

CCRC Agendas for 2021-2022

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AGENDA

September 24, 2021 (12:00 – 13:30)

1. Welcome
2. Review and approval of the agenda Dr. C Campbell
3. Approval of June 18th Minutes
4. Business Arising
 - a. POCUS Update
5. Welcoming new member
 - a. Dr. Ewurabena Simpson – EDI
 - b. Dr. Marc Zucker – PreClerkship Co-Director Anglophone Stream

Items for Decision

6. Learning Objective Change Request– EPI (eVote) Dr. C Campbell

CCRC members will be provided with a summary of the eVote on the motion proposed by Dr. Muldoon
7. Endorsement of the Phase 1 Curriculum Renewal Synthesis Report Dr. C. Campbell

Motion: CCRC will be asked to support a recommendation that the Phase 1 Curriculum Renewal Synthesis Report be endorsed by UCC and Faculty Council.
8. Changes to the learning objectives for CAM/IM for Unit IV Dr. S. de Laplante

Motion: CCRC members will be asked to approve the proposed changes to the learning objectives for CAM/IM sessions within Unit IV for implementation in spring 2022.
9. Change Request Guidelines Proposal Isabelle Lussier

CCRC members are invited to review and approve the Change Request Guidelines document describing the processes by which change requests to the curriculum will be supported and enabled.

Items for Discussion

10. Update on Curriculum Renewal: Phase 2
Craig Campbell will provide a brief overview of phase 2 curriculum renewal plans and intended outcomes.
11. CCRC Terms of Reference
CCRC members will be invited to review proposals to change the CCRC Terms of Reference and discuss strategies for recruitment of a patient member (voting) of CCRC.
12. Round Table
Committee members will be asked to provide a brief update on issues, developments, or challenges.
13. Additional agenda items

Date for Next meeting: The next (virtual) CCRC meeting will be held **October 15** from 12:00 to 1:30.

AGENDA

October 15, 2021 (12:30 – 14:00)

1. **Review and approval of the agenda** **Dr. C Campbell**
2. **Approval of Minutes of the CCRC meeting on September 24, 2021**
3. **Business Arising**
 - a. Update from the meeting of UCC on September 30, 2021.
 - b. Revisions to the Phase 2 Working Groups document.
Attachment: Draft Phase 2 working groups – version 4
4. **Welcome of new members**
 - a. Tara Tabatabaei - VP Academic Assistant ASoc

Item for Decision

5. **Revisions to CCRC Terms of Reference** **Dr. C Campbell.**

CCRC is invited to review and approve the revisions proposed to the CCRC terms of reference by CCRC on September 24, 2021 for consideration by UCC and Faculty Council.

Attachment: CCRC Terms of Reference – October 15, 2021
6. **Program Evaluation SubCommittee Terms of Reference** **Dr. C Campbell**

Craig Campbell will present for CCRC review and approval a proposed Terms of Reference for a Program Evaluation SubCommittee, proposed in the CCRC 2021 end of year report to UCC.

Attachment: Program Evaluation Subcommittee ToR – October 15, 2021

Items for Discussion

7. **Update on Curriculum Renewal – Phase 2**

Craig Campbell will provide an update on the phase 2 working groups identified to date for discussion and feedback by CCRC.
8. **Presentation of the Anti-Racism Working Group report** **Dr. E Simpson**

Dr. Simpson will present the findings from the antiracism working group report for discussion and feedback on implementation or next steps.
9. **Round Table**

Committee members will be asked to provide a brief update on issues, developments, or challenges.
10. **Additional agenda items**
11. **Date for Next meeting:** The next (virtual) **CCRC meeting** will be held **November 19** from 12:30 to 14:00.

AGENDA

November 19, 2021 (12:30 – 14:00)

- 1. Review and approval of the agenda** **Dr. C Campbell**
- 2. Approval of Minutes of the CCRC meeting on October 15, 2021** **All members**
- 3. Business Arising** **Dr. C Campbell**
 - eVote results for October 22nd for the ToR Program Evaluation Sub-Committee
 - Update on UCC discussions of the CCRC and Program Evaluation Sub-Committee ToR

Item for Decision

- 4. Revision to the education design for TBL** **Drs. C Campbell; R. Bell**

CCRC members will be invited to review and approve a revised educational design and case development process for Team-based learning sessions.
- 5. Shadow calls for Transition to Clerkship – francophone stream** **Dr. Marie-Eve Berube**

CCRC members will be invited to review and approve the inclusion of shadow calls for the Transition to Clerkship for students in the francophone stream.
- 6. Recommendations for CBL Year 2 in 2022-23** **Dr. Isabelle Burnier**

CCRC members will be invited to review and approve proposed changes to the scheduling of CBL for Year 2 in the 2022-23 academic year.

