

COMITÉ EXÉCUTIF/ 2010-2011/ EXECUTIVE COMMITTEE

2^{fe} réunion/ 2nd meeting

2010 09 27 - 9h / 9:00 a.m.

LMX 387

Procès-verbal / Minutes

Présent(e)s / Present : MJ Berger, D Masny, T Stanley, E Duplâa, D. Trumpower, C Fleuret

Excusé(e)s / Excused: D Smith

2.1 Adoption de l'ordre du jour / Adoption of the Agenda

Ajout de l'item 2.6 a) *Tunisie*

On motion duly proposed, the agenda is approved.

2.3 Procès-verbal de la réunion du 9 septembre 2010 / Minutes of the September 9, 2010 meeting

On motion duly proposed the minutes are approved.

2.3 Affaires découlant du procès-verbal de la réunion du 9 septembre 2010/Business Arising from the Minutes of the September 9, 2010 meeting

(a) Plan stratégique de la Faculté / Strategic Planning

The Vice-Dean and Faculty Secretary explained that we are presently finalizing the draft of the strategic plan. Once this is done, it will be circulated to the administrators of the Faculty, followed by the Faculty at large and finally it will go to the Executive for final approval.

The Dean thanked the Vice-Dean and Faculty Secretary, Dr. Diana Masny as well as Ms. Renée Forgette-Giroux for doing such good work on the strategic plan.

(b) Admissions

The Vice-Dean of Academic Programs announced that we reached our admission targets for the Masters and Certificate programs and we are only missing 2 students short at the PhD level. These are the numbers as of September 24, 2010:

<i>Admissions</i>
Ph.D.
Target : 14
Admitted : 12
Maîtrise (MA et certificats)
Target : 244
Admitted : 245
Formation
Target : 526
Admitted : 533
Teacher Education
Target : 780
Admitted : 781

Further, this year we have more full-time Students so our Full Time Equivalent should be full (it takes 6 part-time students to equal 1 full time student).

(c) Assemblée facultaire sur le bilan de la recherche / General Assembly - Report on Research

As the Vice-Dean of Research is not present, this item will be discussed at a future meeting.

2.4 Nouvelles affaires / New Business

(a) Embauche des professeurs – bâtir l'avenir / Hiring of new professors – building future

The Dean explained that one of the important dossiers for this year will be to review the process of how we hire new professors. To that effect, a working group on the hiring / selection process is being formed.

During the October 6, 2010 Administration Retreat, the participants will be looking at which expertise we have. The Executive Committee will use the following meeting to discuss the hiring of professors. Then the discussion document will go to program councils.

This exercise is needed because faculty hiring has to be aligned with Vision 2015.

(b) Office of Campus Sustainability – Annual Report 2010**

The Dean indicated that this report has been created to provide the campus community and the external public with some indication of the University's progress on our sustainability related programs such as campus water management; energy management, waste diversion and paper consumption. The report will be sent to all Faculty personnel along with the Minutes.

(c) Bilan des comités de l'exécutif / Update on Executive Committees

The Vice-Dean and Faculty Secretary will be preparing a table on the status of the Executive Committee's sub-committees. It will be brought forward at an upcoming meeting.

2.5 Autres affaires / Other business

(a) Tunisie

The Vice-Dean Programs reported that on September 22nd, 2010, Dr. Richard Maclure held a meeting with representatives of the Tunisian Ministry of Higher Education and the Tunisian Embassy to discuss the development of our programs in Tunisia. A dozen professors also attended the meeting. The Tunisians have asked the Faculty to submit detailed proposals for cooperation in six areas by the middle of October. In reaction to Dr. Maclure's initial submission, the University virtuelle de Tunis has also formally proposed cooperation. Dr. Maclure will be following up on these submissions.

2.6 Prochaine réunion / Next Meeting

October 18, 2010