

Comité exécutif
Le 2 décembre 2013
9h à midi
LMX 387



Executive Committee
December 2, 2013
9am to noon
LMX 387

Présent(e)s / Present : A-M. Dionne, N. Gazzola, B. Graves, L. McLean M. Laurier, R. Leblanc, M. Simon, C. Thibeault

Procès-verbal / Minutes

5.01 Adoption de l'ordre du jour / Adoption of the Agenda A. Dionne

The motion to adopt the agenda was duly moved and seconded.

5.02 Adoption du procès-verbal du 4 novembre 2013* / Adoption of the Minutes of Novembre 4, 2013*

The motion to adopt the minutes was duly moved and seconded.

5.03 Affaires découlant du procès-verbal de la réunion du 4 novembre 2013 / Business arising from the Minutes of the November 4, 2013 Meeting

a) Nouveau B.Ed. / New B.Ed.

There are ongoing discussions regarding the 2 year B.ED Program. Drafts have been presented at the November 29th Faculty Council. We hope to have the documents ready for a vote at the December 13, 2013 Faculty Council.

5.04 Nouvelles affaires / New Business

b) Création d'un Comité de planification de continuité des activités / Creation of a Business Continuity Planning Committee

Following this year's strike possibility, a committee at the University level was put together in order to determine the University's essential services. Although the collective agreement issues have been resolved, the University would like to put in place an action plan in the event of future strikes or emergencies. Each faculty needs to have a Business Continuity Planning Committee (BCPC) and only non-unionized members may be part of this committee.

Motion: That all non-unionised members of the Faculty of Education be included in the BCPC Committee.

c) Développement de cours en ligne / Development of online course

The Faculty no longer receives funding from the Central Administration for the development of online courses. We have had a significant growth in the development of online/hybrid courses over the last several years and although the demand is now decreasing we would like to have in

place some resources for professors who wish to develop new online or hybrid courses. These funds will be drawn from the operating budget of the faculty.

Motion: That the Faculty of Education reserve \$10,500 annually from its operating budget over the next two academic years (2013-2014 and 2014-2015) for assisting professors in the development of online and hybrid courses. The maximum that each professor would be eligible to receive for the development of a new course would be \$1500. Further, the Faculty will document and keep a running record of all new online/hybrid courses developed.

d) Remplacement des ordinateurs du Centre de Ressources / Replacement of the Educational Center Computers

It is proposed that the funds available in the 82046 account – Educational Center, Campus Campaign 2002, be used to replace 14 workstations in the Educational Center of the Faculty.

Motion: That the Executive Committee accepts the above mentioned proposal.

e) Présentation des coûts des programmes / Presentation of Program Cost

The Chief Administrative Officer, Christian Thibeault presented an analysis of the costs of the programs delivered by the Faculty. The analysis, based on the 2012/2013 actual enrolment and costs, represents a realistic portrait of resources absorbed by each of our programs. The analysis takes into account only direct program costs, and does not consider indirect costs such as Academic Secretariat, Marketing and Communications, Resource Center, as well as Senior Management and administrative salaries.

The Undergraduate Program costs are of \$ 7,004 per student for Formation à l'enseignement and \$ 5,887 per student for the Teacher Education Program. At the graduate level, the MA cost per student is \$ 6,864 and \$ 6,757 per Ph.D student.

f) Nouveau membre au Comité exécutif / Executive Committee – New Member

The Dean welcomed Professor Anne-Marie Dionne who was elected at the Faculty Council as a new Executive Committee member representing the professors.

5.05 Autres affaires / Other business

5.06 Prochaine réunion / Next meeting

Le 16 décembre 2013 / December 16, 2013