

Notice of Collection of Personal Information

In accordance with the *Freedom of Information and Protection of Privacy Act* of Ontario and with Uni-versity Policy 90, your personal information is collected under the authority of the *University of Ottawa Act*, 1965. Your personal information provided on this form will be used by the University for purposes consistent with the admission, registration and evaluation of your program change request. If you have questions about the collection, use and disclosure of your personal information in this notice, please contact InfoService at 613-562-5630 or infoservice@uOttawa.ca.

PROGRAM CHANGE REQUEST

Who can use this form?

You can use this form to request a change to your program of study if you meet the following conditions:

- You are registered in an undergraduate program.
- You are in good academic standing.
- The program you are interested in is a bachelor's program offered by the faculties of Arts, Engineering, Health Sciences or Science, Social Sciences, or the Telfer School of Management.

You cannot use this form to select a program offered by the faculties of Law, Medicine, Education or Graduate and Postdoctoral Studies.

You cannot use this form to make changes to your co-operative education program (CO-OP) status. When you change your main study module discipline, CO-OP is not automatically added to your new program. You must do this separately. See the "Making changes to your program" page for more details.

PERSONAL INFORMATION

LAST NAME	FIRST NAME	STUDENT NUMBER
EMAIL ADDRESS		@uOttawa.ca } <i>All correspondence between you and the University is done by email and is sent to your @uOttawa address.</i>

ACADEMIC INFORMATION

A) LANGUAGE OF INSTRUCTION, FRENCH IMMERSION STUDIES OR EXTENDED FRENCH STREAM

I AM NOT REQUESTING ANY CHANGES TO MY PROGRAM OF STUDY CONCERNING LANGUAGE OF INSTRUCTION, FRENCH IMMERSION STUDIES OR THE EXTENDED FRENCH STREAM. (CONTINUE TO SECTION B)

	CURRENT PROGRAM	PROGRAM REQUESTED
PROGRAM LANGUAGE OF INSTRUCTION	<input type="checkbox"/> ENGLISH <input type="checkbox"/> FRENCH	<input type="checkbox"/> I WANT TO STUDY IN ENGLISH. <input type="checkbox"/> I WANT TO STUDY IN FRENCH.
FRENCH IMMERSION STUDIES OR EXTENDED FRENCH STREAM	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> I WANT TO TAKE PART IN FRENCH IMMERSION STUDIES OR THE EXTENDED FRENCH STREAM. <input type="checkbox"/> I DON'T WANT TO TAKE PART IN FRENCH IMMERSION STUDIES OR THE EXTENDED FRENCH STREAM.

B) MAIN STUDY MODULE

I AM NOT REQUESTING ANY CHANGES TO MY MAIN STUDY MODULE. (CONTINUE TO SECTION C)

	CURRENT PROGRAM	PROGRAM REQUESTED
FACULTY <i>Example: Faculty of Arts</i>	_____	_____
TYPE OF PROGRAM	<input type="checkbox"/> HONOURS BACHELOR'S (4 YEARS) <input type="checkbox"/> BACHELOR'S (120 CREDITS) <input type="checkbox"/> BACHELOR'S (90 CREDITS) <input type="checkbox"/> CERTIFICATE <input type="checkbox"/> JOINT HONOURS BACHELOR'S <input type="checkbox"/> OTHER : _____	<input type="checkbox"/> HONOURS BACHELOR'S (4 YEARS) <input type="checkbox"/> BACHELOR'S (120 CREDITS) <input type="checkbox"/> BACHELOR'S (90 CREDITS) <input type="checkbox"/> CERTIFICATE <input type="checkbox"/> JOINT HONOURS BACHELOR'S <input type="checkbox"/> OTHER : _____
DISCIPLINE <i>Examples: Biology, Economics and Public Policy, Mechanical Engineering</i>	_____	_____
TYPE OF SPECIALIZATION	<input type="checkbox"/> MAJOR <input type="checkbox"/> MINOR <input type="checkbox"/> HONOURS <input type="checkbox"/> INTEGRATED <input type="checkbox"/> PROFESSIONAL FACULTY	<input type="checkbox"/> MAJOR <input type="checkbox"/> MINOR <input type="checkbox"/> HONOURS
OPTION <i>Faculty of Sciences and Faculty of Engineering Example: Photonic</i>	<input type="checkbox"/> NONE	<input type="checkbox"/> I DON'T WANT AN OPTION.

