

How to login to eField Note Portal – Supervisor

1. Go to <https://apps.med.uottawa.ca/DFM/Faculty/>

The screenshot shows the login page for the eField Note Portal. The header includes the uOttawa logo, the text 'DEPARTMENT FAMILY MEDICINE - FACULTY PORTAL', and a language selector for 'Français'. The main content area features a 'Login' form with two input fields: 'User Name' and 'Password'. Below these fields are two buttons: 'Sign In' and 'Cancel'. A link for 'Need Help?' is positioned below the form. The footer of the page reads 'ENVIRONMENT PROD - VERSION 3.0'.

2. Enter your username and password, click login.
3. You should see your account dashboard:

The screenshot displays the account dashboard for a supervisor. The header shows the uOttawa logo, 'DEPARTMENT FAMILY MEDICINE - FACULTY PORTAL', and the user's name 'Kim Beaubien | (ID: 4696) | Log Out'. Below the header is a navigation bar with links for 'Field Notes', 'SOO', 'One45', 'DFM', and 'Contact Us'. The main content area is titled 'ACCESS AN EXISTING FIELD NOTE' and contains a search form. The search form includes a 'Search by:' section with several filters: 'Field Note ID', 'Field Note Status' (with 'Not shared' and 'Shared' selected), 'Resident', 'Supervisor' (set to 'Kim Beaubien'), 'Patient Encounters from:' (with a date range from '2013/08/01' to '2023/05/11'), and 'Resident has NOT viewed Field Note since signed off'. There are also checkboxes for 'Active Flags', 'Retired Flags', and radio buttons for 'Resident Action Needed', 'Supervisor Action Needed', and 'No Action Filter'. At the bottom of the search form are buttons for 'Search', 'Default Search', and 'Clear Search'. Below the search form, it says 'Record(s) Found: 0'. The footer of the page reads 'ENVIRONMENT PROD - VERSION 3.0'.

If you are unable to login:

1. Please reset your password using the following link: <https://app.med.uottawa.ca/PasswordReset>

2. If you have recently changed your password and having login problems, please try synchronizing your password using the following link: <https://app.med.uottawa.ca/PasswordReset>
3. If you have tried resetting and synchronizing your password and are still having issues please email: pgy2dfm@uottawa.ca