

TITLE: Letter of good standing—Procedure

To request a letter of good standing, please complete the online form [Request for a letter of good standing](#). Kindly note that to be eligible to receive a letter of good standing, your record must comply with the following:

- you must be registered for the current academic year or current session;
- your tuition fees must be paid for the current session;
- you must meet the ongoing requirements of the Office of Risk Management (immunization, mask fitting, CPR course and police record check).

It is the student's responsibility to ensure that these requirements are met. If your record is in good standing, the letter will be delivered within two business days. Should you have any questions, you may contact the Academic Assistant at medaca@uOttawa.ca.