**Canadian NGO:** AFS interculture Canada

**LOCAL PARTNER**: Human Rights Advocacy Centre (HRAC)

**JOB TITLE**: Project Innovation Officer

**COUNTRY**: Accra, Ghana

**LENGHT:** 12 weeks

**VIRTUAL OR IN COUNTRY:** In country

**CANADIAN NGO MISSION/DESCRIPTION:**

AFS Interculture Canada, member of the international network AFS Intercultural Programs, is a voluntary, non-governmental, and non-profit organization that provides intercultural learning opportunities to help people develop the knowledge, skills and understanding needed to create a more just and peaceful world.

<https://www.afscanada.org/en/the-organization-afs-interculture-canada/>

**LOCAL PARTNER MISSION/DESCRIPTION:** The Human Rights Advocacy Centre (HRAC) is a not-for-profit, independent, non-partisan, research and advocacy Organization set up to advance and protect human rights in Ghana. Established and situated in Accra, the capital town of Ghana since 2008, the organization is a household name across Ghana due to the wide coverage of its services across the nation. The HRAC was established by Nana Oye Lithur, the former Minister for Gender, Children and Social Protection who is an ardent human rights advocate. She conceived the vision to set up the organization during her tenure of office as the Head of the African regional branch of the Commonwealth Human Rights Initiative (CHRI).

HRAC’s work focuses on three main areas; research, advocacy and the provision of free legal services. As part of efforts to contribute to the development of the human rights landscape in Ghana, the organization’s work revolves around the vulnerable and marginalized in society, including persons with disabilities, persons belonging to minority groups, refugees, women and children. Since its inception, the HRAC has provided human rights services in thematic areas including access to health care (sexual and reproductive health rights, human rights protection for persons living with HIV and Key Populations); access to justice through the provision of pro bono legal services and public interest litigation; democratic policing monitoring and advocacy; prison advocacy to protect the rights of prisoners; monitoring compliance with international human rights standards; and educating and creating awareness on human rights.

From its modest beginnings, the HRAC has grown to become a respected human rights organization, both locally and globally.

Website: <www.hracghana.org>

**RESPONSABILITIES** (Project Innovation Officer)

Assist with development of annual work plans and execution of project activities

Ensure that the project produces the results (outputs) specified in the project documents to the required standard of quality and within the specified constraints of time and cost;

Assist with project reports in line with donor reporting schedules,

Support the establishment of monitoring frameworks and provide on-going feedback and technical backstopping and regularly monitor progress towards the identified indicators;

Ensure security of the staff and assets belonging to the projects.

Contribute to policy briefs, strategic notes, discussion papers on relevant advocacy issues,

Support development and implementation of capacity building activities aimed at project beneficiaries

Assist with preparation and implementation a stakeholder mapping and engagement

Work with the project lead to ensure regular communication of project results, including producing communication products and visibility materials;

QUALIFICATIONS:

Computer literacy

Administrative skills

English language

Undergraduate, graduate

Self motivated

Creative

Enjoy working with people of different cultures and ability to communicate with people from different backgrounds