



# Family Medicine Scholarship Fund (FMSF)

## Terms of Reference (TOR)

### Low Income Country Support for Conference Fees & Travel

**Purpose:** In partnership with the Besroux Centre for Global Health, the Department of Family Medicine is jointly contributing matching funds of \$5000 each year to support family medicine residents from low-income countries to attend conferences such as the Family Medicine Forum (FMF) or the North American Primary Care Research Group (NAPCRG), which includes travel support.

**Recommendation:** As part of the uOttawa Faculty of Medicine and Besroux Centre for Global Family Medicine Collaboration, this support will be part of the Family Medicine Scholarship Fund until 2028.

#### Terms of Reference

- Requests for low-income country support will be made to the Faculty Affairs team on a quarterly basis.
- Requests must clearly demonstrate, in writing, the return on investment for the DFM and a statement as to how the receipt of this support is linked to the resident's career goals and research interests.
- Proof of attendance and associated fees are required by Finance prior to releasing the funds.