

FORM TO REQUEST ADVANCED STANDING

The request must be submitted to genequiv@uOttawa.ca

Before submitting your form, please make sure that your request is complete. **One form per institution.** For more information, please refer to our website:

<https://engineering.uottawa.ca/about/programs/undergraduate/advanced-standing-request>

A. PERSONAL INFORMATION

Full Name :	Student Number :
Program of Study at the University of Ottawa:	
Name of Institution where courses were taken:	
Canadian Institution	International Institution

B. COURSE EQUIVALENCY INFORMATION

In order to receive advanced standing for engineering courses at the University of Ottawa, the course must be taught by a practicing engineer (P.Eng.) according to the laws of the country. To evaluate your request, please make sure to provide the member number of the professor who taught the course. Contact the professor directly or the institution to obtain this information. For courses taken in Canada, consult Engineers Canada: <https://engineerscanada.ca/>

Course Code	Professor's P.Eng. License link (Engineering courses only)	Year the course was completed	Hrs/Week LABs	uOttawa Equivalent Course Code

C. SUPPORTING DOCUMENT(S)

Please note that you must attach a detailed copy of the course description/syllabus. If applicable, it must include laboratory information.

- Include the official detailed course description/syllabus (institution website link also accepted).
- Provide an official transcript with the final grade obtained.

Important: The course outline/syllabus must be from the year you have completed the course.

Official Transcript	Official Course Description	Official Course Syllabus
Web link(s) :		

D. TERMS ET CONDITIONS

Notice of Collection of Personal Information: In accordance with the Freedom of Information and Protection of Privacy Act of Ontario and with University Policy 90, your personal information is collected under the authority of the University of Ottawa Act, 1965.

By submitting an advanced standing request, you understand, acknowledge and agree to the following: I understand that I must provide a complete advanced standing request form containing official descriptions & syllabi. Any incomplete requests will be automatically refused.

To receive your degree, you must complete more than half the credits for your program at the University of Ottawa. We can only grant you advanced standing for less than half the credits you require for your degree.

Student's Signature: _____

Date: ____/____/____

(MM/DD/YYYY)