

FoM Faculty Member Awards of Excellence Nomination Requirements – Education and Research Categories

								Endorsement Letters and Forms		
	Letter of nomination - 2 page max	Letter of nomination - 1 page max	Nominee's CV <sup>1</sup>	Candidate's most recent teaching and course evaluations <sup>1</sup>	A short explanation of the publication and fundings conventions (e.g., authorship order, impact factor, typical grant types, etc.) in the candidate's field)	A short explanation of the publication conventions in the candidate's field	A full text PDF of the publication in question	Optional: Endorsement letters from learners	Optional: Endorsement letters from learners or other faculty members	An endorsement form from the candidate's Departmental Chair and/or DTPC (please use template provided in online award description)
<b>Educator of the Year Awards</b>										
All 8 Categories	✓ Describe the candidate's pedagogic contribution and outstanding teaching record		✓ <sup>1</sup>	✓ <sup>1</sup>					✓	
<b>Mentor of the Year Awards</b>										
Clinical & Basic Sciences Categories		✓ Describing the candidate's contributions to the mentorship of learners and faculty	✓ <sup>1</sup>						✓	
<b>Researcher of the Year and Early Career Researcher of the Year Awards</b>										
All 4 Researcher of the Year and 4 Early-career Researcher of the Year Categories	✓ Describe the candidate's field and explaining their most important contributions to research		✓		✓				✓	✓

Please see the next page for the requirements for the other categories.

<sup>1</sup> Nominations submitted by learners do not need to include the nominee's CV or teaching and course evaluations. For all categories for which teaching/course evaluations are required, the nominee can submit them directly to medaward@uottawa.ca



FoM Faculty Member Awards of Excellence Nomination Requirements – Engagement, Francophonie and Internationalization and Global Health Categories

	Letter of nomination - 2 page max	Nominee's CV <sup>1</sup>	An endorsement letter from the candidate's immediate supervisor, if they are not the nominator	Endorsement letter(s) from one or more community partners (either organizations or individuals)	Optional: Endorsement letter from other stakeholders (policy/decision makers, health care administrators, health care providers, academic institutions)	Optional: Endorsements letters from learners, other faculty members or members of the community
<b>Outstanding Service Award</b>	✓ Describe the candidate's exceptional contribution to service excellence that helps improve the university experience; objectively portray the nominee's accomplishments during the year or ongoing service excellence over multiple years.	✓ <sup>1</sup>	✓			✓
<b>Award For Leadership in Wellness</b>	✓ Describe the candidate's exceptional contribution to ongoing Faculty-wide wellness efforts. The description must objectively portray the nominee's accomplishments during the year or ongoing leadership over multiple years.	✓ <sup>1</sup>	✓			✓
<b>Award for Leadership in Equity, Diversity, Inclusion, Indigeneity, and Accessibility</b>	✓ Describe the candidate's contribution to ongoing Faculty-wide EDI efforts; objectively portray the nominee's accomplishments during the year or ongoing leadership over multiple years.	✓ <sup>1</sup>	✓			✓
<b>Social Accountability Award</b>	✓ Describe the candidate's contribution to activities that have improved the social accountability of the Faculty of Medicine.	✓ <sup>1</sup>		✓	✓	✓
<b>Professionalism Award</b>	✓ This should include specific examples of how the individual exemplifies these attributes of professionalism.	✓ <sup>1</sup>	✓			✓
<b>Promotion of Francophonie &amp; Francophilie Awards</b>	✓ Describe the candidate's exceptional contribution to the promotion of Francophonie.	✓ <sup>1</sup>				✓
<b>International Impact Award &amp; Award for Leadership in and GlobalHealth</b>	✓ Describe the candidate's exceptional contribution to the internationalization and global health mandate of the Faculty.	✓ <sup>1</sup>				✓

<sup>1</sup> Nominations submitted by learners do not need to include the nominee's CV.