

**FACULTÉ DES SCIENCES DE LA SANTÉ / FACULTY OF HEALTH SCIENCES
PROCÈS-VERBAL / MINUTES
CONSEIL DE LA FACULTÉ / FACULTY COUNCIL**

*Séance du 23 mai 2023, MS Teams
Meeting of May 23, 2023, MS Teams*

PRÉSENCES / PRESENT

M.-C. Audet, P. Bélanger, M. Boisgontier, C. Dallaire, M. Egan, H. Flowers, M. Goubran, R. Hammami, S. Harrisson, K. Huang, J. Jutai, L. Kalembo, J. King, H. Laperrière, R. Leblanc-St. Denis, R. Martini, K. Mongeon, J. Nantel, M. Parent, K. Phillips, T. Ritondo, M. Robidoux, A. Robitaille, R. Saulnier, J. Savard, J. Simon, D. Stacey, M. Taks, F. Tesson, L. Thibault (présidente/chair), M.-C. Thifault, S. Tosh

ABSENCES MOTIVÉES / EXCUSED

E. Doucet, L. Fulton, I. Giroux, J. D. Jacob, A. Konkle, C. Lee,

ABSENCES / ABSENT

N. Bordenave, M. Doucet, T. Foth, J. Giroux, P. Imbeault, A. Jackson, C. Larkin, A. Milks, J. Pelletier, L. Sanaallah, C. Vincent

OBSERVATEUR(TRICE) / OBSERVER :

L. Metthé
X. Bancroft

EST INVITÉE / INVITED

M. Fortier, secrétaire de réunion

1. OUVERTURE DE LA SÉANCE ET VÉRIFICATION DU QUORUM / CALL TO ORDER AND QUORUM CHECK

La doyenne souhaite la bienvenue. Le quorum atteint, elle débute la réunion à 14 h.

2. ADOPTION DE L'ORDRE DU JOUR / APPROVAL OF THE AGENDA

22-23-FHS-CONSEIL-21 Sur motion dûment proposée par D. Stacey appuyée par J. Jutai, il est résolu d'approuver l'ordre du jour tel que présenté. (Unanime)

ORDRE DU JOUR DE CONSENTEMENT :

3. AFFAIRES DÉCOULANT DU PROCÈS-VERBAL / BUSINESS ARISING FROM THE MINUTES

Aucun

4. POINTS D'INFORMATION

4.1 Célébrations à venir / Upcoming Celebrations

The Dean informs members that the date of the official opening of the new Lees building will be on Thursday, September 28, 2023.

FIN DE L'ORDRE DU JOUR DE CONSENTEMENT avec motion

22-23-FHS-CONSEIL-22 Sur motion dûment proposée par F. Tesson et appuyée par H. Flowers il est résolu d'approuver l'ordre du jour de consentement. (Unanime)

5. AUX FINS DE DÉCISION | FOR DECISION

5.1 Mandat du Comité sur l'inclusion, la diversité, l'équité, l'accessibilité (IDÉA) - l'antiracisme et la décolonisation (ARD) / Terms of reference for the Inclusion, Diversity, Equity, Accessibility (IDEA) - Anti-Racism and Decolonization (ARD) Committee

Karen informs members that following the approval of the Faculty Council members on the creation of a standing EDI Committee in June 2022, an ad hoc committee was created during the past academic year with representatives of the APUO and APTPUO professors, administrative personnel, and students to draft the terms of reference of the standing committee, including the mandate and the membership. We were careful to align the committee mandate within the governance structure of the Faculty, the University as well as be consistent with the APUO collective agreement.

The new title of the committee is Inclusion, Diversity, Equity, Accessibility (IDEA) - Anti-Racism and Decolonization (ARD) Committee. Members of Faculty Council are asked to approve the proposed terms of reference that are included in the meeting documents.

