

REQUEST FOR AN EXCEPTION TO THE 10-HOUR RULE



**UP TO 25 HOURS
OVER 25 HOURS ***

| STUDENT IDENTIFICATION | | | |
|------------------------|--|----------------------------|---|
| SURNAME | | GIVEN NAMES | STUDENT NUMBER |
| EMAIL | | ACADEMIC UNIT / DISCIPLINE | <input type="checkbox"/> DIPLOMA <input type="checkbox"/> MASTER'S <input type="checkbox"/> PH.D. |
| ADDRESS | | | POSTAL CODE |

| REQUEST | | | |
|---|--------------------------------|----------------------------------|---|
| JUSTIFICATION OF THE REQUEST | | | |
| <hr/> <hr/> <hr/> | | | |
| IS THIS REQUEST LINKED TO A CONTRACT UNDER THE CUPE 2626 COLLECTIVE AGREEMENT? | | CONTRACT NUMBER (IF KNOWN) | TOTAL NUMBER OF HOURS BEING REQUESTED |
| YES NO | | | |
| TERM FOR WHICH THE REQUEST APPLIES | FALL YEAR | WINTER YEAR | SPRING / SUMMER YEAR |
| STATEMENT | | | |
| <p>IN MAKING THIS REQUEST, I CONFIRM THAT THE ADDITIONAL HOURS OF WORK OVER THE AVERAGE OF 10 HOURS PER WEEK WILL NOT HAVE A NEGATIVE IMPACT ON MY ACADEMIC PROGRESS AND THE TIMELY COMPLETION OF MY DEGREE.</p> | | | |

| IMPORTANT NOTE |
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| <p>IMPORTANT NOTE 1 - UNDER THE CUPE 2626 COLLECTIVE AGREEMENT, INDIVIDUAL CONTRACT CAN BE NO LONGER THAN 170 HOURS. AN EXCEPTION CAN BE GRANTED ONLY IF NO OTHER QUALIFIED EMPLOYEE IS AVAILABLE TO DO THE WORK. NO EMPLOYEE CAN BE REQUIRED TO WORK MORE THAN 25 HOURS IN A WEEK OR MORE THAN 40 HOURS OVER TWO CONSECUTIVE WEEKS. HOWEVER, A RESEARCH ASSISTANT CAN WORK BETWEEN 25 AND 40 HOURS A WEEK UP TO FOUR WEEKS PROVIDED IT IS THE ONLY SUCH CONTRACT FOR THE SESSION. FOR THE EXACT LANGUAGE, SEE SECTION 31.1 OF THE COLLECTIVE AGREEMENT.</p> <p>* IMPORTANT NOTE 2 - THE STUDENT MAY BE ASKED TO WAIVE CERTAIN FINANCIAL SUPPORT.</p> |