**CANADIAN NGO:** Alternatives (Canada)

**LOCAL Nepal NGO:** NGO Federation of Nepal (NFN)

**POSITIONS** (2): Documentation, outreach and communication interns

**COUNTRY AND PLACE OF ASSIGNMENT**: Kathmandu, Nepal

**CONTRACT DURATION**: 12 weeks (8 January to 6 April 2024). It is a 5-days per week with no vacations. The days and timing of work can be adjusted and negotiated with the local supervisor.

**CANADIAN NGO MISSION/DESCRIPTION:**

Alternatives Action and Communication Network for International Development is a non-governmental international solidarity organization founded in 1994.

Alternatives believe that another world is possible, through the development of sustainable societies. This conviction is based on engagement, experience, the values of Alternatives members and the social movements to which they belong.

Alternatives work for a more just world in which women, men and children can live in dignity, respect and with the equitable sharing of the power and resources that they need to live and thrive.

Alternatives’ mission is to network, promote and build innovative initiatives of popular and social movements fighting for economic, social, political, cultural and environmental rights. Alternatives wants to strengthen citizen action and the contribution of social movements in the construction of sustainable societies.

Website: ([www.alternatives.ca](http://www.alternatives.ca/))

**LOCAL PARTNER MISSION/DESCRIPTION:** NGO Federation of Nepal (NFN) is an umbrella organization or national platform of over 6,717 NGOs working in various fields of social welfare and development in all 77 districts of Nepal. Established in 1991 for the promotion and protection of social justice, human rights and pro-poor development, NFN has evolved as a national organization working for the entire NGO movement in Nepal. It is actively working to organize and mobilize civil society for peace, democracy and justice in Nepal. NFN has a special consultative status of UN ECOSOC. NFN bridges civil society or CSOs with government agencies, UN Agencies, Development Partners (DPs), and INGOs in Nepal. As a major stakeholder, NGO Federation of Nepal (NFN) is a key player in coordinating and organizing of the World Social Forum-2024 in Kathmandu, Nepal.

Website: <https://ngofederation.org>

World Social Forum provides an open forum for the free and horizontal exchange of ideas, experiences, and strategies oriented to enacting and generating alternatives to neoliberalism. Since its inception in 2001, the WSF has been a unifying space for the transnational actors of the counter-hegemonic globalization ‘from below’ under the famous banner of ‘*Another World is Possible*’. The WSF rejects economic policies and growth through privatizing social services, opposes militarism and imperialism, and provides an ‘open space’ for activists to reflective thinking, democratic debate of ideas, formulation of proposals, free exchange of experiences, form networks and alliances, exchange ideas, share experiences, and formulate effective action. The WSF movements explicitly act to oppose neoliberal global capitalism and to address issues of global social justice and environmental sustainability. It is an organization governed by a charter of principles and two leadership bodies: International Council (IC) and a Local Organizing Committee (LOC). The WSF, nevertheless, is not a political movement of action. It only represents an arena where ideas on global issues are exchanged.

Website: <https://d3v.wsf2024nepal.org>

**WPC Supervisor:** Dr. Netra Timsina and Hum Bhandari

**Alternatives Supervisor:** Feroz Mehdi

**TASKS DESCRIPTION/RESPONSIBILITIES:**

The roles and responsibilities of the Communication and Documentation Interns are related to the WSF 2024 in Nepal

1. Supporting in consolidating the documents related to the WSF process and helping the communication team including the interactive platform in websites.
2. Supporting to consolidation of the program schedule (the final form of the program schedule
3. Supporting the wider dissemination of the programs and activities of WSF 2024
4. Support for preparing the communique of WSF 2024
5. Preparing a communique of the world social forum every day from 15-19 February 2024 for international media.
6. Supporting preparing the consolidated report of assemblies and sessions by attending a few sessions themselves.
7. Preparing a consolidated report of WSF 2024 after the completion of the WSF.
8. Others as per the need.

**QUALIFICATIONS:**

1. Knowledge about the World Social Forum history and process. The student is expected to do proper research and readings on the WSF. Some readings will be provided to the selected students as a pre-departure training.
2. Good English writing skills
3. Knowledge and use of various social media like X, Facebook, Instagram etc
4. Writing and compiling reports of events and seminars
5. Capacity to work with a team
6. Be creative, imaginative and curious to learn

**Language: English, French and any other language will be an asset**