

Shanesha Social

613-111-1111

Multilingual Research Enthusiast | Global Thinker | Human Rights Advocate | your_email@uOttawa.ca
Address (optional), City, Province, Postal Code | Portfolio, blog, website, LinkedIn (optional)

Commented [JL1]: You can adapt this heading based on the industry you're targeting. The idea is to create a clear connection between you and the targeted industry desired and/or program of study.

Commented [JL2]: Use your University of Ottawa email address.

Commented [JL3]: LinkedIn shorter URL ex. linkedin.com/in/NAME

Commented [JL4]: Include the most important points you want to highlight. They typically include education, relevant experience, soft skills, computer/technical skills and languages. Tailor points to the targeted industry desired and/or program of study.

SUMMARY OF QUALIFICATIONS

- First-year master's student completing an interdisciplinary program leading to a Master of Arts (MA) in International Development and Globalization (CO-OP) at the University of Ottawa
- Over five years' research experience in government and NGOs
- Outstanding presentation skills honed through teaching assistantship and facilitation experience
- Superior proficiency in Microsoft Word, Excel, PowerPoint and internet research
- Trained in TRIO, GCDACS, Statistical Package for the Social Sciences (SPSS)
- Outstanding oral and written communication skills in English and French; level B2 (intermediate) Spanish

RESEARCH EXPERIENCE

Research Consultant | month year – month year
Organization, City, Province or Country (if abroad)

- Conducted field research on integration of immigrant women in a regional setting in collaboration with a non-profit organization
- Analyzed quantitative and qualitative data collected through 250 surveys and 25 interviews with the target population
- Recommended avenues of action to the client to support the social, cultural and professional integration of women newcomers

Commented [JL5]: Relevant work experience includes all experience (paid or unpaid) related to your field of study. Ensure all experience is in reverse chronological order (most recent to oldest).

Commented [MJ6R5]: Adding work experience titles helps to draw attention. The titles will depend on your field. You can consult other templates as examples.

Commented [MJ7R5]: Tips for writing bullet points:
• Use accomplishment-based statements to structure your bullet points, for example, projects completed in class and self-taught and learned.
• Use action verbs that demonstrate specific skill sets.
• Be consistent with your verb tenses and pay close attention to grammar and punctuation.

Research Officer | month year – month year
Organization, City, Province or Country (if abroad)

- Reviewed strategic governmental programs and initiatives using an equity, diversity and inclusion lens
- Examined...
- Presented...

Research Assistant | month year – month year
Organization, City, Province or Country (if abroad)

- Collected and analyzed data for comparative research on francophone and anglophone college students' attitudes towards acculturation
- Assisted...
- Liaised...

Junior Analyst | month year – month year
Organization, City, Province or Country (if abroad)

- Summarized and presented immigration research findings, briefing notes and policies to implementation officers
- Examined...
- Developed...

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TEACHING EXPERIENCE

Teaching Assistant

Organization, City, Province or Country (if abroad) month year – month year

- Designed and gave lectures to students in the Current Theories of International Development undergraduate course
- Monitored...
- Evaluated....

Community Facilitator Volunteer

month year – month year

Organization, City, Province or Country (if abroad)

- Facilitated human right workshops for a local indigenous community as part of a cooperation project in southern Mexico
- Coordinated...
- Developed...

EDUCATION

Master of Arts International Development and Globalization (CO-OP)

month year – present

University of Ottawa (Ottawa, ON)

Bachelor of Commerce (Honours) in International Business

year of graduation

MacEwan University (Edmonton, AB)

- Graduated with CGPA of 9.0/10
- Honour's Thesis: Barriers to International Mobility for Business Undergraduate Students
- VP operations and finance, student association

ADDITIONAL TRAINING and CERTIFICATIONS

Professional Diploma in Project Management, Organization, City, Province
year

Effective Intercultural Communication Training, Organization, City, Province year

Language Certificate in French as a Second language, University of Ottawa, ON year

Intermediate Spanish course, University of Ottawa, ON year

ACHIEVEMENTS and AWARDS

Dean's Honour List, School of Business, McEwan University, AB year

Graduate Merit Scholarship, University of Ottawa, ON year

Research Scholarship, Social Sciences and Humanities Research Council Canada year

INTERESTS

- Member of University of Ottawa Model United Nations Association
- Member of University of Ottawa Friends of Doctors Without Borders
- Completed humanitarian project in Guatemala

Commented [JL8]: Include transferable skills when explaining your non-relevant tasks using indirect style (see Brightspace). Ensure all experiences are in reverse chronological order (most recent to oldest).

Commented [JL9]: You can choose to include personal and academic projects related to your field of study.

Commented [JL10]: Include the important details of your education. You can also include relevant courses, projects or the title of your thesis (if applicable).

Commented [JL11]: Adding your CGPA to your resumé is optional. Include only if impressive.

Commented [JL12]: If you have multiple awards and achievements to showcase, you can add them in an optional section named "Awards and Achievements" at the end of the resumé (see optional sections for reference).

Commented [MJ13]: Include sports, travel, hobbies, clubs, groups or professional association memberships, as well as volunteer experience (if not already included in the "Volunteer Experience" section). Activities listed should be current. Highlight extracurricular activities that demonstrate skills such as teamwork, leadership or time management.