

Completion of Degree Requirements and Applications to the College of Psychologists of Ontario

The completion of degree requirements includes the successful completion of courses, practica, and the internship, and the submission of the final version of the dissertation as required by the dissertation examining committee. Once all of these requirements have been met, there is typically a period of weeks or months before the doctoral degree is conferred by the University. It is during this period of time that, as part of the registration application for the College of Psychologists of Ontario, some students request from the Clinical Program a letter indicating that all degree requirements have been met.

Neither the Clinical Program nor the School of Psychology has the authority to provide such a letter. However, a confirmation that all degree requirements have been completed before the degree is conferred can be obtained from the University. A comment confirming completion of degree requirements can be added to the academic transcript by the Graduate Office of the Faculty of Social Sciences. To request the addition of this comment, you must make a request to the Graduate Office of the Faculty of Social Sciences at 613-562-5732 or scsgrad@uOttawa.ca. It can take a few days for this comment to be added to your transcript but, once it has been added, you can then request a transcript or a letter from the University (see <https://www.uottawa.ca/academic-documents/>). Some psychology regulatory organizations may accept only the letter. This letter cannot be ordered online as it's not one of the options listed. After checking the psychology regulatory organization's requirements, you can contact Infoservice directly if you need the letter that confirms all program requirements have been completed.