**CANADIAN NGO:**

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| Mines Action Canada |

**LOCAL NGO:**

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| Campaña Colombiana Contra Minas (Colombian Campaign to Ban Landmines, CCCM) |

**JOB TITLE:**

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| Mine Action Program Support Officer |

 **CITY:**

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| Bogota |

**COUNTRY:**

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| Colombia |

**DURATION OF INTERNSHIP:**

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| Three months |

**DESCRIPTION OF CANADIAN NGO:**

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| Mines Action Canada (MAC) is an international leader working to eliminate the serious humanitarian, environmental and development consequences of indiscriminate weapons. We are committed global advocates working to alleviate the impact that these weapons have on the rights, dignity and well-being of civilian populations. We do this by engaging the public; supporting domestic and international partners; researching and monitoring the performance and compliance levels of disarmament and humanitarian laws; and by developing and disseminating resources." |

**DESCRIPTION OF LOCAL NGO:**

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| Campaña Colombiana contra Minas (Colombian Campaign to Ban Landmines or CCCM) is a leading Colombian civil society organization dedicated to reducing the social, economic and cultural effects of unexploded remnants of war in Colombia and to promoting disarmament and human security. A member of the Governance Board of the ICBL-CMC, the CCCM takes a leading role in international efforts to ban landmines and cluster munitions. CCCM implements humanitarian demining, mine risk education and victim’s assistance programs as well as conducting advocacy and monitoring of the Ottawa Treaty banning landmines. It is also a part of international networks such as Human Security Network for Latin America and the Caribbean (SEHLAC), International Campaign to Ban Nuclear Weapons (ICAN), International Campaign to Stop Killer Robots and the International Network on Explosive Weapons (INEW). |

**RESPONSIBILITIES:**

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| The Mine Action Program Support Officer(s) will support the CCCM’s work to reduce the social and economic impact of landmines through humanitarian demining, mine risk education and survivors’ rights programs as well as monitoring of the Ottawa Treaty banning landmines and other international initiatives.Job profile:* Providing support to local and national staff (translation, systematization, information research, information management tools design and implementation)
* Supporting PR strategy and communications team to increase social media presence and webpage updating.
* Communicating and promoting Colombian youth involvement and activities internationally through the use of Web 2.0 strategies and regular submissions to International Campaign to Ban Landmines newsletters
* Drafting reports and documents about CCCM’s activities and projects.
* Researching on international disarmament topics and mine action policy.
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**QUALIFICATIONS:**

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| * Fluency in Spanish is required for this placement, must meet ESP3992 requirements
* High level of comfort with Web 2.0 strategies and social media tools.
* Post-secondary studies in development studies or a related field
* Volunteer or study-related experience in the areas of social justice or mine action
* Excellent English and Spanish writing and spoken skills
* Abilities for multi-tasking, independent work and online communications.
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