Items for Discussion

- 7. An Update on Curriculum Renewal Phase 2** **Dr. Craig Campbell**

Dr. Campbell will provide CCRC members with an update on phase 2 working groups
- 8. Review of Self-Learning Modules** **Dr. Craig Campbell**

CCRC members will be asked to discuss current and future roles for self-learning modules within a revised curriculum.
- 9. Round Table** **All Members**

Committee members will be asked to provide a brief update on issues, developments, or challenges.
- 10. Date for Next meeting:** The next (virtual) **CCRC meeting** will be held **December 17** from 12:30 to 14:00.

AGENDA

December 17, 2021 (12:30 – 14:00)

- 1. Review and approval of the agenda** **Dr. C Campbell**

- 2. Approval of Minutes of the CCRC meeting on November 19, 2021** **All members**

- 3. Business Arising** **Dr. C Campbell**
 - EVOTE results from
 - EBM RGN Library Assignment
 - CBL9 Learning Objectives
 - Update on TBL
 - Update on eLearning Resources Review

- 4. Welcome of New Member** **Dr. C Campbell**
 - Director Competency-based Medical Education

Items for Decision

- 5. MAID Learning Activity - UNIT IV** **Dr. Campbell for Dr. S de Laplante**

CCRC members are requested to review and approve a new lecture and learning objectives on Medical Aid in Dying within Unit 4 for the 2021-22 academic year.

- 5. POCUS Curriculum** **Dr. Woo and Dr. Chagnon**

CCRC will be invited to review and approve additional learning objectives for existing POCUS sessions (item 6a) and two additional POCUS sessions and learning objectives for year 1 in the Foundations and Unit.

- 6. Weekly schedule 2022-2023 with Anatomy Lab in PM** **Dr. C. Ramnanan**

CCRC will be invited to consider and approve.

- 7. Proposed changes to Transition to Residency** **Dr. Lydia Richardon**

CCRC will be invited to consider and approve the addition of a simulation-based half day session proposed for the Transition to Residency Course for February 2022.

Items for Discussion

- 8. Curriculum Renewal** **Dr. C Campbell**

- Proposed Revision to Case-Based Learning
- Longitudinal Curriculum Working Groups / Curriculum Redesign Working Group

- 9. Date for Next meeting:** The next (virtual) **CCRC meeting** will be held **January 21, 2022** from 12:30 to 14:00.

AGENDA

January 21, 2022 (12:30 – 14:00)

1. **Review and approval of the agenda** **Dr. C Campbell**
2. **Approval of Minutes of the CCRC meeting on December 17, 2021**
3. **Business Arising** **Dr. C Campbell**
 - eVote and discussion on revisions to learning objective 12643
 - Update on formation of an eLearning Strategy Working Group

Items for Decision

4. **Narrative Medicine session pilot: Interviewing Skills course** **Dr. L Bloom**

CCRC is invited to review and approve or modify a proposal to pilot a narrative medicine session as part of the Interviewing Skills course for students in the anglophone stream in the 2022-23 academic year.
5. **Wheelchair activity in SIM** **Dr. Muldoon and Dr. Ashdown**

CCRC is invited to review and approve or modify and recommendation to eliminate the 'day in a wheelchair' activity as part of the SIM course in year 2.

Items for Discussion

6. **Process to Review Case-based Learning** **Dr. C Campbell**

Dr. Campbell will lead a discussion on a proposed plan to review and revise CBL for the 2022-23 academic year.
7. **Update on Curriculum Renewal – Phase 2** **Dr. C Campbell**

Dr. Campbell will provide members of CCRC with an update on curriculum renewal phase 2 for discussion and feedback
8. **Round Table**

Committee members will be asked to provide a brief update on issues, developments, or challenges.
9. **Date for Next meeting:** The next (virtual) **CCRC meeting** will be held **February 18, 2022**, from 12:30 to 14:00.

AGENDA

March 18, 2022 (12:30 – 14:00)

1. Review and approval of the agenda **Dr. C Campbell**

2. Approval of Minutes of the CCRC meeting on January 22, 2022

CCRC members will be asked to approve the minutes of the CCRC meeting on January 22, 2022

3. Business Arising **Dr. C Campbell**

- Update on Learning Objective 12643
- eLearning strategy working group update
- Update on Narrative Medicine session
- Brainstorming on CBL format (see agenda item 6)

Items for Discussion

4. Recommendations re: Hybrid Curriculum 2022-23 **Dr. C Campbell**

CCRC members will be asked to share their insights and perspectives related to the structure of the hybrid curriculum for the 2022-23 academic year for consideration by the Undergraduate Curriculum Committee.

5. Implementation of the Anti-Racism Curriculum Audit **Dr. Campbell & Dr. Simpson**

CCRC members will be invited to discuss and support the process to implement the findings from the anti-racism curriculum audit (year 1 and year 2) for the 2022-23 academic year.

