

Department of Family Medicine

Policy Name:	Out of Town Rotations
Approved By:	Resident Program Committee (RPC)
Date Last reviewed:	December 7 2023
Contact Department:	P/G Program Manager Dfmpgmanager@uottawa.ca

Purpose:

To guide principles of supporting PGY1 and PGY2 residents to enhance their experience while ensuring continuity of care is provided.

Policy:

A maximum of 2 blocks outside the University of Ottawa affiliated teaching centres can be requested for each residency training year. The only rotations that can be used for out-of-town rotations will be elective and Family Medicine Rural. This may be requested as two separate blocks, but under special circumstances, could be considered consecutively. When a resident participates in the Baffin rotation, which is always scheduled in their FMR and elective rotations, they are therefore no longer eligible to participate in any off site training experience for that academic year. However, if at any time the request of a resident interferes with the basic number of residents needed to cover a site rotation the Resident Program Committee (RPC) reserves the right to deny a particular request.

Should any concerns regarding the performance of the resident in question arise while they are off site, the RPC Committee has the right to cancel the placement and return the resident to their home training unit. It will not be the responsibility of the surrogate preceptor to provide remediation should the resident display significant difficulty in the rotation in question.

Under extenuating circumstances, the RPC Committee can be petitioned to review any request outside of the above stipulated policy.

Procedure

1. The resident must make a request in writing (email accepted) to his/her Postgraduate Unit Coordinator. This request will then be forwarded to the Unit Post Graduate Director (and preceptor). Under exceptional circumstances, the request will be forwarded to the RPC Committee for approval.
2. The decision of the RPC Committee will be final and will be made known to the resident, their preceptor, and the affected Unit Postgrad team by the Departmental Post Grad Office.