The Faculty of Medicine (FoM) invites applications and nominations for the position of Assistant Dean, Faculty Wellness Program, which reports to the Dean, through the Vice-Dean, Faculty Affairs; they are the Chair for the Faculty Wellness Program Advisory Committee.

The Assistant Dean is responsible for:

The mandate of the Assistant Dean of the Faculty Wellness Program (FWP) is to promote health and wellbeing of members of the Faculty of Medicine, University of Ottawa. This includes learners and trainees (UGME, PGME and PharmD, Graduate, TMM students) as well as faculty. They represent Faculty Wellness within the Faculty and University and with outside agencies including AAMC, the Ontario Medical Association’s Physician Health Program, AFMC Resource Group on Physician and Medical Student Health and Wellbeing, the Canadian Physician Health Network, the Royal College of Physicians and Surgeons of Canada, the Canadian College of Family Practice, the Canadian Medical Association’s Centre for Physician Health and Well-being, the Canadian Medical Foundation, accrediting bodies (e.g LCME, CACMS) and other agencies as needed. They work closely with affiliated hospitals to coordinate wellness initiatives broadly across the Faculty and supports the promotion of scholarship and evidence-based education related to the area of wellness.

They offer support to the Office of Student Affairs, the Vice Deans of UGME, PGME, Graduate and Postdoctoral Studies and affiliated-hospitals’ wellness programs when requested and as appropriate. They liaise with the Employee and Family Assistance Programs APUO faculty.

Compensation and Location:

Time allocation: 2 days per week. Consideration will be given to flexible work arrangements to allow the demands of the service to be spread over the entire week. Compensation will be aligned with FoM guidelines for administrative stipends. The duration of the appointment would be up to 5 years, renewable once.

You are invited to forward a letter of intent and CV by Sunday, November 12, 2023 to:

Kayla Hébert-Desnoyers
Office of Faculty Affairs
University of Ottawa, Faculty of Medicine (Room 3128 H)
451 Smyth Road, Ottawa, Ontario K1H 8M5

Email: kheber2@uottawa.ca

All qualified candidates are invited to apply; however, preference will be given to Canadian citizens and permanent residents. When submitting your application, please indicate your current status. The University of Ottawa is an equal opportunity employer. We strongly encourage applications from women, Indigenous peoples, persons with disabilities and members of visible minorities. If you are invited to continue the selection process, please notify us of any particular adaptive measures you might require by contacting the Office of the Associate Vice-President, Faculty Affairs at 613-562-5958. Any information you send us will be handled respectfully and in complete confidence. The University of Ottawa is proud of its 160-year tradition of bilingualism. Through its Official Languages and Bilingualism Institute, the University provides training to staff members and to their spouses in their second official language. At the time of tenure, professors are expected to have the ability to function in a bilingual setting.