

## University of Ottawa Covid-19 Archival Collection

Information and Archives Management Service (IAMS) and the University of Ottawa Library are collaborating to establish a COVID-19 response collection. This archival collection, which will be invaluable to contemporary and future research, will preserve both official messaging and programs from the university as well as capturing relevant websites.

In collecting and preserving COVID-19 response-related materials, we are supported by the most recent joint statement<sup>1</sup> of the International Council of Archives, UNESCO, the American Records Management Association (ARMA), the Digital Preservation Coalition, and others, which states that *“The duty to document does not only rest with governments, but also with commercial, research and educational institutions”* and that *“the duty to document does not cease in a crisis, it becomes more essential”*.

Over the ensuing months, services, faculties and individuals may be contacted to discuss transferring documents of COVID-19 specific material to this archival collection. The library will also be creating a mechanism where individuals can upload their own content directly to the Archive. If you have questions about the COVID-19 Archival Collection or would like to contribute materials to the Collections, please contact:

	Information and Archives Management	University of Ottawa Library	
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<b>Type of collection</b>	Institutional Archives Collection	COVID-19 Web Archiving	Special Project to Collect Her-Stories during the COVID-19 Pandemic
<b>Overview of collection</b>	Institutional information related to the Covid-19 pandemic as part of its impact on campus. Information comes	Since the COVID-19 outbreak began in Ottawa, the University of Ottawa Library began a crawl of web content produced by	Members of the Library’s OSDI (Open Scholarship and Digital Initiatives) and ARCS (Archives and

<sup>1</sup> <https://cdn.website-editor.net/61ed7ac1402f428695fcc2386ad0577f/files/uploaded/COVID-the-duty-to-document-is-essential.pdf>

	<p>in many different format including (but not limited to) paper and electronic, blogs, photos, maps, posters emails and the collection of this information becomes essential to preserve and secure the decisions and activities undertaken during this pandemic for future generations .</p>	<p>uOttawa via Archive-It and collected tweets with hashtags via <a href="#">Twarc</a> in the <a href="#">Compute Canada</a> environment related to the local COVID-19 response. Members of <a href="#">Canadian Web Archiving Coalition (CWAC)</a> have also been capturing web content relevant to their local contexts and collections policies, including large organizations such as LAC, BAnQ, the Archives of Ontario, and University of Toronto Libraries. In addition, there is a global initiative led by <a href="#">IIPC</a> (International Internet Preservation Consortium) and <a href="#">GLAMs</a> (Galleries, Libraries, Archives, and Museums) around the world have archived web content related to the pandemic.</p>	<p>Special Collections) teams are developing a platform to actively collect the stories and experiences of women during the Covid-19 pandemic. It has been recognized in the current literature that women had been impacted to a greater degree than their male counterparts. It is important to provide a platform for women to be able to actively share and express themselves. Women from the University Community and the broader National Capital Region will be invited to upload content directly to the platform. The ARCS team will then archive the content and ensure it is archived and preserved for future research on this unprecedented time.</p>
<p><b>Scope of collection</b></p>	<p>Materials to be collected include, but are not limited to:</p> <ul style="list-style-type: none"> <li>▪ Official messaging from the President’s Office and the senior executives of academic and administrative units of the university.</li> <li>▪ Special messaging or programs developed to assist staff in working from home</li> <li>▪ Special messaging or programs developed to support students in their studies.</li> </ul>	<p>The web archival collection scope includes:</p> <ul style="list-style-type: none"> <li>▪ uOttawa Covid-19 official website</li> <li>▪ uOttawa Library</li> <li>▪ English student newspaper (Fulcrum)</li> <li>▪ French student newspaper (La Rotonde)</li> <li>▪ Faculty website for faculty in the media and its newspaper</li> <li>▪ Twitter for uOttawa, Fulcrum, and La Rotonde</li> <li>▪ uOttawa Reddit page</li> <li>▪ Ottawa and Gatineau municipal websites</li> </ul> <p>The Twitter hashtags include:</p>	<p>The current intended scope is to collect stories from women in the uOttawa University Committee and the capital region. They will be invited to contribute original digital content related to Covid-19 and will agree that it will be shared and made publicly available. Submissions will be limited to the following:</p> <ul style="list-style-type: none"> <li>▪ Images (eg. photographs, screenshots of social media, artwork)</li> <li>▪ Audio stories</li> </ul>

	<ul style="list-style-type: none"> <li>▪ Special messaging or programs and services developed to support the mental health, finances, residence, etc. for students, staff, and faculty.</li> <li>▪ Special meetings and minutes</li> <li>▪ Briefing notes and special reports</li> <li>▪ Posters and pictures</li> </ul>	<ul style="list-style-type: none"> <li>▪ #coronavirus and #ottawa</li> <li>▪ #Covid19Canada and #ottawa</li> <li>▪ #çavabienaller</li> <li>▪ #stayhome</li> <li>▪ #CERB</li> </ul>	<ul style="list-style-type: none"> <li>▪ Video stories</li> <li>▪ Text stories</li> </ul>
<b>Access to collections</b>	IAMS and the University of Ottawa Library will work together to create a web page to facilitate access to these collections and on how to proceed to access the information. More information to come on this activity as the project progresses.		