



Family Medicine Scholarship Fund

Terms of Reference (TOR)

Leadership Training Support

Purpose: To support faculty interested in developing their leadership skills through training which is contingent on a return of investment for the DFM, determined by the Department of Teaching and Promotion Committee (DTPC).

Recommendation: Leadership Training support continues as part of the Family Medicine Scholarship Fund until 2028.

Terms of Reference

- Requests for Leadership Training Support will be made to the Faculty Affairs team on a quarterly basis.
- Requests must clearly demonstrate, in writing, the return on investment for the DFM and a statement as to how the leadership training is linked to the faculty member's career goals. Upon successful completion of the training, the faculty member will be required to present a written summary or oral presentation to disseminate their knowledge.
- Funds used to cover leadership training fees will be cost shared between the Department and the successful candidate (70% paid by DFM; 30% paid by nominee). DFM's maximum fund contribution is \$2,000 per applicant.
- Confirmation of registration and a receipt will be required by Finance prior to releasing the funds.
- Eligible applicants must be at the rank of Assistant Professor or higher.

Please note: *Independent expectations on the return of investment will be determined in consultation with the Chair of the Department and members of the DTPC.*

Last updated: October 10, 2023