CCRC Agendas for 2022-2023

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AGENDA
September 23, 2022 (12:30 – 14:00)

1. Review and approval of the agenda  Dr. C Campbell

2. Approval of Minutes of the CCRC meeting on June 17, 2022

CCRC members will be asked to approve the minutes of the CCRC meeting on June 17, 2022.

3. Business Arising  Dr. C Campbell
   - eVote results of Unit IV Learning Objectives (July 2022)
   - eVote results of Learning Objectives 14638 (September 2022)
   - eVote results for Abortion Services in Canada Lecture – Unit II (September 2022)

Items for Decision

4. Report from the Curriculum Re-Design Working Group  Dr. C.Campbell, Dr.D. Archibald

The members of CCRC will be invited to review and endorse the recommendations from the Curriculum Re-Design Working Group and support a motion to implement a spiral curriculum structure.

5. Revisions to Phase 3 of the Curriculum Renewal Project  Dr. C. Campbell, Dr. D. Archibald

The members of CCRC are invited to review and approve the changes to the implementation timelines for Phase 3 of the Curriculum Renewal project.

6. Proposed Revisions to the CBL Development Template  Dr. R. Bell, Dr. I Burnier, Dr. S. de Laplante

The members of CCRC are invited to review and approve the revised CBL Module Development Template.

7. Elimination of DAC Learning Objectives  Dr. I Burnier, Dr. B Power

The members of CCRC will be invited to review and approve the motion to delete two learning objectives from inclusion in the Clinical Skills Course for the 2022-2023 academic year.

Items for Discussion

8. Recommendations for Curriculum Renewal: 2023-2024  Dr. C C Campbell

The members of CCRC will be invited to discuss and prioritize recommendations for curriculum renewal for implementation in the 2023-2024 academic year.

9. Round Table  CCRC members
CCRC members will be invited to provide updates on specific issues or developments relevant to the curriculum or the curriculum renewal process.

10. Date for Next meeting:

The next CCRC meeting will be held on October 14, 2022, from 12:30 to 14:00.
## AGENDA
October 14, 2022 (12:30 – 14:00)

1. **Review and approval of the agenda**
   
   Dr. C. Su

2. **Approval of Minutes of the CCRC meeting on September 23, 2022**
   
   CCRC members

CCRC members will be asked to approve the minutes of the CCRC meeting on September 23, 2022.

3. **Business Arising**
   
   Dr. C. Su
   
   - Learning objectives on the rectal examination during Transition to Clerkship

### Items for Decision

4. **Report from the Phase 2 Anti-Racism Working Group**
   
   Dr. Bekolo Evina

The members of CCRC will be invited to review, discuss, and endorse the implementation of the recommendations from the Anti-Racism Working Longitudinal Curriculum Working Group.

5. **Report from the Phase 2 Clinical Skills Working Group**
   
   Dre. Burnier, Dr. Chan

The members of CCRC are invited to review, discuss, and endorse the implementation of the recommendations from the Clinical Skills Longitudinal Curriculum Working Group.

6. **EPA Achievement Course – Educational Design Strategies for Year 1**
   
   Dr. M. Anawati and Dr. I. Desjardins

The members of CCRC are invited to review and provide their feedback on the creation of new educational sessions (lectures) to complete the required teaching to enable students to meet all mandatory learning objectives established for Year 1 and Year 2 of the EPA Achievement Course.

### Items for Discussion

7. **Round Table**
   
   CCRC members

CCRC members will be invited to provide updates on specific issues or developments relevant to the curriculum or the curriculum renewal process.

8. **Date for Next meeting:**
   
   The next **CCRC meeting** will be held on **November 18, 2022**, from 12:30 to 14:00.
AGENDA
November 18, 2022 (12:30 – 14:00)

1. Review and approval of the agenda
   Dr. C. Campbell

2. Approval of Minutes of the CCRC meeting on October 14, 2022
   CCRC members will be asked to approve the minutes of the CCRC meeting on October 14, 2022.