6. Recommendations to revise the format of CBL **CCRC members**

CCRC members will be invited to discuss and make recommendations related to changes to enhance the format of CBL.

7. Round Table **CCRC members**

CCRC members will be invited to provide updates on specific issues or concerns relevant to the curriculum or the curriculum renewal process.

8. Date for Next meeting:

The next **CCRC meeting** will be held on **April 22, 2022** from 12:30 to 14:00.

AGENDA

April 22, 2022 (12:30 – 14:00)

1. Review and approval of the agenda **Dr. C Campbell**

2. Approval of Minutes of the CCRC meeting on March 18, 2022

CCRC members will be asked to approve the minutes of the CCRC meeting on March 18, 2022

3. Business Arising **Dr. C Campbell**

- SurveyMonkey comments for the Hybrid Curriculum Letter
- Discussion on proposed changes to the structure of CBL (included under agenda item 5 below)
- Update on Curriculum Renewal project

Items for Decision

4. Approval of the ToR for the UGME Competence Committee **Dr. Campbell & Dr. Desjardins**

Members of CCRC will be invited to review and approve or revise the proposed Terms of Reference for the UGME Competence Committee

5. Discussion of proposed changes to CBL **Dr. C Campbell**

Members of CCRC will be invited to review the summary of recommendations from the small group discussion on March 18, 2022 and propose a process or specific strategies to revise the structure of CBL within the curriculum renewal strategies.

Items for Discussion

6. Letter of invitation/nomination process to recruit members of the UGME Competence Committee **Dr. C Campbell**

Members of CCRC will be invited to review and provide feedback on a draft letter of invitation / self-nomination process to recruit faculty to serve as members of the UGME Competence Committee

7. Round Table **CCRC members**

CCRC members will be invited to provide updates on specific issues or concerns relevant to the curriculum or the curriculum renewal process.

8. Date for Next meeting:

The next **CCRC meeting** will be held on **May 20, 2022**, from 12:30 to 14:00.

AGENDA

May 20, 2022 (12:30 – 14:00)

1. Review and approval of the agenda **Dr. C Campbell**

2. Approval of Minutes of the CCRC meeting on April 22, 2022

CCRC members will be asked to approve the minutes of the CCRC meeting on April 22, 2022

3. Business Arising **Dr. C Campbell**

➤ eVote results ToR Competence Committee (see agenda item 4)

Items for Decision

4. Revisions to the UGME Competency Committee Terms of Reference **Dr. C Campbell**

CCRC members will be invited to review the revisions to the Terms of Reference for the UGME Competence Committee based on feedback received during the eVote process of CCRC and from the discussion at UCC on May 5, 2022.

5. EPA Achievement Course **Dre. Anawati, Dre. Desjardins, Dr. Campbell**

CCRC members will be invited to review and provide feedback on the draft report from the EPA Achievement Course Working Group and approve the learning objectives proposed for year 1 of this course for the 2022-23 academic year.

Items for Discussion

5. An Update on Curriculum Renewal **Dr. C Campbell**

Dr. Campbell will provide a brief update on the curriculum renewal project

6. Round Table **CCRC members**

CCRC members will be invited to provide updates on specific issues or concerns relevant to the curriculum or the curriculum renewal process.

7. Announcement. Faculty Retreat May 27, 2022 **Dr. Campbell**

8. Date for Next meeting:

The next **CCRC meeting** will be held on **June 17, 2022**, from 12:30 to 14:00.

AGENDA

June 17, 2022 (12:30 – 14:00)

1. Review and approval of the agenda **Dr. C Campbell**

2. Approval of Minutes of the CCRC meeting on May 20, 2022

CCRC members will be asked to approve the minutes of the CCRC meeting on May 20, 2022

3. Business Arising **Dr. C Campbell**

➤ No business arising

Items for Decision

4. Leadership Curriculum Working Group Report **Dr. J Roy & Dr. C Campbell**

The members of CCRC will be invited to review and provide feedback on the draft Leadership Curriculum Working Group report's recommendations and approve the content and proposed changes to the learning objectives for Year 1 curriculum for implementation in the 2022-23 academic year.

Items for Discussion

5. 2021-2022 (draft) CCRC Annual Report **Dr. C Campbell**

The members of CCRC will be invited to review and provide feedback on the first draft of the 2021-22 CCRC annual report before it is tabled for discussion at the Undergraduate Curriculum Committee.

6. Round Table **CCRC members**

CCRC members will be invited to provide updates on specific issues or concerns relevant to the curriculum or the curriculum renewal process.

7. Date for Next meeting:

The next **CCRC meeting** will be held on **September 23, 2022**, from 12:30 to 14:00.