Body & Mind Conference
Guidelines- Call for abstract

Authors have to conform to the following guidelines for abstract submission.

General information:
- Abstracts can only be submitted online to this address: ism-recherche@montfort.on.ca
- Abstracts can be submitted in English or French.
- The presenting author of the abstract MUST be registered for the conference.
- Abstracts accepted for the Body and Mind conference will be published in a book of abstracts. Abstracts will be typeset from the text submitted by the author without copy editing changes so please ensure that your abstracts do not contain any spelling, grammar or scientific errors. It is the responsibility of the author to proofread the abstract carefully. This includes the author list.
- Abstracts will be reviewed by an expert and may be selected for poster presentation, or may be rejected.
- Please use 12-point font that is easy to read such as Arial, Calibri or Helvetica fonts.
- Please use single line spacing.

Guidelines
Contact information
Your name, degree, institution, address, phone number, and email address must be provided. As the corresponding author, you will receive the correspondence from the Body and Mind conference.

Abstract title
- Abstract titles may not be longer than 255 characters, including spaces. Identifying information like author or institution names should not be included in the title. Abstract titles must be capitalized.
- Abbreviations should, if possible, be avoided in the title.

Abstract body
- The entire body of the abstract, excluding tables, must not exceed 3,800 characters, spaces included. Title, authors’ names, affiliations, figures, and tables are not included in the character count.
- Please use standard abbreviations. Place abbreviations in parentheses immediately after the first mention; the abbreviation can then be used throughout the abstract.
- Authors may create a combination of up to two tables or images or figures per abstract.
- Drug products mentioned in abstracts should be identified by their nonproprietary (i.e., generic) names only.
Please state whether informed consent was obtained and whether the study was approved by a recognized medical ethics committee.

**Notification**

Presenting authors will be notified of the status of their abstracts by email no later than February 4th 2019. Presenting authors must formally accept their invitations to present at the Body and Mind conference. If an invitation remains unanswered, the abstract may be withdrawn. Declined invitations will result in automatic withdrawal.

**Important deadlines**

- Abstract submission will be accepted until **January 7th 2019, (5pm Eastern Time)**
- Selected candidates for the posters will be notified on **February 4th 2019**