3. Business Arising
   Dr. C. Campbell
   • eVote Results to approve changes to the learning objectives of CBL1 and CBL 2 Psychiatry in Unit III.
   • eVote Results to approve changes to the learning objectives of SLM1 Psychiatry in Unit III.
   • UGME Competence Committee Terms of Reference – APPROVED at the Faculty Council.
   • Update on recruitment of a Patient Partner voting member of CCRC.

Items for Decision

4. Report from the Phase 2 SIM Working Group
   Dr. Laura Muldoon
   The members of CCRC will be invited to review and accept the working group’s report and approve the development of an implementation plan for the recommendations included in the report.

Items for Discussion

5. UGME Faculty Development Program Working Group Report
   Dr. H Lochnan; C Campbell
   The members of CCRC will be invited to review and discuss the recommendations for the creation of a UGME Faculty Development Program to support the continuous improvement of the MD Program.

6. Curriculum Renewal Update
   The members of CCRC will be provided with an update on:
   a. CBL module revision process
      Dr. C. Campbell
   b. EPA implementation
      Dr. I Desjardins

7. Round Table
   CCRC members
   CCRC members will be invited to provide updates on specific issues or developments relevant to the curriculum or the curriculum renewal process.

8. Date for Next meeting:
   The next CCRC meeting will be held on December 16, 2022, from 12:30 to 14:00.
AGENDA
December 16, 2022 (12:30 – 14:00)

1. Review and approval of the agenda
   Dr. C. Campbell

2. Approval of Minutes of the CCRC meeting on November 18, 2022
   CCRC members will be asked to approve the minutes of the CCRC meeting on November 18, 2022.

3. Business Arising
   Dr. C. Campbell
   • Welcome to new members

Items for Decision

4. Report from the Phase 2 IPE Working Group
   Dr. Lina Shoppoff and Louise Marleau
   The members of CCRC will be invited to review and accept the working group’s report and approve the development of an implementation plan for the recommendations included in the report.

5. Report from the Phase 2 Ethics Working Group
   Dr. Michel Shamy and Michelle Mullen
   The members of CCRC will be invited to review and accept the working group’s report and approve the development of an implementation plan for the recommendations included in the report.

Items for Discussion

6. CCRC Annual Report for the 2021-2022 Academic Year
   Dr. C. Campbell
   The members of CCRC will be invited to review and recommend any additional changes to the revised draft of the 2022 CCRC annual report that will be presented to CCRC in April 2023.

7. UGME Professionalism Remediation Module
   Dr. A Byszewski
   The members of CCRC will be invited to review and provide comments or recommendations related to the UGME Professionalism Remediation Module

8. Round Table
   CCRC members
   CCRC members will be invited to provide updates on specific issues or developments relevant to the curriculum or the curriculum renewal process.

9. Date for Next meeting:
   The next CCRC meeting will be held on January 20, 2023, from 12:30 to 14:00.
AGENDA
January 20, 2023 (12:30 – 14:00)

1. Review and approval of the agenda
   Dr. C. Campbell

2. Approval of Minutes of the CCRC meeting on December 16, 2022
   CCRC members will be asked to approve the minutes of the CCRC meeting on December 16, 2022.

3. Business Arising
   Dr. C. Campbell
   • Welcome to the new Vice Dean UGME – Dr. Alan Chaput
   • Welcome to new members
   • Results of the eVote for the proposed changes of the learning objectives in the Pediatric rotation in Clerkship (presented in the power point slide deck)

Items for Decision

4. Transition to Residency Course: New Sessions for 2023
   Dr. M. Zucker
   The members of CCRC will be invited to review and approve the learning objectives for two new communications skills sessions and the integration of four additional OSCE stations with the Transition to Residency Course for the 2022-2023 academic year.

   Attachments:
   • Briefing Note

Items for Discussion

5. Working Group on the role of lectures in UGME
   Dr. C. Campbell
   The members of CCRC will be invited to review and provide recommendations to enhance the clarity, comprehensiveness and membership of the proposed draft Terms of Reference for a working group on the role for lectures within Undergraduate Medical Education.

