



# Family Medicine Scholarship Fund (FMSF)

## Terms of Reference (TOR)

### Technical Skills Development

**Purpose:** To support faculty interested in acquiring technical skills through training which is contingent on a return of investment for the Department of Family Medicine (DFM), determined by the Department of Teaching and Promotion Committee (DTPC).

**Recommendation:** Technical skills development support continues as part of the Family Medicine Scholarship Fund until 2028.

#### Terms of Reference

- Requests for technical skills training will be made to the Faculty Affairs team on a quarterly basis.
- Requests must clearly demonstrate, in writing, the return on investment for the DFM and a statement as to how the technical skills training is linked to the faculty member's career goals, in alignment with the Department's strategic priorities. Upon successful completion of the training, the faculty member will be required to present a written summary or oral presentation to disseminate their newly acquired knowledge.
- The FMSF will be used to cover training programs such as workshops or multi-day courses. The DFM may fund individuals up to \$5,000.
- Confirmation of registration and a receipt will be required by Finance prior to releasing the funds.
- Eligible applicants must be at the rank of Assistant Professor or higher.

**Please note:** *Independent expectations on the return of investment will be determined in consultation with the Chair of the Department and members of the DTPC.*