of Ottawa (SSUO), OSSTF	Zacharie Cadieux	P
une personne nommée par le SCFP (CUPE), unité syndicale 2626	Heba Khalil	P
une personne nommée par le SCFP (CUPE), lifeguards	Vacant (Emma Kaz)	A
un employé nommé par l'IPFPC (PIPSC)	Henryk Leminski	A
un employé élu représentant le groupe non syndiqué	Vacant	-
un employé élu représentant le groupe non syndiqué	Vacant	-
Agent de Santé et Sécurité des Immeubles, Opérations – Facilities Health and Safety Officer Operations	Martine Bergeron	P
Agent de Santé et Sécurité des Immeubles, Construction – Facilities Health and Safety Officer Construction	Elisa Koene	A
Vice-recteur associé, Immeubles – Associate Vice President Facilities	Geoff Frigon	A
Bureau de la gestion du risque, Secteur santé et sécurité au travail	Robert Atkinson	P
Inspecteur, CUMSST	Paul Bussiere	A

Réunion présidée par : Zachary Cadieux
Secrétaire : Martine Bergeron

A – Absent P – Présent

PROCÈS VERBAL / MINUTES

Also present as non-voting members OPSEU: Sean Fish

1. ADOPTION DE L'ORDRE DU JOUR

Adopted by Allan Hager, seconded by Gustavo Freire

2. APPROBATION DU PROCÈS-VERBAL DE LA DERNIÈRE RÉUNION (22 Février 2023)

Adopted by Annie Massé, seconded by Allan Hager

3. AFFAIRE DÉCOULANT DE LA DERNIÈRE RÉUNION (22 Février 2023)

- 3-year DSR reassessment and abatement (Martine Bergeron) – New project manager assigned creating additional delays. Added reassessment to scope to be completed at the same time as the walkthrough with the contractor to complete/comply with this year's requirement for condition reassessment.
- Mould Control Program (Martine Bergeron) – No comments received. Proceeding to finalize and translate.
- Modified type 2 asbestos procedure (Martine Bergeron) – Written notice to committee provided with sampling results and personal air monitoring validating equivalent protective measures. The procedure is modified from legislation to add the use of shroud (containment of dust at the source) and removal of Tyvek as mandatory. No comments received on procedure.

4. AFFAIRES COURANTES

- Critical injury / accident / incident / occupational illness reports (Allan Hager)
 - i. 4 incidents:
 1. Tabaret slip/fall
 2. Tabaret potential asbestos exposure report as a result of some work that was completed in the ceiling, and where ceiling tiles were not put back into place. Employees referred to ceiling entry procedure.
 3. Knee injury during arrest
 4. Bicycle dismount injury
- Inspections (Inspector: Paul Bussiere)
 - i. Facilities – 37%
 - ii. University –
 - iii. Management inspections (Martine Bergeron) – Through management inspections, there is a blitz to validate effective program/control implementation. This year, the following items are being assessed:
 1. Signage – footwear, authorised access, rooftop/fall hazard, confined spaces
 2. Lock out tag out – stations (for tags and for devices), use of tags (danger vs information tags, old tags), equipment inventory
 3. Hearing protection
 4. Rooftop skylights and antennas
- Rapport du comité universitaire (review past meeting minutes – Robert Atkinson)
 - i. MOL news – uOttawa is exploring the possibility of integrating 'virtual H&S bulletin boards' to facilitate document sharing, updates and accessibility to remote workers.
 - ii. Terms of references – Subgroup of unions and associations are meeting regularly to establish future structure and resolve outstanding concerns. Proposals include zone model following the Facility Management model.
 - iii. Sondage santé sécurité & committee effectiveness – Presentation, to share once translated
 - iv. OHSMS (Occupational Health and Safety Management System) – Communication sent out at large regarding implementation of program manuals (general safety, Lab safety, Biosafety and

Radiation safety). Next step is implementation of institutional procedures – scheduled for the fall.

- v. New mandatory training [Health and Safety - Roles and Responsibilities](#)
 - vi. Encouraging committee members to become certified members – 2-day training available. Registration through Office of the Chief Risk Officer.
 - vii. Updated Policy 66 now posted online.
- Training (Martine Bergeron)
 - i. Arc Flash – Delivered to electricians April 17-18th
 - ii. [Designated Substance Reports – How to Interpret Data](#) – now available online
 - iii. Working at heights – Scheduled May 17th (English) and June 15th (French)
 - iv. First Aid – Scheduled June 7-8 (English) and 21-22 (French)
 - v. [Health and Safety - Roles and Responsibilities](#) – now available online
 - vi. [Health and Safety Committee Member Orientation](#) – encourage all committee members to complete
 - vii. [Workplace Health and Safety Inspections](#) – now available

5. AFFAIRES NOUVELLES

- Noise Assessment (Martine Bergeron) – As a result of last year’s blitz and worker committee inspections, 58 areas were identified of concern for elevated noise. Noise assessments of these areas took place May 15-17th by an industrial hygienist. Results to be shared upon receipt, and rooms identified as above 80dB to be included within the Hearing Conservation Program.
- Water quality program (Martine Bergeron) – Program developed with a consultant and implemented last year. Splits all consumable water locations into 4 phases (25% per year, including each building). Phase 1 testing of the program took place in 2022, testing 25% of consumable locations. Program provided for review and comments in order to finalize/approve the program and testing parameters.
- Legionella Program (Martine Bergeron) – Program developed with a consultant; aiming to present it by next committee meeting for review and comments. That said, Facilities has implemented the testing of domestic hot water (Longest Running Time locations of large buildings) to be completed at the same time as water quality testing of consumable areas.
- Decommissioned houses (Martine Bergeron) – The list of decommissioned houses has been updated, new locations added to the list as unsafe to enter. Signage and other measures implemented to prevent entry. Demolition of these houses depends on the planning, and future use of the space. Current list of decommissioned houses include:
 - i. 25 Stewart Street
 - ii. 15-17 Copernicus Street
 - iii. 192 Laurier Avenue East
 - iv. 575-577 King Edward Avenue
 - v. 544 King Edward Avenue
 - vi. 546 King Edward Avenue
 - vii. 94 Henderson Avenue
 - viii. 72 Templeton Street
- Smoke free campus (Frederic Desjardins) – deferred to next meeting

Next meeting dates:

Vote on resuming on-site/hybrid meetings – proceed with Hybrid meetings

- August 24, 2023
- November 23, 2023

Meeting adjourned: 10:55



Jacques Nadeau
Co-président, Membre de la gestion

Zacharie Cadieux

Zacharie Cadieux
Co-président travailleur, élu