   Attachments
   • Briefing Note
   • Draft Terms of Reference v2

6. An Update on Curriculum Renewal
   Dr. C. Campbell
   The members of CCRC will be provided with a brief update on the curriculum renewal project (phase 3) including Case-based Learning Module revisions; phase 3 curriculum working groups; spiral curriculum implementation.
7. **Round Table**

CCRC members will be invited to provide updates on specific issues or developments relevant to the curriculum or the curriculum renewal process.

8. **Date for Next meeting:**

The next *CCRC meeting* will be held on **February 17, 2023**, from 12:30 to 14:00.
AGENDA
February 17, 2023 (12:30 – 14:00)

1. Review and approval of the agenda
   Dr. C. Campbell

2. Approval of Minutes of the CCRC meeting on January 20, 2023
   CCRC members will be asked to approve the minutes of the CCRC meeting on January 20, 2023.

3. Business Arising
   Dr. C. Campbell
   • Results of the eVote for the proposed change to the learning objective 1863 for the Unit 1 Lecture Physiology of Voice and Hoarseness
   • Update concerning the Role of Lectures in UGME Working Group

Items for Decision

4. Revised CBLMs development template
   Dr. Craig Campbell and Dr. Rob Bell
   The members of CCRC will be invited to review and approve the proposed revisions to the CBL module template. CCRC members will be provided with CBLM14 in Unit 1 as an example by which all CBL modules will be revised.

5. Revisions to Pediatric Lectures in Unit 4
   Dr. H. Miron & B. Empringham
   Members of CCRC will be invited to review and approve changes to combine two lectures in pediatrics in Unit 4 into one combined lecture for the 2022-2023 academic year.

Items for Discussion

6. Update on Competency Based Medical Education
   Dr. Desjardins
   The members of CCRC will be provided with an update on the implementation of Competency Based Medical Education since the launch of the EPA Achievement Course in August 2022.

7. Round Table
   CCRC members
   CCRC members will be invited to provide updates on specific issues or developments relevant to the curriculum or the curriculum renewal process.

8. Date for Next meeting:
   A Special CCRC meeting will be held on March 3, 2023, from 12:30 to 13:30.
   The next CCRC meeting will be held on March 17, 2023, from 12:30 to 14:00.
AGENDA
March 3, 2023 (12:30 – 13:30)

1. Review and approval of the agenda
   Dr. C. Campbell

Items for Decision

2. Proposed Revisions: Introduction to the Professions and Foundations Units
   Dr. C. Campbell

   The members of CCRC will be invited to review and accept the proposed revisions to the current
   curriculum’s Introduction to the Professions Unit and the Foundations Unit for implementation in the
   2023-2024 academic year.

3. Date for Next meeting:

   The next CCRC meeting will be held on March 17, 2023, from 12:30 to 14:00.
AGENDA
March 17, 2023 (12:30 – 14:00)

1. Review and approval of the agenda
   Dr. C. Campbell

2. Approval of Minutes of the CCRC meetings on February 17, 2023, and March 3, 2023
   CCRC members will be asked to approve the minutes of the CCRC meeting on February 17, 2023, and March 3, 2023.

3. Business Arising
   Dr. C. Campbell
   - Update concerning the Role of Lectures in UGME Working Group
   - Update on UCC discussion and approval of the spiral curriculum

Items for Decision

4. Phase 2 Virtual Care Working Group Report
   Dr. Arnaout
   The members of CCRC will be invited to review the report from the Virtual Care Working Group and approve a plan for implementation based on the working group’s recommendations.

   This item of Decision was deferred to the April meeting.

5. Transitioning Lectures to eLearning Resources
   Dr. C. Campbell
   Members of CCRC will be invited to review and approve a motion to convert lectures that are not designed for interactive case-based learning to eLearning resources as part of an asynchronous learning strategy.

Items for Discussion

6. Proposed CCRC Meeting Dates for 2023-2024
   Dr. Craig Campbell
   The members of CCRC will be asked to discuss the proposed CCRC Meeting Dates for the 2023-2024 academic year.

7. Round Table
   CCRC members
   CCRC members will be invited to provide updates on specific issues or developments relevant to the curriculum or the curriculum renewal process.

8. Date for Next meeting:
   The next CCRC meeting will be held on April 21, 2023, from 12:30 to 14:00.

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