University of Ottawa

ANNUAL REPORT  
Course outline

# Personal information:

Name:

Faculty/School:      Program:

Address:      Telephone number:

Email address:

Preferred language of correspondence:

# Course information:

Title of course:

Ethics file number:

Initial date of approval:

Ethics approval is granted for **a period of 1 year**. The Research Ethics Board (REB) must receive the information requested in this form **to** **give an extension to ethics approval.**

1. Has there been any modification to the course outline ethics application or methodology?

If **yes**, please resubmit your course outline to the REB.

1. Has there been any unanticipated issues involving the participants in your research (legal, physical, psychological or social) during the course?

If **yes**, please elaborate:

3. Describe in detail the type of questions and themes elaborated by students in last year’s course. (Please attach a sample of a questionnaire ou interview guideline developed by a student in last year’s course.)

**NOTE**: It is the responsibility of the researcher to notify the REB of any major procedural change in research involving human participants.

# SIGNATURE: DATE:

# Submit to:

Office of Research Ethics and Integrity

Tabaret Hall  
550 Cumberland, Room 154

Email: [ethics@uottawa.ca](mailto:ethics@uottawa.ca)

Phone: (613) 562-5387

Fax: (613) 562-5338

**Notice of Collection of Personal Information :** Your personal information is collected under the authority of the *University of Ottawa Act* and is indented to be used for the purpose of and those consistent with the administration and the evaluation of the eligibility of your project for ethics approval. If you have any questions regarding this collection of personal information, please contact us by telephone at (613) 562-5387 or by email at [ethics@uOttawa.ca](mailto:ethics@uOttawa.ca).