



Family Medicine Scholarship Fund (FMSF)

Terms of Reference (TOR)

Scholarly Presentation

Purpose: To support faculty interested in presenting at a provincial, national or international educational conference. It will promote faculty members' interest in doing research and help to disseminate their research findings. This support is contingent on a return of investment for the Department of Family Medicine (DFM) and is determined by the Department of Teaching and Promotion Committee (DTPC).

Recommendation: Scholarly presentation support continues as part of the Family Medicine Scholarship Fund until 2028.

Terms of Reference

- Requests for scholarly presentation support will be made to the Faculty Affairs team on a quarterly basis.
- Requests must clearly demonstrate, in writing, the return on investment for the DFM and a statement as to how the support of a faculty member in presenting at a conference is linked to the faculty member's career goals. Following the presentation, the faculty member will be required to present their research findings at the Family Medicine Grand Rounds (FMGR) or the *Voice of the Community*.
- Recipients of this funding may be eligible for up to a maximum of \$1,000 (CDN) in financial support towards registration fees, travel and accommodation. This applies to one presenter per topic.
- Support may be granted for up to 2 meetings or conferences for the same funding recipient between 2023-2028.
- Confirmation of abstract acceptance and conference registration will be required by Finance prior to releasing the funds.
- Eligible applicants must be at the rank of Assistant Professor or higher.

Please note: *Independent expectations on the return of investment will be determined in consultation with the Chair of the Department and members of the DTPC.*