Discussion:

- Corrections/clarifications:
 - Define the concepts of the new title: IDEA-ARD in the document.
 - Replace EDI-ARD by IDEA-ARD under 5.8.3 Membership.
 - Student membership: It is not clear whether the committee will have five students from each school besides the five described in the membership section. It is suggested to rewrite the sentence in section e) of the membership to clarify.
 - Expliquer comment les membres seront élus au comité.

22-23-FHS-CONSEIL-23 On motion duly made by J. Jutai and seconded by M. Taks, members of Faculty Council approve the terms of reference for the IDEA-ARD Committee with the proposed modifications. (Unanime)

A copy of the modified ToR (changes in yellow) will be provided for the June meeting with the minutes of today's meeting.

5.2 Représentante des membres réguliers à temps complet du personnel enseignant au Sénat / Representative of the regular full-time members of the academic staff on the Senate

K. Phillips informs members that following the call for nominations for an APUO representative on Senate to replace Susan Tosh, the nomination of Isabelle Giroux was received. According the the Senate procedures, Professor Giroux's nomination must be approved by the Faculty Council.

22-23-FHS-CONSEIL-24 Sur motion dûment proposée par S. Tosh et appuyée par F. Tesson, il est résolu d'approuver la candidature de Isabelle Giroux comme représentante des professeur(e)s APUO au Sénat pour un mandat de trois ans. (Unanime)

6. AUX FINS DE DISCUSSION | FOR DISCUSSION

6.1 Interventions de la FSSanté au niveau du plan stratégique à l'égard de l'Équité, la diversité et l'inclusion / FHS Strategic Planning response to Equity, Diversity and Inclusion

As mentioned at the last meeting, K. Phillips was to plan a meeting in June with Professor Awad Ibrahim, Vice-Provost, Equity, Diversity and Inclusive Excellence with the other individuals responsible for EDI in various faculties. This meeting has been postponed until August.

J. King would like to be part of the discussions of EDI in order to incorporate it in the clinical and practical education aspects of the Faculty.

6.2 Mise à jour du Campus Lees / Update on Lees Campus

P. Bélanger informe les membres des points suivants :

- Nous planifions toujours obtenir les clés du nouvel édifice le 16 juin.
- Nous demandons aux professeurs.es d'avoir leurs boîtes prêtes pour le 12 juin.
- Pour le personnel administratif, la date butoir pour être prêt pour le déménagement dépend de la date établie pour leur secteur/département respectif.
- Boxes for confidential information have been received and will be distributed shortly to the various units.
- Nous débutons le déménagement le 19 juin.
- The building will be accessible to faculty members and administrative personnel on August 21.
- The 3rd floor is still considered a construction zone because of the relocation of the School of Nutrition Sciences' food preparation/processing/analysis labs.
- All research labs will be moved between September and December 2023.

- A reminder that for the week of October 23rd to 27th inclusively (Fall reading week), the building will be closed in order to install the permanent emergency generator. All professors and administrative personnel will have to work from home during this period.
- Une mise à jour avec plus de détails sera présentée lors de l'AGA le 15 juin prochain. Stationnement pour participants à la recherche? Il y aura trois places de stationnement pour personnes ayant la mobilité réduite et trois places de stationnement pour les participant(e)s à la recherche devant l'édifice. Il y aura d'autres places désignées pour les participant(e)s à la recherche soit dans le lot G3 ou G4.

