

TITLE : Program and Faculty Evaluation—Regulation

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GENERAL INFORMATION

The students must evaluate their teachers and the teaching program in a mature, constructive and respectful manner. A bilingual, centralized, Internet-accessible evaluation system (One45) is used for the evaluation of individual learning activities, courses as well as teachers. Students receive all evaluations, however, they are only obliged to complete the following: (1) evaluate the Faculty Member facilitating learning activities labelled as **MANDATORY** on their schedule and (2) evaluate the course when they are a member of the evaluation team which occurs at least twice each year.

Students are not required to complete the teacher evaluation forms since attendance at most lectures and laboratories is not mandatory. However, we strongly recommend that all students complete the individual teacher evaluations (lectures and laboratories) since this feedback is extremely important to the Faculty and will lead to quality improvement. Please rest assured that it is not possible to determine the authorship of any online evaluation. The anonymity of the student is guaranteed at all times. However, it is possible to monitor who has submitted their evaluations.

Students have until the due date listed in the evaluation system (One45) to submit a mandatory evaluation (see above for definition of what constitutes mandatory evaluations). Students will get notifications to complete their evaluation. If students do not submit their evaluation before the due date, they will be called to meet with the Pre-clerkship Director in order to explain why they have not completed the mandatory evaluations. The Director will then report back to the SPEC as needed to determine whether or not the student should be placed on internal probation, a note should be placed in the professionalism section of the MSPR, or whether other actions should be taken.

CLINICAL PRECEPTORS

The students must evaluate their Clinical Preceptors and the teaching program in a mature, constructive and respectful manner. A bilingual, centralized, Internet-accessible evaluation system (One45) is used for the evaluation of individual learning activities, rotations and teachers. There are two mandatory evaluations. Every student must:

- evaluate their Clinical Preceptors in each rotation
- evaluate the overall quality, organization and teaching at the end of each six week clerkship rotation.

This feedback is extremely important to the Faculty and will lead to quality improvement. Students are also requested to voluntarily complete the teacher evaluation forms for the didactic sessions within each rotation.

Please rest assured that it is not possible to determine the individual authorship of any online evaluation. The anonymity of the student is guaranteed at all times. However, it is possible to monitor who has submitted their evaluations.

Students have until the due date listed in the evaluation system (One45) to submit a mandatory evaluation (see above for definition of what constitutes mandatory evaluations). Students will get notifications to complete their evaluation. If students do not submit their evaluation before the due date, they will be asked to meet with the Clerkship Director in order to explain why they have not completed the mandatory evaluations. The Director will then report back to the SPEC as needed to determine whether or not the student should be placed on internal probation, a note placed in the professionalism section of the MSPR, or whether other actions should be taken.