

Department of Family Medicine

Policy Name:	Family Medicine Resident Scholarly Project (FMRSP) Protected Time
Approved By:	Resident Program Committee (RPC)
Date Last reviewed:	September 7, 2023
Contact Department:	P/G Program Manager dfmpgmanager@uottawa.ca

Purpose:

The purpose of this policy is to define the amount of protected time allocated to residents for preparing and completing their Family Medicine Resident Scholarly Projects (FMRSP)

Policy:

Based on project scope, Residents are allocated the following:

Scholarly Projects - 6 FMRSP Protected Days over the 2-year residency program.

Examples:

- Educational/clinical tool development with an evaluation component.
- Continuous quality improvement initiative.
- Comprehensive literature review.
- Evidence-based medicine (EBM) project.
- Survey/questionnaire research.

Research Projects – 12 FMRSP Protected Days over the 2-year residency program.

Research projects are more complex and require more time to complete.

Procedure for Approval of FMRSP Protected Days:

- FMRSP protected days must be approved by the Unit PG Coordinator (using the on-line leave system if applicable).
- FMRSP protected day requests cannot coincide with resident half-day back.
- No FMRSP protected day will be granted after the submission of the final report and presentation.
- Residents undergoing formal remediation may not apply for FMRSP protected days during their designated support period.
- Residents on extended leave (e.g., maternity, leave of absence without pay, suspension,

etc.) cannot request paid FMRSP protected days while away from the residency program. If a resident works on the FMRSP project while on leave for extenuating reasons (for example, they are in a group of learners who must submit along usual FMRSP timelines), the resident will need to:

- request special approval by the PGME Director or Education Manager for this prior to the leave;
- submit proof of work completed to the Academic Research Advisor;
- take their FMRSP protected days prior to returning to the program.