

STUDENT CHECK LIST – FIRST MEETING WITH YOUR ACADEMIC ADVISOR

Schedule an Appointment

- Contact your academic advisor to schedule an appointment as soon as possible

The Day of your Appointment – Share the Following Documents:

- Current Curriculum Vitae
- Narrative Report Submitted with your request for admission (As per the law on confidentiality, this document in your student file is not accessible to the advisors and may not be sent to them by the Academic Secretariat).
- A copy of your completed and personalized program plan

Your academic advisor expects you to be prepared for this meeting. If you have not completed the above check list or do not have the necessary documents, your academic advisor could reschedule the meeting for a later date.

Do not forget that you are responsible for keeping your program plan up to date and planning subsequent meetings with your academic advisor, preferably once during each term, once a year and as needed.