7. AUX FINS D'INFORMATION | FOR INFORMATION

7.1 RAPPORTS DE LA DOYENNE ET DES VICE-DOYEN(NE)S / DEAN AND VICE-DEAN REPORTS

7.1.1 Doyenne / Dean

- J'ai participé à la réunion annuelle des doyens des Facultés des sciences de la santé au Canada les 15, 16 et 17 mai dernier en Alberta.
- La prochaine réunion du Conseil aura lieu le 27 juin prochain. Il est important d'avoir quorum pour approuver les demandes de modification de programmes qui seront présentées à cette rencontre.
- L'assemblée générale annuelle de la Faculté aura lieu le 15 juin prochain à 13 h.
- La collation des grades de la FSSanté aura lieu le 9 juin à 19 h 30. 740 étudiantes et étudiants ont confirmé leur présence.
- Le 28 septembre 2023 aura lieu la cérémonie officielle de l'ouverture de l'édifice Lees. Tous les membres de la Faculté seront invités.
- There will also be two ceremonies on October 10, 2023, organized for the School of Nursing: The first will be to "transfer" the designation of a classroom presently at Roger Guindon Hall (Marie des Anges Loyer) to the new Lees building. Dr. des Anges Loyer, who will be celebrating her 90th birthday on October 10, will be present for the ceremony. The second ceremony will be to name the simulation lab by the McEntyre-Comerford family who have made an important donation in honor of their sister who is a graduate of the School of Nursing BSc program. The name of the lab will be the "Louise McEntyre West Nursing Simulation Lab and Peer Mentorship Centre".
- D. Stacey will replace M. Taks as the Vice-Dean, Research. M. Taks will take on the new position of Associate Vice-Provost for Graduate and Postdoctoral Studies as of July 1, 2023.
- Félicitations à Tony Carlsen de l'École des sciences de l'activité physique et Isabelle Giroux de l'École des sciences de la nutrition pour avoir obtenu le Prix d'excellence en éducation de l'uOttawa.

7.1.2 Vice-doyenne à la gouvernance et secrétaire / Vice-Dean, Governance and Secretary

K. Phillips reports on the following:

- Lynn Metthé, Dean's Office Manager, and I have been working together to reformulate the process for prizes and awards in order to facilitate the nominations process at the Faculty and University levels:

- We have harmonized the Faculty awards criteria with the uOttawa criteria.
- The School and Faculty Teaching Personnel Committees will be involved in recommending candidates.
- Self-nominations will also be accepted.

7.1.3 Vice-doyenne, interprofessionalisme, partenariats et formation pratique / Vice-Dean, Interprofessionalism, Partnerships and Practical Education

Nothing to report.

7.1.4 Vice-doyenne à la recherche / Vice-Dean Research

M. Taks reports on the following:

- The Research Commission will hold a retreat the last Monday of May. Dawn Stacey will accompany me to this event, as well as on other important committees in order to ensure a smooth transition to her new position.
- The University-Hospital agreements: We have signed the Critical Trial Ontario Agreement which will facilitate research in hospitals with clinical participants. However, there are still a few barriers to correct regarding the onboarding process for uOttawa researchers (personnel and students) who are not hospital employees and need to do data collection in hospitals.

7.1.5 Vice-doyenne aux études / Vice-Dean, Academics

Aucun rapport.

7.1.6 Directeur administratif / Chief Administrative Officer

P. Bélanger reports on the following:

- Workday:
 - Gives credit to staff for their perseverance in learning to navigate through the different aspects of Workday. It has been a challenge to work within the new platform since its launch on May 8.
 - For those who are having problems and require assistance with their Workday accounts, can contact the following:
 - For general enquiries: fss-fin@uottawa.ca
 - For procurement enquiries: fss-achat@uottawa.ca
 - The research accounts have not yet been transferred to Workday, therefore all new transactions in Workday will not show an accurate balance. However, professors can still view their accounts on FAST with a last date of entry being April 30, 2023. The following link, which is also in the meeting chat, provides the conversion tool for the new account numbers: <https://app.powerbi.com/groups/me/reports/c6ea1f15-9291-452f-973b-b06d2acaa031/ReportSection5ad051d9cce581a5f8d9?clientSideAuth=0&experience=power-bi>
 - If you are working off campus, make sure you are on the VPN when you are in Workday so that you can do transactions within the system.

- Telephone system: We will be replacing the land lines with a MS Teams phone system that will offer the same service for making and receiving calls as well as voice and text messages. The Faculty of Health Sciences will be the first Faculty to make this conversion. The new system will be in effect when we move to the new Lees building in August.

