

TITLE: Requirements for Passing Pre-clerkship—Policy

SENATE REFERENCE: 2019:UGRD-MED:09

EFFECTIVE: June 4, 2019

REVISION: September 13, 2022

APPROVED BY: Undergraduate Curriculum Committee

DATE: May 23, 2019; June 23, 2022

APPROVED BY: Faculty Council

DATE: June 4, 2019; August 29, 2022

APPROVED BY: Council of Undergraduate Studies

DATE: September 8, 2022

APPROVED BY: Executive Senate Committee

DATE: September 13, 2022

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PREAMBLE

To successfully complete pre-clerkship, a student must pass the following courses:

- **Year 1:** MED 1107 Community Week, MED 1200 Introduction Unit to the Profession, MED 1201 Foundations Unit, MED 1202 Unit I, MED 1302 Physician Skills Development (Part 1), MED 4101 Eportfolio on Core Competencies (Part 1)¹
- **Year 2:** MED 2201 Unit II, MED 2202 Unit III, MED 2203 Unit IV, MED 2109 Mandatory Clinical Week, MED 2302 Physician Skills Development (Part 2), MED 4102 Eportfolio on Core Competencies (Part 2)*, CLI 2101 Transition to Clerkship Part 1²

¹ no grade attributed until the end of the 4th year

² new course effective spring 2021



COURSES

Introduction Unit (MED 1200)

To pass the Introduction Unit, a student must attend all sessions and meet expectations on all mandatory assignments. Students must comply with the [Attendance Policy in Pre-Clerkship](#). A student with one (1) or more absences may be required to meet with the Director of Pre-Clerkship. The case of a student with a failure to meet expectations, including not attending one (1) or more sessions, will be discussed by the Student Promotion Executive Committee (SPEC) who could recommend remediation or sanctions up to repetition of the academic year or dismissal from the program.

Foundations Unit (MED 1201), Unit I (MED 1202), Unit II (MED 2201), Unit III (MED 2202) and Unit IV (MED 2203)

To pass these courses, a student must complete all sections of the examinations and receive an overall unit grade of 60% or more, meet expectations on all mandatory assignments and meet expectations overall on Case-Based Learning (CBL) sessions.

A student who obtains a failing grade for a unit must write a supplemental examination. To be promoted to the next academic year, students must achieve an overall mark of 60% or more on the supplemental examination.

The case of a student with a failure in meeting CBL expectations or mandatory assignments will be discussed by the SPEC who could recommend remediation or sanctions up to repetition of the academic year or dismissal from the program.

Deferred and Supplemental Examinations of a Unit

The date and time of deferred and supplemental examinations are determined by the Undergraduate Medical Education Office.

Students may have a maximum total of two (2) deferred assignments, deferred examinations, supplemental examinations or combination thereof in one (1) academic year.

In the case of a deferred assignment or examination, the unit final grade will be released to the student once all mandatory components have been successfully completed.

In the case of a unit supplemental examination, to be promoted to the next academic year, students must achieve an overall mark of 60% or more on the supplemental examination.

The case of a student with a failure on a supplemental examination will be discussed by the SPEC who could recommend remediation or sanctions up to repetition of the academic year or dismissal from the program.

The grade obtained on the supplemental exam replaces the final examination grade in the course. Only the grade obtained after the supplemental exam appears on the student's transcript.

However, a note on the transcript will indicate that this grade was obtained as a result of a supplemental examination.

Physician Skills Development (PSD) Courses

Physician Skills Development (Part 1)—MED 1302

To pass this course, a student must:

- obtain an overall pass on PSD tutor and Community Preceptor Program evaluations; and
- obtain a pass on the PSD Year 1 summative Objective Structured Clinical Examination (OSCE).

In the case of a deferred OSCE, the student must complete the year 1 OSCE the following academic year and obtain a passing grade.

A student who obtains a failing mark on the OSCE will receive a failure grade for the course. The student must complete the year 1 OSCE scheduled the following academic year and obtain a passing grade. This OSCE serves as the supplemental OSCE. The case of a student with a failure on the supplemental OSCE will be discussed by the SPEC who could recommend remediation or sanctions up to repetition of the academic year or dismissal from the program.

