



Attendees: D. Fleming, N. Gazzola, B. Graves, M. Laurier (President), R. Leblanc

Excused: A.M. Dionne, G. Reis

Invited: C. Morin

Minutes

12.01 Adoption of the Agenda

By a resolution duly proposed and seconded, the agenda was unanimously adopted, with addition of items 12.04.g, 12.04.h, and 12.04.i.

12.02 Adoption of the Minutes of the March 30, 2015 Meeting

By a resolution duly proposed and seconded, the minutes were unanimously adopted.

12.03 Business Arising from the Minutes of the March 30, 2015 Meeting

R. Leblanc and M. Taylor will have a follow-up meeting following the presentation as it has been impossible to gather all the Program Directors for the Libre Echange. As M. Taylor's mandate is coming to an end, the Dean will have to nominate someone else or renew his mandate; this is done by the Dean's recommendation and approved by the Faculty Council.

Dr. Albert has accepted the position of Health Professions Education (Francophone) and he should be beginning in January 2016.

It has been agreed that the positions that have not been filled will be re-posted. We are still in the process of determining the title of the *administration scolaire* position.

The Dean revised the LTA postings and will distribute them to the directors this week. We will aim for 6 LTAs.

12.04 New Business

a) Budget Update

A meeting took place with Financial Planning Service in order to review how grants and tuition fees are calculated; upon revision, the deficit is manageable but this could change again depending on admissions.

b) Admissions Update

Joanne Chartrand sent an update last week; we have not yet reached our target numbers and are down by approximately 35 across the two B.Ed. programmes.

c) Learning Center

The Board of Governors still needs to give its final approval. Plans are quite advanced.

The Lamoureux building renovations were scheduled to begin around April/May but will be delayed and will begin in July/August. The plans for the Lamoureux building renovations will be signed shortly.

d) General Assembly

The General Assembly is scheduled for May 17, 2015. The Dean would like the format of the assembly to be determined. We should examine what we can do on Aboriginal Education. We invited our Honorary Doctorate recipient, Marie Baptiste, and she has accepted. It was suggested she could present what is being done at the University of Saskatchewan. We could also plan workshops or a panel with graduate students who work on Aboriginal Education issues. The General Assembly could also be used as a platform to launch a working group. These options will be examined over the next few weeks.

The Association of Canadian Deans of Education prepared a position paper on Aboriginal Education that could be helpful.

e) Assistant Director Positions

Tracy Crowe was hired as Assistant Director for Teacher Education last year. The outcome has been very positive and we will be reviewing the salary associated with her contract. We will also look into doing the same for the position of Assistant Director for *Formation à l'enseignement*. In this case, it would probably mean distributing the tasks differently, with the position being shared between two people over four days per week.

Motion: To renew Tracy Crowe as Assistant Director of Teacher Education and Gilles Laperrière as Assistant Director for *Formation à l'enseignement* for a period of 2 years.

Proposed by: B. Graves

Seconded by: R. Leblanc

Unanimous

f) Course Release Policy

The current Course Release Policy states that a professor needs to pay \$15,000.00 of their research grant in order to buy a course release. This is below the actual cost though and was agreed upon several years ago. The Dean would like to know the opinion of the Executive Committee on whether this amount should be increased and suggests \$18,000.00 instead of \$15,000.00. Professors are sometimes replaced by a part-time instructor, which costs \$7,500.00, but the real cost is higher. Most of the money to pay professors comes from student fees; research money brings money to the researcher and occasionally to infrastructure, but not to professors' salaries.

Motion: That the amount to purchase a course release be increased from \$15,000 to \$18,000.

Proposed by: R. Leblanc

Seconded by: B. Graves

Unanimous

g) Ancillary Fees

There are ancillary fees for art, science and music classes. Some of these have been set at \$0 because we were not following the guidelines on what was to be allocated to students. This will be revised next year.

h) Generalist Job Posting

The job was posted and the closing date was yesterday, so CVs should be reaching the Dean this week. The original plan was to fill the position for 12 months, but in the end it was set at 20 months.

i) Emergency Fund

The emergency fund was the result of having decided to pool leftover funds to help any students who may need it. No particular eligibility criteria were defined. We now have a PhD student who has submitted a request for support. We must therefore determine what we had in mind when we created this emergency fund, as our other funds have criteria such as self-declared financial need. Should there be a maximum that can be allocated to one student? We will consult the Director of Financial Aid to understand how they proceed. We need to ensure we remain fair to all students.

12.05 Other Business

a) Graduate Studies Programs

Interviews were conducted last week with R. Barwell and S. Lévesque. The report will soon be distributed to the Committee members. No major hurdle has been identified; there is only one candidate for each position, so it should be settled quickly. R. Barwell is not interested in a three-year mandate, but it would allow us to desynchronise the positions of Anglophone and Francophone Graduate Studies Director and avoid losing all institutional memory.

j) Dean Laurier, Interim Vice-President, Academic

Dean Laurier was offered the position of Interim Vice-President, Academic for the next two years. This will mean that the Faculty of Education will have an interim Dean. The details will be discussed with the Provost this week. The Executive Committee congratulated the Dean for the honour of having been chosen as the new Interim Vice President, Academic as of July 1, 2015.

12.06 Next meeting

May 4, 2015