7.2 NOUVELLES DES ASSOCIATIONS ÉTUDIANTES / NEWS FROM THE STUDENT ASSOCIATIONS

Xaand Bancroft, president of the ISHS PhD in Population Health Program

- Writing retreat the first weekend of June. 14 students will be participating.

Kevin Huang, president of the Human Kinetics Undergraduate Student Association

- We are preparing for Welcome Week.
- I will be staying as president of HKSA for another year.
- On behalf of the student representatives of the School of Nursing (UNSA), the Interdisciplinary School of Health Sciences (HSSA), and the School of Nutrition Sciences (ADENUT) who are absent today, Kevin informs members that the new president of the UNSA is Chloe Larkin, that the new president of the HSSA is Cassandra Lee and that Mathilde Doucet will continue another year as president of ADENUT. All three associations are presently working on the preparations for Welcome Week in September.

Talia Ritondo, outgoing president of the Human Kinetics Graduate Student Association

- No new president was elected in the April elections. We will be hosting bi-election next week.
- Hosted our graduate and undergraduate conference at the end of March. It was very successful.
- Will prepare Welcome Week during the summer.

7.3 NOUVELLES DES UNITÉS ACADÉMIQUES / UPDATES FROM THE ACADEMIC UNITS

7.3.1 École interdisciplinaire des sciences de la santé / Interdisciplinary School of Health Sciences

- Cette année marque le 20^e anniversaire du programme de baccalauréat en sciences interdisciplinaire de la santé. 12 personnes se sont jointes au comité organisateur des activités du 20^e anniversaire.
- On progresse pour le recrutement du poste CRC 2 en sciences des données.
- On a affiché le poste de professeur à temps partiel ayant une nomination à long terme.
- Yan Burelle a reçu une nouvelle subvention du Stem Cell Network, pour en faire trois subventions majeures cette année.
- Le lancement du livre et la table ronde sur « Le bien être au 3^e âge et autonomie connectée/Well-Being in Later Life : The Notion of Connected Autonomy », organisés par l'Institut de recherche LIFE aura lieu le 1^{er} juin. Les co-rédacteurs du livre sont Linda Garcia et Jeff Jutai.

7.3.2 École des sciences infirmières / School of Nursing

La doyenne donne le rapport suivant au nom de J.D. Jacob :

Nurse Practitioner Program:

- We have finally been able to have the Ministry review our cost codes for the NP Program which makes it OSAP eligible and, therefore, also eligible for the Learn and Stay Grant.

Undergraduate programs:

- The School of Nursing will be answering the call from the Ministry and be able to take in 50 additional students.
- We are currently reviewing the Bridging program for RPNs so that they can complete their program in 6 terms. This is a big improvement from the previous structure that took roughly 3.5 years. The major modification document is to be presented at the School Council in the coming months.

Invitation to Research Rounds this Thursday, May 25, 2023 - ***Narrative Medicine—writing as healing*** (Poster details included in the meeting chat).

7.3.3 École des sciences de la nutrition / School of Nutrition Sciences

R. Hammami informe les membres des points suivants en l'absence de I. Giroux :

- Des entrevues pour le nouveau poste de professeur à nomination à long-terme en sciences des aliments ont eu lieu. Le comité est en train de faire la sélection de la personne qui sera choisie pour le poste.
- The members of our school are updating the course sequence of the Honours Bachelor of Food and Nutrition Sciences offered in English and in French, as well of the Baccalauréat spécialisé en sciences des aliments et de la nutrition – diététique.
 - o La demande de modification majeure au Sénat du Baccalauréat spécialisé en sciences des aliments et de la nutrition (BScAN) a été approuvée au Comité de 1^{er} cycle de l'École le 1^{er} mai et le 15 mai au Conseil de l'École.
- Nous continuons à développer les cours de 4^e année du BScAN pour les étudiants de sciences des aliments.
- This summer we are offering three nutrition courses at a distance, and they are full: NUT1704 – Introduction à la nutrition, NUT1304 – Introduction to nutrition, as well as NUT1150 – Food psychology.
- Members of the School at THN and the current Lees are actively packing for the move of our School to the new building of the Faculty.
 - o Les professeurs du RGN désirent être regroupés dans le futur pour les espaces de bureau et de recherche au RGN et avoir assez d'espace pour leurs étudiants aux études supérieures.
- L'AGA et la retraite annuelle de l'ÉSN seront le 31 mai en personne.
- Nous continuons nos efforts pour transitionner à Workday.
- Les quatre mini-cours de nutrition et de sciences des aliments ainsi que d'autres événements de promotion des programmes de 1^{er} cycle, dont le maillage, ont très bien été.

