Purpose:

The purpose of this policy is to define the amount of protected time allocated to residents for preparing and completing their Family Medicine Resident Scholarly Projects (FMRSP).

Policy:

Based on project scope, Residents are allocated the following:

**Scholarly Projects - 6 FMRSP Protected Days** over the 2-year residency program.

- Examples:
  - Educational/clinical tool development with an evaluation component.
  - Continuous quality improvement initiative.
  - Comprehensive literature review.
  - Evidence-based medicine (EBM) project.
  - Survey/questionnaire research.

**Research Projects – 12 FMRSP Protected Days** over the 2-year residency program.

Research projects are more complex and require more time to complete.

Procedure for Approval of FMRSP Protected Days:

- FMRSP protected days must be approved by the Unit PG Coordinator (using the on-line leave system if applicable).
- FMRSP protected day requests cannot coincide with resident half-day back.
- No FMRSP protected day will be granted after the submission of the final report and presentation.
- Residents undergoing formal remediation may not apply for FMRSP protected days during their designated support period.
- Residents on extended leave (e.g., maternity, leave of absence without pay, suspension,
etc.) cannot request paid FMRSP protected days while away from the residency program. If a resident works on the FMRSP project while on leave for extenuating reasons (for example, they are in a group of learners who must submit along usual FMRSP timelines), the resident will need to:

- request special approval by the PGME Director or Education Manager for this prior to the leave;
- submit proof of work completed to the Academic Research Advisor;
- take their FMRSP protected days prior to returning to the program.