The grade obtained on the supplemental OSCE replaces the final grade in the course. Only the grade obtained after the supplemental OSCE appears on the student's transcript. However, a note on the transcript will indicate that this grade was obtained as a result of a supplemental examination.

Physician Skills Development (Part 2)—MED 2302

To pass this course, a student must:

- obtain an overall pass on PSD tutor and Community Preceptor Program evaluations; and
- obtain a pass on the Year 2 PSD summative Objective Structured Clinical Examination (OSCE).

In the case of a deferred OSCE, the student must complete the year 2 OSCE the following academic year and obtain a passing grade.

A student who obtains a failing mark on the OSCE will receive a failure grade for the course. The student must complete the year 2 OSCE scheduled the following academic year and obtain a passing grade. This OSCE serves as the supplemental OSCE.

The case of a student with a failure on the supplemental OSCE will be discussed by the SPEC who could recommend remediation or sanctions up to repetition of the academic year or dismissal from the program.

The grade obtained on the supplemental OSCE replaces the final grade in the course. Only the grade obtained after the supplemental OSCE appears on the student's transcript. However, a note

on the transcript will indicate that this grade was obtained as a result of a supplemental examination.

For the overall PSD course (Part 1 and Part 2 combined), a maximum of one (1) deferred or supplemental OSCE is allowed to be promoted to year 3. The case of a student who surpasses this maximum will be discussed by the SPEC who could recommend remediation or sanctions up to repetition of the academic year or dismissal from the program.

For more information, please consult the [University's Policies and regulations website](#).

Transition to Clerkship Part 1 (CLI 2101)³

To pass this course, the student must attend all sessions and obtain a pass on the preceptor evaluation. Failure to do so will result in a remediation plan recommended by the Clerkship Promotions Committee, to be completed in the summer prior to Transition to Clerkship Part 2. The case of a student with a failure of remediation will be discussed by the SPEC who could recommend remediation or sanctions up to repetition of the academic year or dismissal from the program.

Transition to Clerkship Part 2 (CLI 3301)⁴

To pass this course, the student must attend all mandatory sessions and obtain a pass on the preceptor assessment. Students must successfully complete this course prior to starting their clinical rotations. If a student fails to meet the objectives of the course, their performance will be reviewed by the leader of Transition to Clerkship and presented to the Clerkship Promotion Committee as well as the SPEC. Recommendations may include remediation, repetition of an academic year or dismissal from the program.

Community Week (MED 1107)

To pass Community Week, a student must obtain a pass on the preceptor evaluation. The case of a student with a failure on the Community Week preceptor evaluation will be discussed by the SPEC and the recommendation may include remediation, repetition of an academic year or dismissal from the program.

Mandatory Clinical Week (MED 2109)

To pass Mandatory Clinical Week, a student must obtain a pass on the preceptor evaluation. The case of a student with a failure on the Mandatory Clinical Week preceptor evaluation will be discussed by the SPEC and the recommendation may include remediation, repetition of an academic year or dismissal from the program.

³ completed at the end of year 2

⁴ completed at the beginning of year 3

Electives (non-mandatory)

All elective placements must be pre-approved by the Faculty of Medicine. Please refer to the procedures and guidelines for planning electives on the University of Ottawa Faculty of Medicine Electives website.

Professionalism

A course, longitudinal component, elective or rotation may be failed despite adequate demonstration of knowledge and clinical skills due to a failure in the domain of professionalism. Any student registered in the MD Program is expected to adhere to the professional standards of the Faculty of Medicine and demonstrate professional behaviour within coursework and clerkship, as well as outside of the classroom and clinical setting when the student is clearly identifiable as a medical student. Any unprofessional behaviour in an official setting or communication will be brought to the attention of the Vice-Dean of UGME, and may lead to remediation and/or academic sanction, which may include internal probation, recording on the Medical Student Performance Record, failure of a course, longitudinal component, elective or rotation, or dismissal from the Faculty of Medicine, based on the recommendations of the SPEC.

Please see the [Professionalism website](#) for more information.