7.3.4 École des sciences de la réadaptation / School of Rehabilitation Sciences

M. Egan reports on the following:

- We are having our AGA on Thursday, June 1, 2023. Paul Bélanger will be our invited guest to answer questions regarding our move to Lees Campus.
- Also on June 1st, Jean-Pascal Beaudoin from the Teaching and Learning Support Service, will be coming to give a workshop on developing case studies that are more inclusive on equity and diversity.
- We have initiated an inter-program committee who will make recommendations regarding our “Projets de recherche” in the professional programs. They will take this opportunity to align certain aspects of the programs in order to meet the accreditation requirements for student involvement in a research project while allowing professors to better manage the supervision of these students with the PhD students.
- May 31, 2023: Professor François Tremblay will be retiring after 36 years of service in the Physiotherapy Program. He has also been named Emeritus Professor as of June 1, 2023.

7.3.5 École des sciences de l’activité physique / School of Human Kinetics

M. Robidoux reports on the following:

- The selection process for our CRC Tier 2 in Neuro-musculoskeletal Aspects of Movement is now under way. We received applications from 14 candidates, some of which are very strong.
- We will be getting another long-term appointment position in the sport management section.
- Congratulations to Tony Carlsen for the Excellence in Education Prize.
- Congratulations as well to Tony Carlsen and Jennifer Brunet for their promotion to the rank of full professor.
- Acknowledgement to Alexandra Arellano for her service as assistant director, undergraduate studies, during the past four years. She will be leaving for an academic leave on July 1. François Gravelle has accepted the position for the 2023-24 academic year.
- The Canadian Congress for Leisure Research is starting this evening.

8. NOUVELLES DES REPRÉSENTANT(E)S AU SÉNAT / NEWS FROM REPRESENTATIVES ON SENATE

S. Tosh gives the following report on the Senate meeting of May 15, 2023:

- Minor changes to the Terms of Reference for the Committee on French Services and Programs were adopted.
- Modifications to the Bylaw on the Composition of the Senate were adopted. The changes mainly reflect updating of position titles and adjustments of institutional structure. Three part-time professor representatives were added to the composition of the Senate.
- Compliance Evaluation of University of Ottawa Undergraduate Programs Covered Under Ontario’s French Language Services Act report was presented. The results of the evaluation confirm that, of the 137 programs designated under the French Language Services Act, 126 fully meet the requirements of the designation: a compliance rate of 93%. Due to shortcomings such as the absence of one or two courses in their respective sequences, an additional 11 programs, i.e., 7% of the designated programs, were found to be non-compliant. All programs in the Faculty of Health Sciences conform to the requirements.

- A report on the use of AI writing in education was delivered.

9. QUESTIONS DIVERSES / OTHER QUESTIONS

Aucune.

10. CLÔTURE DE LA SÉANCE / ADJOURNMENT OF THE MEETING

La séance est levée à 15 h 37.

11. DATE ET LIEU DE LA PROCHAINE SÉANCE / DATE AND LOCATION OF NEXT MEETING

Mardi 27 juin 2023 de 14 h à 16 h / Tuesday, June 27, 2023, from 2 – 4 p.m.