

## TERMS OF REFERENCE FOR A NON-ENDOWED FUND

### NAME OF NON-ENDOWED FUND

**Claude Laguë Entrepreneurial Student of the year award**

### INTRODUCTION

This award was created in honour of Dr. Claude Laguë for his remarkable contributions to the Faculty of Engineering, during his 10-year term as Dean.

### PURPOSE OF FUND

Allocate an award to a student or a team of students who have made a significant impact on the quality, visibility and overall spirit of entrepreneurship in the Faculty of Engineering.

### AWARD DETAILS

#### Eligibility Criteria

The candidate must:

1. be a Canadian citizen, a permanent resident, a person with the protected/refugee status or an international student;
2. be registered full-time or part-time to an undergraduate or graduate program at the Faculty of Engineering of the University of Ottawa;
3. be in good academic standing; and
4. have made a significant impact on the quality, visibility and overall spirit of entrepreneurship in the Faculty of Engineering during the 12-month period before the application deadline. Contributions to all aspects of entrepreneurship will be considered. The entrepreneurial contribution being recognized must have benefited the University or its students in a significant manner.

**Note:** In the case of a team of students, each student must meet the above-mentioned criteria.

**Value of the award:** Minimum \$1,000 (should a team of students be selected as the recipients, the entire amount of the award will be equally divided among members)

**Number of awards:** One

**Frequency of the award:** Annual, provided that the Selection Committee could identify at least one individual or team candidacy that meets all eligibility and awarding criteria.

**Level or program of study:** Undergraduate or Graduate

**Application contact:** Faculty of Engineering

**Application deadline:** February 28

### APPLICATION PROCEDURE

Applications must be made through Online Scholarships and Bursaries (one application per person, or per team), which can be accessed through the uoZone portal, and must include:

1. the applicant or applicants' Curriculum Vitae on Online Scholarships and Bursaries;
2. a non-official copy of the applicant or applicants' academic transcript;
3. a letter from the applicant or applicants detailing how they have made a significant impact on the quality, visibility and overall spirit of entrepreneurship in the Faculty of Engineering during 12-month period before the application deadline; and
4. two letters of recommendation supporting the application.