(Use Times New Roman 12 font)

CURRICULUM VITAE
Name
Address
Phone Number
Email Address

[*Optional: Can include citizenship and information on language skills here.*]

AREAS OF RESEARCH INTEREST
Presenting information here is optional.

EDUCATION
20XX-20YY   Graduate program(s)
20XX-20YY   Undergraduate program(s)
Repeat as necessary, listing most recent first.

THESIS & TITLE
BA   (course code)   Title, Institution
MA   (course code)   Title, Institution

AWARDS AND SCHOLARSHIPS

Internal awards:
20XX-20YY   List name, source, & amount/year

External awards:
20XX-20YY   List name, source, & amount/year

Repeat as necessary, listing most recent first. However, if a scholarship spans several years (such as an Admission Scholarship), list it just once but include the full duration of the scholarship (e.g., 2005-2009 Admission Scholarship, University of Ottawa).
If you chose to include information on a scholarship that you were awarded but that you declined, be sure to indicate that the scholarship was declined.

TEACHING EXPERIENCE
20XX-20YY   List role (instructor, teaching assistant, guest lecturer, etc.) and
                   course code and name
Repeat as necessary, listing most recent first. However, if you have been the teaching assistant or instructor for the same course more than once, include this in a single entry (e.g., 2007-2009 Teaching Assistant, PSY 3301 Behavioural Neuroscience).

PROFESSIONAL AND RESEARCH EXPERIENCE

20XX-20YY   List role and site

Repeat as necessary, listing most recent first.
Clinical students may wish to have separate entries for professional training and for research training.

ADMINISTRATIVE EXPERIENCE

20XX-20YY   List role, committee, and site
(example:
2007-2008   Student representative, School of Psychology Management
*   Committee, University of Ottawa)*

PUBLICATIONS

*Follow APA format, listing most recent publications first. Put your name in **bold** type so it is easy to quickly find.*
Only include accepted/in press and published peer-reviewed articles and chapters.
If you have other types of publications (e.g., technical reports, book reviews), then use two subheadings (e.g., PEER-REVIEWED PUBLICATIONS AND CHAPTERS *and* OTHER PUBLICATIONS*).*
If you have manuscripts under review, list these under a separate subheading (MANUSCRIPTS UNDER REVIEW*) and indicate the journal to which each manuscript was submitted.*

CONFERENCE PRESENTATIONS

*Follow APA format, listing most recent presentations first. Put your name in **bold** type so it is easy to quickly find. Published abstracts should be listed in this section and not in publications above.*
Only include presentations that have actually been delivered at conferences.
If you wish to include presentations that have been accepted at upcoming conferences, list these under a separate subheading (ACCEPTED CONFERENCE PRESENTATIONS*).*
Do not include information on submissions you have made to present at conferences.

PROFESSIONAL ASSOCIATION MEMBERSHIPS

20XX-20YY   Name of association
Repeat as necessary, listing most recent first.