

DEPARTMENT OF FAMILY MEDICINE

Policy Name:	Travel reimbursement for core FM rotations
Approved By:	Resident Program Committee (RPC)
Date Last reviewed:	June 2020
Contact Department:	P/G Program Manager dfmpgmanager@uottawa.ca

Purpose:

The purpose of this policy is to define when a resident is eligible for travel reimbursement during non elective residency rotations.

Policy:

- a) A resident may request travel reimbursement during their core family medicine rural rotation up to a maximum of \$800.00 (.30/km). If a resident requests accommodations during their rural rotation, they may only request one trip from their base site to their rural placement. This reimbursement cannot be combined with any other funding ex: NOSM, ERMEP, ROMP etc,
- b) Residents assigned to the Pembroke program are eligible for travel reimbursement (from Pembroke to Ottawa and back) for all mandatory Academic Days.
- c) Residents assigned to the Winchester, Montfort and Community Rural sites are eligible for a yearly travel reimbursement stipend based on the distance between their hospital base site and their preceptor's office (see table below).
- d) PGY3 trainees travel reimbursements will be dealt with on an individual basis in advance of the program commencing.

KMs travelled from base site to preceptor office (one way distance)	Applicable preceptor location	Yearly stipend
0 – 25		0\$
25 – 50	Rockland/Embrun/Carleton Place/Carp / Winchester	1,000\$
50 – 100	Plantagenet / Kemptville / Perth	1,500\$
100 – 150	St-Isidore / Renfrew /Hawkesbury	2,000\$
* The stipend will automatically be paid to residents on December 31 st , March 31 st and June 30 th prorated to the amount of months spent in the program.** Resident who choose to remain at their primary site for their core family medicine rural rotation will not be eligible to the \$800 rural reimbursement		