

UNIVERSITY OF OTTAWA, FACULTY OF MEDICINE
Postgraduate Clinical Fellowship Policy

DEFINITION

A fellow is a postgraduate medical education trainee undertaking post-certification educational training outside the specialty or subspecialty residency training requirements of the RCPSC or CFPC. A fellowship cannot be credited toward national certification requirements.

REQUIREMENTS

1. A postgraduate fellow must be eligible for a license with the College of Physicians and Surgeons of Ontario (refer to the CPSO website for specific requirements).
2. All clinical fellowships must have clearly defined written educational goals and objectives, as per the standards of the College of Physicians and Surgeons of Ontario.
3. There must be a designated Fellowship Director.
4. New fellowship programs must be reviewed and approved by the Vice-Dean, PGME prior to offering a candidate a fellowship position.
5. The fellowship director must review the planned number of fellows with any affiliated residency program director and Department Chair to ensure it will not negatively impact residency training. The Department Chair or delegate will make the ultimate decision on number of fellows.
6. Fellowships must include formal periodic and final evaluation of performance (ITER).
7. All fellows who wish to have their training recognized by the University of Ottawa must be registered as a postgraduate trainee with the Faculty of Medicine. A registered fellow will receive a certificate of completion of training, upon confirmation of satisfactory completion by the fellowship director and/or affiliated program director.
8. The term of a fellowship is a minimum of 6 months and a maximum of 3 years. Any fellowship shorter than 6 months requires the approval of the Vice Dean of PGME or delegate. Any trainee who wishes to complete more than 3 years of fellowship training at the University of Ottawa requires approval of the Clinical Fellowship Committee. In such cases, the fellowship program director must present to the committee in person to justify the fellowship.
9. uOttawa PGME full-time Clinical Fellows are required to have the opportunity to earn or be provided a minimum of \$70,000 / year as their fellowship salary, as per the "Salary for Clinical Fellows Policy".
10. Each fellowship program is required to institute a regular formalized review of the program. The individual ultimately responsible for oversight of regular formalized reviews is the Departmental Fellowship Lead.

Committee	Date
Clinical Fellowship Committee	February 13, 2023
Faculty Council	May 9, 2023
Executive Committee of the Senate	June 12, 2023