uottawa legal writing academy



# WRITING CONFERENCE SIGNUP INSTRUCTIONS

### Welcome to law school 1Ls!

We are so happy that you have decided to sign up for a writing conference. Our Writing Leaders look forward to helping you find strategies and techniques you need to become a better writer.



### How to sign up



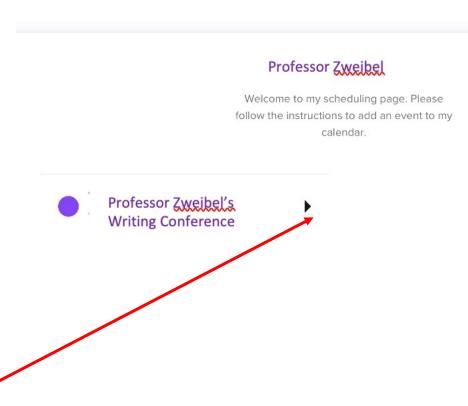
### Writing Leader Conferences for First Year Students $\downarrow$

- 1. In the uOttawa
  Brightspace, Legal Writing
  Academy Student
  Resources Writing
  Conferences for First Year
  Students module you'll find
  your Writing Conference
  Group
- Click on any of the Writing Leaders' personal Calendry links





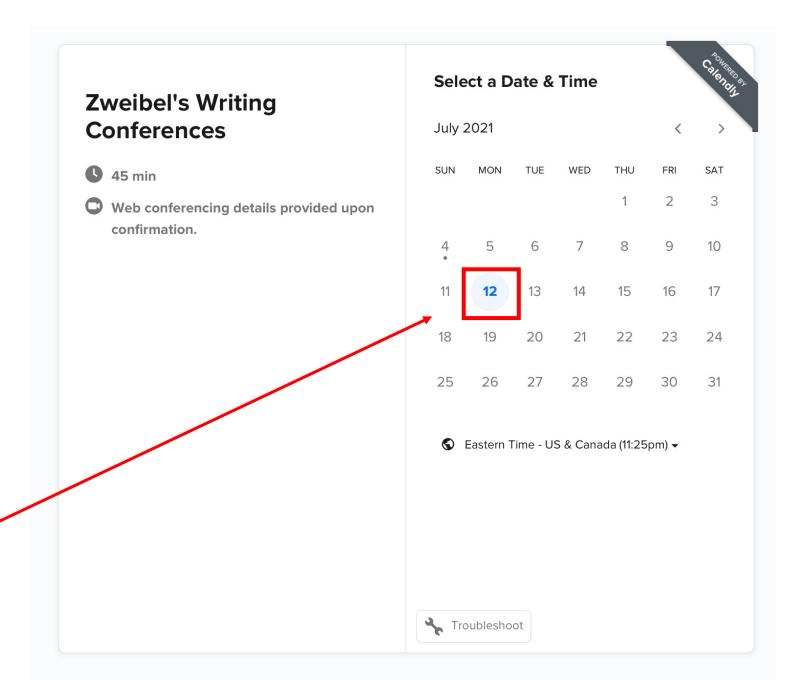
2. You will be redirected to the booking page that looks like this



Click on the arrow

3. You will be redirected to the booking page that looks like this.

Click on the dates with a blue circle to see the available times.

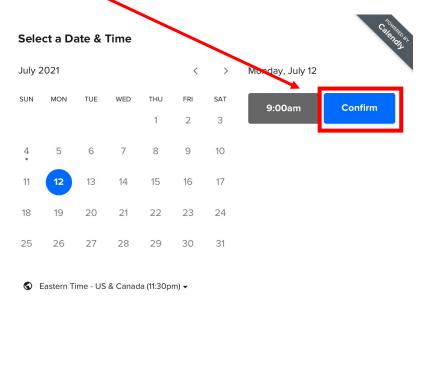


4. To book a conference for the time you prefer, click CONFIRM.

\* Troubleshoot

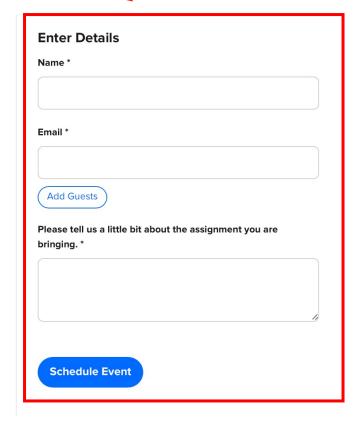
### Zweibel's Writing Conferences

- 45 min
- Web conferencing details provided upon confirmation.

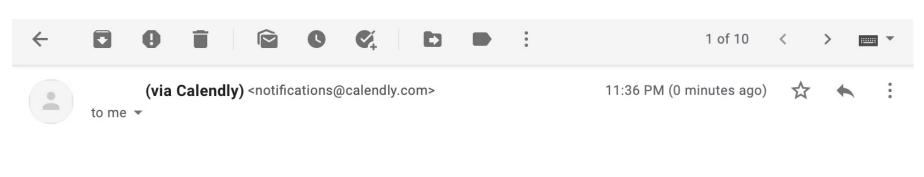


5. Finally, enter your Name, Email, a little bit about your assignment, and click SCHEDULE EVENT.

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Zv	Zweibel's Writing Conferences	
0	45 min	
0	Web conferencing details provided upon confirmation.	
	9:00am - 9:45am, Monday, July 12, 2021	
	Eastern Time - US & Canada	



6. You will receive a confirmation email with the Zoom link for the conference.



### Hi

Your Zweibel's Writing Conferences with at 09:00am (Eastern Time - US & Canada) on Monday, July 12, 2021 is scheduled.

### Location:

This is a Zoom web conference.

You can join this meeting from your computer, tablet, or smartphone.

https://us04web.zoom.us/j/73129876436?pwd= RTVVcE0xOFpzMjNVTUVIQkJxWWZKQT09

Password: 6vRZy4

## If you have any questions about Calendly or the Writing Conferences, please email: uottawalegalwritingacademy@gmail.com

Thank you!