



ASSIGNMENT TITLE : Environmental and Climate Change Adaptation Officer

TYPE OF ASSIGNMENT : Remote Academic Position

COUNTRY : Bolivia, Guatemala, Benin, Rwanda, Senegal

DURATION : 12 weeks, 15 hours per week

PARTNER ORGANIZATION : To be confirmed

CECI aims to improve the economic and social well-being of the poorest and most marginalized populations in Africa and the Americas through volunteer support. The organization places strong emphasis on strengthening the role and leadership of women and young women as agents of change for sustainable and inclusive development. By sharing their skills and expertise and working closely with local partners, CECI volunteers help advance the economic empowerment of women and young women, while also contributing to the resilience of communities facing the impacts of climate change.

ROLES AND RESPONSABILITIES :

- Collaborate with the partner organization to map key stakeholders and flagship initiatives in the green economy at the local, regional, and national levels, in order to better understand existing ecosystems and identify opportunities for action.
- Support the development of awareness-raising tools, environmental management tools, and strategies aimed at improving the partner organization's environmental performance.
- Contribute to the design of methodologies and tools to identify, document, and analyze best practices in environmental management, the green economy, and climate change adaptation implemented through the volunteer cooperation program.
- Assist in developing communication tools and case studies to promote these best practices and encourage their adoption.

CROSS-CUTTING SKILLS :

- Take into account gender equality, rights and diversity in all activities, with particular emphasis on the participation and representation of women and young women in all activities.
- Integrate environmental issues and climate change adaptation in all activities.
- Make sure to respect, at all times, the organization's guides, manuals, guidelines or instructions related to security and safety.
- Take the necessary means to ensure your own security, namely by establishing an individual risk mitigation plan in your place of assignment.
- Participate in communication activities designed to share your volunteering experience with those around you and raise awareness of international solidarity issues that might include a fundraising activity.
- Write the reports required by the partner organization and the CECI program.

**QUALIFICATIONS :**

- Currently enrolled in a relevant field of study (management, economics, social sciences, international development).
- Demonstrated ability to take initiative.
- Ability to work effectively in a team.
- Adaptability, flexibility, strong teamwork skills, and sensitivity to cultural contexts.
- Strong interpersonal skills.
- Proficiency in French, English, or Spanish, depending on the host country.

BENEFITS :

- Support and guidance throughout the assignment.
- Participation in a virtual training session to deepen your understanding of the program and build practical skills for working in an intercultural context.
- A virtual debriefing session at the end of the assignment.
- An excellent opportunity to strengthen your professional skills and gain meaningful international experience!